



Meeting Location: JES Library  
School District: OCDSB

# JESC Meeting Minutes

**Jockvale Elementary School  
Council Meeting Minutes**  
Wednesday, June 19<sup>th</sup>, 2019

## In the Chair

Crystal Logan – Chair

## Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Crystal Logan – Chair Shannon McLaren – Vice-Chair Elise Currie – Secretary Krista MacIsaac – Treasurer Phil McKee – OCASC Rep Debbie Hameluck – Fundraising Chair Jennifer Demone – Volunteer Coordinator	<u>Executive Members</u> Allyson Rayment – Communications Chair
<u>Parent Members</u> Andrew & Kelly Stanzel (sharing one position) Christianne Aussant/Leigh Golden (Sharing one position)	<u>Parent Members</u> Jane de Laat
<u>School Administration</u> Robyn Darragh – Principal Janis St. Germain – Vice Principal Diana Taylor – Teacher Representative Brenda Feldbruegge – Office Administrator	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

## Approval of Agenda

**Motion:** To accept the agenda with the following changes; approval of May minutes should read approval of June minutes, remove the OCASC report, and remove the changes to the constitution. 1<sup>st</sup> Shannon McLaren, 2<sup>nd</sup> Andrew Stanzel. All in favour. Passed.



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## Approval of Previous Minutes

**Motion:** To accept the May minutes. 1<sup>st</sup> Jennifer Demone, 2<sup>nd</sup> Leigh Golden. 7 votes in favour, 1 abstention.

## Chair's Report

Thank you for an awesome year, blown away everyone's hard work. Council raised a lot of money for Jockvale this year.

Happy retirement Diana and thank you for being the teacher rep on council and for everything you've done over the years.

Crystal may be reaching out to council members looking for info over the summer, (particularly executive members), so please keep an eye out for e-mails.

## Principal's Report

It is the staffing season and interviews are still taking place. Jockvale is saying goodbye to some staff and welcoming new staff to the team. It's always sad to say goodbye. The final newsletter that is sent out will have the most up to date list of staff changes.

The last of the mandatory safety drills were completed. Jockvale had amazing success and all students were evacuated in 3 minutes!

Thank you to Madame Taylor, she is nothing but a positive rep and it's been a privilege working with her!

It's been a positive year overall. Thank you to council!

Events that are happening in the last week of school include the grade 6 leaving ceremony, and the awards assembly on June 27<sup>th</sup> at 9am. Report cards also go home next Tuesday.

Meet the teacher 2019 is set for Tuesday, September 17 (time to be determined).

Plans for the next school year include a leadership program (approx. 30 students have signed up to be on the executive of a leadership team; they will share expected and unexpected behaviours with the rest of the Jockvale students), a team building fieldtrip for GR 6 in Sept, and the Luv2Groove dance clinics.



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## Teacher's Report

Almost every single staff member standing out this morning to welcome the Jockvale volunteers. Unfortunately, not as many volunteers stopped by as they expected, but bus drivers and other people got thanked as a bonus!

## Treasurer's Report

The adjusted school council balance is \$26,799.57.

The total allocated funds are \$10,682.92. Future expenses for pizza and hot dogs include the cost for food programs for this week. The Subway expenses often change due to their rewards program.

Not a huge change to the expense report.

The profit report breaks down the expenses, revenue and profits for each month. If you match this report to the previous reports that were provided you will notice a few discrepancies with the food programs. All of the numbers have now been adjusted retroactively.

There is unspent money for the Food Task Force (in the form of a gift cards) and there has been money allocated from this year for next year's startup in September.

See full report in Appendix A.

## Fundraising Report

Based on what was successful this year and what wasn't should a list be created for next year's council so that they have a base to start with?

- Some negative feedback was received about Vesey's. Orders took a while to come in and there were several mistakes due to crop failure. This is the first year this has been an issue.
- Chocolate bars were a big success and there was lots of positive feedback. However, some people ordered 2 cases, and wound up sending most of the bars back. Next year it would be a good idea to only give out 1 case at a time and when that case is sold, another can be picked up. Switching to a different time of year would also be something to consider since Girl Guide cookies are sold at the same time.
- Boston Pizza was a really fun event, but does require a lot of work from staff and only raised a few hundred dollars.
- Little Caesar's was successful.
- Arttrageous was also a good fundraiser and the quality of the items was great. It's another fundraiser that requires teacher involvement since the artwork is produced in class.



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- Kids loved the popcorn Fridays!
- Lots of positive feedback about the Holiday Hampers and the Food Bowls (creation of the Food Task Force). Coffee at the holiday concert was also a success.
- Trivia Nights were a success and there are thoughts to do these again next year, possibly in a different format (some schools run their own trivia nights in-house). A tentative date for the first trivia night of next year is Friday, November 8<sup>th</sup>.
- Some parents are asking about the shade structure and what progress has been made. It would be a good idea to send out an update on this.

Congratulations and thank you to Debbie on an amazing year. She's at the school almost every single day! Debbie (and Krista) put in a lot of work this year and had lots of late nights in order to make these fundraisers and events happen. Thank you again!

See full report in Appendix B.

### PRO Grants & Other Info Sessions (2019/2020)

There haven't been any updates on the PRO Grants and unfortunately it looks like we will have to allocate the Science night as spending and hope that the grant comes in after the fact.

### Food Program Policy (2019/2020)

The draft of the new food program policy was sent out prior to the meeting. It includes changes to the snow days, sick days, and cancellation policy. The contact has also been changed from Brenda to the council. New sign-ups are at our discretion and might not activate right away.

Debbie will set up the new food program e-mail, which will be passed along to whoever is taking over.

#### Snow Day Policy

Before we had given ourselves the option to cancel a food program day (this wasn't included this year). What we discussed previously was that we will always re-schedule it. The school and council receive a lot of negative feedback when days aren't rescheduled. Should a clause be included that allows us to cancel in an extreme situation? Rescheduling a day can also come down to whether or not there are volunteers to run it.

This clause will be added to allow council to cancel in an extreme situation.

#### Sick Day Policy

This will be changed to an absence policy to include days like field trips. In the event of a field trip "every effort will be made to provide the food program".

Crystal will fix it up the policy and send it out for approval.



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Do we want to get parents to initial that they've seen the policy on the form?

- for online sign ups, this could be a shortened version that they see when they place their order
- the policy will be put out to social media as well to cover all bases

### Food Programs (2019/2020)

Willy's has agreed to stay on as our pizza provider. It will cost \$11+tax per pizza and will still be sorted how we want it. They've asked if we could provide labels for the teacher, type and quantity of each order. This becomes difficult as the labels need to be regularly updated when people leave/join the program. Debbie said she would try, but didn't guarantee anything. We do pay extra to have the pizzas split into separate boxes.

Subway (by Food Basics), will continue to be the sub provider next year. Debbie asked him to reduce prices and he won't be charging the extra price for the cheese anymore (this was an extra 20 cents). The 4 inch sub remains at the same price.

There was a student request to switch to a taco day, but it would be hard to facilitate this as a lot of volunteers would be needed. Maybe this could be a one-time event?

### Shade Structure/outdoor feature update

The committee needs to have a meeting. Could people be available on the 26<sup>th</sup>/27<sup>th</sup> of next week, or reach out to Phil with available dates.

Parents have been requesting an update on the current status and where the fundraising dollars are going.

The minimum standards building guide is needed from the board before quotes can be obtained from tenders. Robyn will ask for this and hopefully they will get back with an answer soon.

Currently \$4471.75 has been raised for the shade structure. There is also \$2000 allocated to an outdoor feature.

The Trillium Grant would be a huge help as they often donate \$50K-100K if the application is approved. They ask for the financial records from the past 3-5 years as well as the standing of your board, what funds the council can commit to, and what additional efforts will be made to increase our contribution to the cost. There are also rules as to how the money can be allocated and the timeline in which it must be spent.

- It would take one meeting to sit down and answer all of the questions and then the executive members would fill out our council's history, financial records, etc.



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Since many parents have been asking about fundraising dollars, it would be good to send out a newsletter of what the JESC has accomplished for Jockvale this year. A call to new members could be included in an attempt to get more members on the council.

### Any Other Business

The first meeting in September will take place on Wednesday, September 18<sup>th</sup>, 2019 at 6:30pm in the library. Council will try to promote it at Meet the Teacher.

Crystal has spoken to Donna twice about the news story on the portables at John McCrae. There was a rumour started that their portables should be moved onto Jockvale's property. If this was to happen it would cut into our yard, and looking into the long-term, Jockvale would run out of space if portables were needed for Jockvale. Donna guaranteed that if this was to come up as a possibility, they would have to go through the proper consultation process. The current focus should be a fight to get more schools in Barrhaven to combat this problem.

### Motion for Allocation of Funds

**Motion:** To allocate \$400 to the Food Task Force to purchase gift cards to supply the food bowls in September. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Shannon McLaren. All in favour. Passed.

**Motion:** To allocate \$2000 to the start-up fund for the next school year, \$1250 to Scientists in the School, \$350 to purchase personal dictionaries, \$240 to purchase new speakers and a cable for the rover in the library, \$800 to repaint games and lines on the schoolyard, \$600 to purchase additional items for makerspace, \$1791.05 to pay for the Anti Bullying Magic Show, \$2486 to pay for the Luv 2 Groove Dance clinics, \$1462 to purchase phys-ed equipment, \$300 to purchase plastic book bags for the library, \$3600 towards the alternative learning space furniture, \$100 to purchase an Alli Art Board, and \$1000 towards the purchase of the GAGA Pit. 1<sup>st</sup> Shannon McLaren, 2<sup>nd</sup> Leigh Golden. All in favour. Passed.

**Motion:** To use the \$2840 that is currently allocated to an outdoor feature towards the purchase of the GAGA Pit. 1<sup>st</sup> Shannon McLaren, 2<sup>nd</sup> Phil McKee. All in favour. Passed.

### Adjournment

Motion to adjourn. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Debbie Hameluck. All in favour

### Next Meeting

**Date:** Wednesday, September 18<sup>th</sup>, 2019 at 6:30pm.

**Agenda:** To be set by Chair



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## Appendix A – Treasurer's Report

Profit Report - September 1, 2018 - June 14, 2019																		
Item	Date Range			2018-09-01 2018-10-31			2018-11-01 2018-11-30			2018-12-01 2018-12-31			2019-01-01 2019-01-31			2019-02-01 2019-02-28		
	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit			
Food Programs																		
Pizza	\$ 1,033.63	\$ 1,563.77	\$ 530.14	\$ 705.68	\$ 1,198.19	\$ 492.51	\$ 533.29	\$ 879.30	\$ 346.01	\$ 750.85	\$ 1,216.41	\$ 465.56	\$ 559.35	\$ 907.23	\$ 347.88			
Hot Dogs	\$ 512.80	\$ 943.73	\$ 430.93	\$ 259.17	\$ 598.28	\$ 339.11	\$ 147.82	\$ 459.55	\$ 311.73	\$ 216.06	\$ 687.48	\$ 471.42	\$ 208.54	\$ 612.13	\$ 403.59			
Subway	\$ 743.80	\$ 904.78	\$ 160.98	\$ 668.90	\$ 795.69	\$ 126.79	\$ 387.90	\$ 555.40	\$ 167.50	\$ 401.35	\$ 553.54	\$ 152.19	\$ 654.40	\$ 815.17	\$ 160.77			
Popcorn Fridays	\$ 94.08	\$ -	\$ 94.08	\$ 116.98	\$ 541.00	\$ 424.02	\$ -	\$ 538.35	\$ 538.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Lunch Lady	\$ -	\$ -	\$ -	\$ -	\$ 144.35	\$ 144.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124.60	\$ 124.60			
Sub-Total	\$ 2,384.31	\$ 3,412.28	\$ 1,027.97	\$ 1,750.73	\$ 3,277.51	\$ 1,526.78	\$ 1,069.01	\$ 2,432.60	\$ 1,363.59	\$ 1,368.26	\$ 2,457.43	\$ 1,089.17	\$ 1,422.29	\$ 2,459.13	\$ 1,036.84			
Food Task Force																		
Food Task Force	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 334.93	\$ 1,675.00	\$ 1,340.07	\$ 600.00	\$ 365.00	\$ 235.00			
Holiday Concert	\$ -	\$ -	\$ -	\$ 8.99	\$ -	\$ 8.99	\$ 24.34	\$ 304.90	\$ 280.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Trivia Night	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Sub-Total	\$ -	\$ -	\$ -	\$ 8.99	\$ -	\$ 8.99	\$ 24.34	\$ 304.90	\$ 280.56	\$ 334.93	\$ 1,675.00	\$ 1,340.07	\$ 600.00	\$ 365.00	\$ 235.00			
Events																		
McDonald's	\$ -	\$ -	\$ -	\$ -	\$ 1,521.00	\$ 1,521.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Dance	\$ 835.21	\$ 2,048.55	\$ 1,213.34	\$ -	\$ 20.00	\$ 20.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Science Night	\$ -	\$ -	\$ -	\$ 1,250.00	\$ -	\$ -1,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Movie Night	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 245.70	\$ 580.00	\$ 334.30	\$ -	\$ -	\$ -	\$ 254.29	\$ 877.50	\$ 623.21			
Boston Pizza	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Spring Fling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Sub-Total	\$ 835.21	\$ 2,048.55	\$ 1,213.34	\$ 1,250.00	\$ 1,541.00	\$ 291.00	\$ 245.70	\$ 580.00	\$ 334.30	\$ -	\$ -	\$ -	\$ 254.29	\$ 877.50	\$ 623.21			
Fundraisers																		
Little Caesar's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,144.00	\$ 1,144.00	\$ -	\$ -	\$ 80.00	\$ -	\$ -	\$ -			
Jingle Jangle	\$ -	\$ -	\$ -	\$ 12.71	\$ -	\$ -12.71	\$ 89.27	\$ 2,032.05	\$ 1,942.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Donation	\$ -	\$ 42.00	\$ 42.00	\$ -	\$ 91.00	\$ 91.00	\$ -	\$ -	\$ -	\$ -	\$ 36.00	\$ 36.00	\$ -	\$ -	\$ -			
PIC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Samko and Miko	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Budding Artists	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Veggies Bulbs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Chocolate Bars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Sub-Total	\$ -	\$ 42.00	\$ 42.00	\$ 12.71	\$ 91.00	\$ 78.29	\$ 89.27	\$ 3,676.05	\$ 3,586.78	\$ 1,703.19	\$ 4,248.43	\$ 2,545.24	\$ 2,276.58	\$ 3,701.63	\$ 1,425.05			
Total	\$ 3,219.52	\$ 5,502.83	\$ 2,283.31	\$ 3,022.43	\$ 4,909.51	\$ 1,887.08	\$ 1,428.32	\$ 6,993.55	\$ 5,565.23	* Food task for expenses do not include items purchased with gift cards	\$ 1,703.19	\$ 4,248.43	\$ 2,545.24	* Food task for expenses do not include items purchased with gift cards	\$ 2,276.58	\$ 3,701.63	\$ 1,425.05	

\* Food task for expenses do not include items purchased with gift cards

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# JESC Meeting Minutes

Profit Report - September 1, 2018 - June 14, 2019

Item	2019-03-01 2019-03-31			2019-04-01 2019-04-30			2019-05-01 2019-05-31			2019-06-01 2019-06-30			Year to date		
	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit
Food Programs															
Pizza	\$ 559.35	\$ 937.83	\$ 378.48	\$ 559.35	\$ 954.94	\$ 395.59	\$ 745.80	\$ 1,209.75	\$ 463.95	\$ 559.35	\$ 763.08	\$ 203.73	\$ 5,820.20	\$ 9,630.50	\$ 3,810.30
Hot Dogs	\$ 178.52	\$ 501.14	\$ 322.62	\$ 440.46	\$ 638.18	\$ 197.72	\$ 213.76	\$ 785.02	\$ 571.26	\$ 95.48	\$ 400.28	\$ 304.80	\$ 2,245.11	\$ 5,625.79	\$ 3,380.67
Subway	\$ 401.00	\$ 565.37	\$ 164.37	\$ 519.75	\$ 702.09	\$ 182.34	\$ 626.00	\$ 896.72	\$ 270.72	\$ 379.20	\$ 435.78	\$ 56.58	\$ 4,656.65	\$ 6,224.54	\$ 1,567.89
Popcorn Fridays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 86.50	\$ 86.50	\$ -	\$ -	\$ -	\$ 211.06	\$ 1,165.85	\$ 954.79
Lunch Lady	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 102.60	\$ 102.60	\$ -	\$ 371.55	\$ 371.55
Sub-Total	\$ 1,138.87	\$ 2,004.34	\$ 865.47	\$ 1,519.56	\$ 2,295.22	\$ 775.66	\$ 1,585.56	\$ 2,977.99	\$ 1,392.43	\$ 1,034.03	\$ 1,701.74	\$ 667.71	\$ 12,933.02	\$ 23,018.23	\$ 10,085.20
Food Task Force															
Food Task Force	\$ 310.73	\$ 100.00	\$ -210.73	\$ 1,000.00	\$ -	\$ -1,000.00	\$ -	\$ 85.00	\$ 85.00	\$ 300.00	\$ 20.00	\$ -280.00	\$ 2,545.66	\$ 2,245.00	\$ 300.66
Holiday Concert	\$ -	\$ 576.50	\$ 576.50	\$ -	\$ -	\$ -	\$ -	\$ 754.00	\$ 754.00	\$ -	\$ -	\$ -	\$ 33.33	\$ 304.90	\$ 271.57
Trivia Night	\$ -	\$ 576.50	\$ 576.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,330.50	\$ 1,330.50
Sub-Total	\$ 310.73	\$ 676.50	\$ 365.77	\$ 1,000.00	\$ -	\$ -1,000.00	\$ -	\$ 839.00	\$ 839.00	\$ 300.00	\$ 20.00	\$ -280.00	\$ 2,578.99	\$ 3,880.40	\$ 1,301.41
Events															
McDonald's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,521.00	\$ 1,521.00
Dance	\$ -	\$ -	\$ -	\$ 585.03	\$ 1,076.00	\$ 490.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,420.24	\$ 3,144.55	\$ 1,724.31
Science Night	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,250.00	\$ 1,000.00	\$ -250.00
Movie Night	\$ 213.40	\$ 684.05	\$ 470.65	\$ -	\$ -	\$ -	\$ 220.68	\$ 799.25	\$ 578.57	\$ -	\$ -	\$ -	\$ 934.07	\$ 2,940.80	\$ 2,006.73
Boston Pizza	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 564.95	\$ 564.95	\$ -	\$ -	\$ -	\$ -	\$ 564.95	\$ 564.95
Spring Fling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 758.52	\$ -	\$ -758.52	\$ 1,007.10	\$ -	\$ -1,007.10	\$ 1,765.62	\$ -	\$ 1,765.62
Sub-Total	\$ 213.40	\$ 1,684.05	\$ 1,470.65	\$ 585.03	\$ 1,076.00	\$ 490.97	\$ 220.68	\$ 799.25	\$ 578.57	\$ -	\$ -	\$ -	\$ 3,604.31	\$ 8,606.35	\$ 5,002.04
Fundraisers															
Little Caesar's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,224.00	\$ 1,224.00
Jingle Jangle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101.98	\$ 2,032.05	\$ 1,930.07
Donation	\$ -	\$ 49.00	\$ 49.00	\$ -	\$ 110.00	\$ 110.00	\$ -	\$ -	\$ -	\$ -	\$ 310.00	\$ 310.00	\$ -	\$ 638.00	\$ 638.00
PIC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00
Sanku and Mikko	\$ -	\$ 41.91	\$ 41.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41.91	\$ 41.91
Budding Artists	\$ -	\$ -	\$ -	\$ 2,033.54	\$ 2,774.50	\$ 740.96	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,033.54	\$ 2,774.50	\$ 740.96
Veasys Bulls	\$ -	\$ -	\$ -	\$ 1,184.00	\$ 2,348.00	\$ 1,164.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,184.00	\$ 2,348.00	\$ 1,164.00
Chocolate Bars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,811.13	\$ -	\$ -4,811.13	\$ -	\$ -	\$ -	\$ 4,811.13	\$ 8,972.80	\$ 4,161.67
Sub-Total	\$ -	\$ 90.91	\$ 90.91	\$ 3,217.54	\$ 5,232.50	\$ 2,014.96	\$ 4,811.13	\$ -	\$ -4,811.13	\$ -	\$ -	\$ -	\$ 1,334.03	\$ 11,004.54	\$ 9,670.51
Total	\$ 1,663.00	\$ 4,455.80	\$ 2,792.80	\$ 6,322.13	\$ 8,603.72	\$ 2,281.59	\$ 6,617.37	\$ 5,181.19	\$ -2,001.13	\$ 1,334.03	\$ 11,004.54	\$ 9,670.51	\$ 27,246.97	\$ 54,601.19	\$ 27,354.22
* Food task for expenses do not include items purchased with gift cards															
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* Revenue from School Cash Online for food programs has not yet been received for June															
* Donations in June were for the shade structure															

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# JESC Meeting Minutes

## JESC Treasurer Report - June 14, 2019

May 22 to June 14, 2019

### General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
	<b>Balance from Last Statement</b>			<b>\$ 18,730.27</b>
2019-05-21	Hot Dog Program withdraw (2231)	\$ 15.75		\$ 18,714.52
2019-05-24	Pizza for Movie Night (2232)	\$ 124.30		\$ 18,590.22
2019-05-26	Subway Day - May 23 (2233)	\$ 125.65		\$ 18,464.57
2019-05-27	Movie Night		\$ 799.25	\$ 19,263.82
2019-05-27	Float		\$ 200.00	\$ 19,463.82
2019-06-02	Pizza Day - May 24 (2234)	\$ 186.45		\$ 19,277.37
2019-06-02	Pizza Day - May 27 (2235)	\$ 186.45		\$ 19,090.92
2019-06-02	Subway Day - May 30 (2236)	\$ 125.65		\$ 18,965.27
2019-06-02	Food Task Force (2237)	\$ 300.00		\$ 18,665.27
2019-06-02	Hot Dog Program (2238)	\$ 158.76		\$ 18,506.51
2019-06-09	Pizza Day - June 3 (2239)	\$ 186.45		\$ 18,320.06
2019-06-09	Spring Fling - Science Station (2240)	\$ 248.59		\$ 18,071.47
2019-06-09	Spring Fling - Bouncy Castles (2241)	\$ 758.51		\$ 17,312.96
2019-06-11	Subway Day - June 6 (2242)	\$ 125.65		\$ 17,187.31
2019-06-12	Pizza Day - June 10 (2243)	\$ 186.45		\$ 17,000.86
2019-06-12	Chocolate Bars Proceeds		\$ 8,972.80	\$ 25,973.66
2019-06-12	Shade Structure Donations		\$ 310.00	\$ 26,283.66
2019-06-12	Lunch Lady		\$ 102.60	\$ 26,386.26
2019-06-12	Pizza Program		\$ 197.71	\$ 26,583.97
2019-06-12	Hot Dog Program		\$ 118.16	\$ 26,702.13
2019-06-12	Subway Program		\$ 205.34	\$ 26,907.47
2019-06-12	Food Task Force		\$ 20.00	\$ 26,927.47
2019-06-14	Subway Day - June 13 (2244)	\$ 127.90		\$ 26,799.57

### Bank Reconciliation

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Accounts

Personal Accounts

Small Business Accounts

View Accounts

Statements & Documents

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Transfers

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### Account Activity

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A flexible savings account: [TD Everyday Savings Account](#) »

Account: CHEQUING SAVINGS ACCOUNT NON-PERSONAL - 733 \$28,242.79

Current Balance **\$28,242.79** Available Balance [?](#) \$28,242.79

Balance Date: Jun 14, 2019

View: All Transactions 30 days | 60 days | 90 days | 120 days

+ Search by Month (up to 18 months)

Date	Transaction Description	Withdrawals	Deposits	Balance
Jun 14, 2019	<a href="#">View Cheque</a> CHQ#02225-2140765441	4,811.13		\$28,242.79



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

Balance Shown on bank statement		\$ 28,242.79
Add:		
Deduct cheques not yet cashed:		
2176 Ellen Pratt	Teacher Reimbursme	\$ 100.00
2179 Alison Sinclair	Teacher Reimbursme	\$ 75.48
2229 SRI ANNAPURNA INC.	Subway Day - May 1st	\$ 125.65
2231 Kari Sharma	Hot Dog Program with	\$ 15.75
2233 SRI ANNAPURNA INC.	Subway Day - May 2nd	\$ 125.65
2236 SRI ANNAPURNA INC.	Subway Day - May 3rd	\$ 125.65
2239 1850688 ONT INC	Pizza Day - June 3	\$ 186.45
2240 Science en Folie de Montreal	Spring Fling	\$ 248.59
2242 SRI ANNAPURNA INC.	Subway Day - June 6	\$ 125.65
2243 1850688 ONT INC	Pizza Day - June 10	\$ 186.45
2244 SRI ANNAPURNA INC.	Subway Day - June 1st	\$ 127.90
Adjusted Bank Statement Balance		<u>\$ 26,799.57</u>

Balance shown in school council records	\$ 26,799.57
Add:	\$ -
Deduct:	\$ -
Adjusted school council Balance	<u>\$ 26,799.57</u>



Meeting Location: JES Library  
School District: OCDSB

# JESC Meeting Minutes

## Cash Available - June 14, 2019

School council bank balance \$ 26,799.57

### Ear-marked Cash

Outdoor Features	\$ 2,840.00
Shade Structure	\$ 4,471.67
Makerspace - remaining	\$ 402.46
Food Prog Slush Fund	\$ 898.78
Food Task Force	\$ 700.55
Spring Fling	\$ 234.38
Kindergarten Outdoor Supplies	\$ 700.00
Future Pizza Expenses	\$ 186.45
Future Hot Dog Expenses	\$ 122.98
Future Subway Expenses	\$ 125.65

Total allocated Funds \$ 10,682.92

Cash Available \$ 16,116.65

## JESC Expense Report - September 1, 2018 to June 14, 2019

\* List of expenses other than those purchased to run or operate a food program or fundraiser

Item	Funds Allocated and Not Spent in 2017/18	Funds Allocated in 2018/19	Expense in 2018/19	Remainder
Makerspace	\$ 1,600.00	\$ 1,821.00	\$ 3,018.54	\$ 402.46
Books	\$ 200.00	\$ 300.00	\$ 499.45	\$ 0.55
T-shirts	\$ 1,500.00	\$ 350.00	\$ 1,697.55	\$ 152.45
Dictionaries	\$ 250.00	\$ 100.00	\$ 350.00	\$ -
Science Night	\$ 1,250.00		\$ 250.00	\$ 1,000.00
Outdoor Features	\$ 1,676.00	\$ 1,164.00	\$ -	\$ 2,840.00
Pencil Sharpeners	\$ 340.00		\$ 333.47	\$ 6.53
Anti-Bullying Magic show	\$ 1,186.50		\$ 1,186.50	\$ -
Gym Screen & Equip. Rental	\$ 4,000.00		\$ 3,344.80	\$ 655.20
OCASC	\$ 35.00	\$ 35.00	\$ 70.00	\$ -
Coat Racks		\$ 40.66	\$ 40.66	\$ -
Teacher Reimbursement		\$ 4,000.00	\$ 2,799.07	\$ 1,200.93
Board Games		\$ 500.00	\$ 504.71	\$ -4.71
Holiday Hampers		\$ 600.86	\$ 600.86	\$ -
Tables		\$ 550.00	\$ 550.00	\$ -
Shade Structure		\$ 4,471.67	\$ -	\$ 4,471.67
Kindergarten Outdoor Equipment		\$ 700.00	\$ -	\$ 700.00
<b>Total</b>	<b>\$ 12,037.50</b>	<b>\$ 14,633.19</b>	<b>\$ 15,245.61</b>	<b>\$ 11,425.08</b>



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

### Appendix B – Fundraising Report

#### June Fundraising Report

**La Montagne Chocolate Bar Sales-** Sales were very successful! We only had 1 issue with getting the money back and have taken a loss of \$39.60. \$4161.67 profit was earned from chocolate bar sales.

**Spring Fling-** What a fabulous event, everyone had a fantastic time with very positive feedback from everyone that I have spoken to. Mr. Sundae donated \$85, Walking Tacos donated \$60 back to Jockvale & Lou Fast Food has donated \$100.

**May Movie Night-** we had a great turnout for movie night with around 25 grade 5/6 students attending the parent free option in the library. Profit from movie night was \$578.57.

**Staff Appreciation Lunch-** the lunch will be held on June 21. So far we have 34 food items being donated and 24 monetary donations totalling \$427.

The 2018/2019 school year has been an outstanding fundraising year. Revenue earned so far has been \$54601.19 with a profit earned of \$27354.22.

Thank you to everyone that contributed to our fundraising success this school year!! It was very appreciated!

#### 2019/2020 Food Programs

**Pizza-** Willy's has agreed to stay on as our pizza provider for the upcoming school year. It will be \$11/pizza + tax. It will come sorted as



Meeting Location: JES Library  
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## JESC Meeting Minutes

it does now. He is asking if we can provide labels next year with teacher, type & quantity.

**Subway**-this location has also agreed to stay on as our provider. Yogesh has agreed to lower the price of the Sub to \$3.39/6" whether they have cheese or not which is .20cents lower than our current price with cheese and 4" price will be \$2.50.