



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

**Jockvale Elementary School  
Council Meeting Minutes**  
Wednesday, March 27<sup>th</sup>, 2019

### In the Chair

Crystal Logan – Chair

### Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Crystal Logan – Chair Elise Currie – Secretary Krista MacIsaac – Treasurer Debbie Hameluck – Fundraising Chair Jennifer Demone – Volunteer Coordinator	<u>Executive Members</u> Shannon McLaren – Vice-Chair Phil McKee – OCASC Rep Allyson Rayment – Communications Chair
<u>Parent Members</u> Jane de Laat Andrew & Kelly Stanzel (sharing one position) Christianne Aussant/Leigh Golden (Sharing one position)	<u>Parent Members</u>
<u>School Administration</u> Robyn Darragh – Principal Janis St. Germain – Vice Principal Diana Taylor – Teacher Representative Brenda Feldbruegge – Office Administrator	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

### Approval of Agenda

**Motion:** To accept the agenda with the following changes; Approval of January minutes should read Approval of February minutes and remove the OCASC report (Phil McKee absent). 1<sup>st</sup> Elise Currie, 2<sup>nd</sup> Krista MacIsaac. All in favour. Passed.



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### Approval of Previous Minutes

**Motion:** To accept the February 2019 minutes with the following adjustments; in the Treasurer's Report summary (page 2), change line 2 of the second paragraph to read as follows: "The cost for the food bowls (Food Task Force) reflects expenses through the council bank account. The expense shows a purchase of gift cards, rather than expenses for the food bowl items.", and add in the missing last page of the Treasurer's Report (page 4 of the February Treasurer's Report). 1<sup>st</sup> Krista MacIsaac, 2<sup>nd</sup> Jane de Laat. 5 votes in favour, 2 abstentions. Passed.

### Chair's Report

Welcome to everyone!

### Principal's Report

Mme Taylor is retiring at the end of this year. She lead ukulele club, helped lead WE club, and has also been serving as the teacher representative on the council. Everyone is happy for her, but sad that she is leaving!

Lots of illness in the school this week, but absences are starting to go down.

Dental screening is upcoming for JKSK, grade 2 and grade 4 students. SK students will receive vision screening with Ottawa public health.

A question was raised regarding the number of split level classes planned for next year. Possibly more split classes for the 2019/2020 school year.

See full report in Appendix A.

### Teacher's Report

Activities at Jockvale

- Recently students have taken field trips to outdoor education, which they love.
- The Environmental Club is busy and this Friday they will turn off power from 2-3pm to observe Earth Day.
- Right to Play will be at Jockvale for an assembly on April 15<sup>th</sup>. Right to Play is an organizing that recognizes the importance of play and physical activity. 19 students will be selected from different teams and clubs in the school and they will be taught leadership skills and anti-bullying strategies. These 19 students will then lead physical activities for the rest of the Jockvale students. Jockvale was invited to participate in this through WE Club.
- Melissa Vivoda has agreed to run the Spring Baskets again. Each class picks a theme and baskets are put together with the donations that are received. Letters will be sent home next week with the details. At the end of April, students can buy tickets to enter the raffle and win a basket. This is also a good way to get kids talking about probability!



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### Treasurer's Report

Lengthy report since teacher reimbursements were processed this month; 30 teachers took advantage of the reimbursement.

The school council balance is \$22,895.81, and the adjusted balance is \$23,095.81 (this amount includes the \$200 float).

Cash available is 10,210.79. School Cash on-line from February and March is not included.

See full report in Appendix B.

### OCASC Report

Phil McKee absent. See written report in Appendix C.

### Fundraising Report

A \$686 profit was earned on March movie night.

#### Current Fundraisers

- Artrageous orders are starting to come in.
- 30 items have already been ordered from Vesey's Bulbs, forms are still coming in.

#### Upcoming Fundraisers

- Krista, Jane and Debbie are meeting tomorrow night to start organizing the Game-On Dance. More volunteers are welcome!
- 3 food trucks have already been confirmed for Spring Fling.
- The next Trivia night is planned for May 7<sup>th</sup>; alternatively it could be moved to May 14<sup>th</sup>.
- Chocolate bar fundraiser is a lot of work and other volunteers need to step up or it will have to be cancelled. This could be one of our biggest fundraisers because unsold chocolates can be sent back and there isn't a risk of being at a loss.

See full report in Appendix D.

### Food Task Force

About 100lbs of fresh fruit are being consumed every week. There's a little extra food this week with so many students off sick.

Feedback was received about the granola bars and as a result they have been moved to the office (some students were seeing them as a treat and eating them instead of their packed lunch).

New weekly donation from Independent started today! It's still unclear exactly what the weekly donation will consist of moving forward, but it could cover a lot of our needs.



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### Amendment to Constitution (Voting)

The following concerns have been raised about the proposed changes to the constitution:

- The wording is vague upon reading. Could this change require a vote on decisions as small as the colour scheme of a school dance, for example? Do we need to change the constitution if one mistake was made since we don't want to open up every little issue to a vote?
- Voting by proxy is not included in the constitution even though this is a practice that is currently used.
- Food programs are a huge responsibility to run. Do we want to consider splitting the Fundraising role and adding a position that handles the food programs? The only drawback to this is that it creates an additional executive position and we are already a small council.
- Our constitution is a little ad-hoc and might need a major overhaul.

Alternatively, Article 9 could be changed. Could we govern by consensus instead which is how council has operated in the past?

Council is currently working toward clearing up procedures and policies. Everyone needs to take a look at the constitution and provide feedback. The current proposed change will be cancelled and moved to Article 9. These changes will be presented at the April meeting and voted on at the May meeting.

### Food Programs – Cancellations and Missed Payments

With a lot of payments being processed through school cash on-line, we need to figure out how council will move forward with missed payments since by the time the reports are received, it's too late to take action on the missed payments (there were a lot of missed payments in December).

Council also needs to decide how we want to address the 3% fee taken by school cash on-line as their processing fee (this 3% is not returned when a food program is cancelled). Could the 3% fee for cancellations still be imposed at this point, or should the 3% be added to the overall price next year? Another option is adding an administrative cost of a few dollars to each food program to cover the 3%.

Last month a motion was made to change the food program cancellation policy; asking for cancellations to be submitted by the 1<sup>st</sup> and 15<sup>th</sup> of the month. Should sign-up dates for food programs be restricted to the 1<sup>st</sup> or the 15<sup>th</sup> of the month as well? It would be a good idea to allow new students who join the school in the middle of the year to be able to start a food program immediately.

After some discussion, it was decided that for this year we will keep the current policy as is.



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This discussion raised a question about whether or not council receives a rebate for HST paid on pizza. If not, the school could write a cheque so that they get the rebate instead.

Also, could cheques for the food programs be written at the end of the month instead of weekly? Last year there was an issue with some companies claiming invoices weren't paid which is why cheques are now written weekly.

**Motion:** In light of discussion with office administration, a reversal will occur on the decision made at the February council meeting regarding withdrawals from food programs on the 1<sup>st</sup> and the 15<sup>th</sup> of the month; reverting to the current practice. 1<sup>st</sup> Krista MacIsaac, 2<sup>nd</sup> Elise Currie. All in favour. Passed.

### Shade Structure/Outdoor Feature Update

The shade structure committee is looking to other schools for examples of shade structures and their approximate cost. Lady Evelyn spent upwards of \$60,000 on their structure (a pre-manufactured structure and roof on top of a concrete slab).

Before the end of the school year, a decision needs to be made on how council will move forward and whether or not this is a fundraising commitment. Last year's survey of parents showed that STEM and the shade structure were the two most popular initiatives. If council does commit, a major media push is needed to get people involved and raise funds in a timely fashion. Could we receive major corporate donations (ie. Home Depot, Rona, etc.) as well as donations of consulting fees? The cost to hire an engineering firm to approve plans is a huge cost for very little work and the overall cost could be significantly reduced if this service was donated.

The committee is in need of guidelines from the board to move forward (could donated equipment and services even be used?), and council will need at least 80% of the total cost held in the bank account to be taken seriously. This is a huge fundraising endeavor and will most likely take several years to complete.

### Any Other Business

OCASC – Questions about insurance for school council events to be answered next month.

Pizza HST rebate - Could the cheques be written by the school instead so that the taxes are reimbursed?

Where do we stand with the Facebook page administration? - Crystal hasn't been added yet, but Debbie will try to add her soon.

Has anyone designed the banner from Edge yet? - Krista will order it.

Alternative learning spaces; has progress been made on this? – No, still a busy time of year.

Visit: [Jockvale Elementary School Council](http://JockvaleElementarySchoolCouncil.ca)

Final – Approved April 24<sup>th</sup>, 2019.



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Should council set up an email designated to food programs in order to field cancellations, etc. next year?

### Motion for Allocation of Funds

**Motion:** To re-allocate \$400 of the \$600 allocated to purchase gift cards at the February meeting; these were originally allocated as \$200 to Loblaws and \$200 to Sobeys. Gift cards will now be purchased as follows: \$100 to Loblaws, \$100 to Independent and \$200 to Costco. 1<sup>st</sup> Chris Aussant, 2<sup>nd</sup> Krista MacIsaac. All in favour. Passed.

**Motion:** To allocate \$300 for a second float for the Dance/Games Night. 1<sup>st</sup> Krista MacIsaac, 2<sup>nd</sup> Jennifer Demone. All in favour. Passed.

### Adjournment

Motion to adjourn. 1<sup>st</sup> Chris Aussant, 2<sup>nd</sup> Jane de Laat . All in favour. Passed.

### Next Meeting

**Date:** Wednesday, April 24<sup>th</sup>, 2019.

**Agenda:** To be set by Chair

### Appendix A – Principal's Report

**Principal Report- School Council  
March 2019**

#### Staffing Update

Sharon Streach's term as Library Technician has come to an end. Unfortunately, she is unable to stay on for the remainder of the year now that the term has been extended. Her last day is March 29<sup>th</sup>. We welcome Suzanne Beausejour to the team!

#### Staffing for 2019-2020

April is a very busy time for Principals and Vice-Principals. This is the time of year when we receive our staffing allocation for the 2019-2020 school year. As a result we will be working concurrently on the current and upcoming school year. At the next meeting Council Meeting, we will be able to share our projected enrollment and the number of classes that we will have at Jockvale.

#### Visiting Students



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Jockvale will be hosting 7 students from China as of March 28th. We are looking for families in the Jockvale community to welcome an international student from China into their home. The Canada Homestay Network is looking for excited, engaging host families to sign up as soon as possible. If you're curious about this opportunity and would like to learn more, we would love to hear from you. Please visit our website <http://whyihost.ca> or email [ottawainfo@canadahomestaynetwork.ca](mailto:ottawainfo@canadahomestaynetwork.ca) for more information. There is an honorarium for hosting as well. Thank you for your consideration.

### Dental Screening

A registered dental hygienist will provide a non-invasive dental screening using a tongue depressor for students in **JK, SK, grade 2 and grade 4** and other children as necessary. The screening helps identify children with oral problems, dental needs and pain. All children screened will bring home a report. Free dental care for children identified with dental needs may be available for low-income families. Follow-up school visits by the dental hygienist for individual children may be scheduled. If your child's grade is not selected, but you wish for him/her to be seen by the dental hygienist, please email Robyn Darragh, Principal at [robyn.darragh@ocdsb.ca](mailto:robyn.darragh@ocdsb.ca). The dental screening does not replace regular visits with your family dentist.

### Vision Screening

Ottawa Public Health staff will provide a non-invasive vision screening for **Senior Kindergarten students**. Other children may be tested upon teacher's request. The vision screening is a series of short tests to detect if a child has risk factors for eye problems. All children screened will bring home a report. Children from other grades may be screened at the request of a teacher. The vision screening does not replace regular comprehensive eye exams with an optometrist. These screenings are provided in accordance with the Ontario Public Health Standards established by the Ontario Ministry of Health and Long-Term Care. Personal and personal health information collected during the screenings will be used for the purposes of delivering, administering and managing screening services, and for statistical purposes, as provided for under Sections 5 and 7 of the Health Protection and Promotion Act (as amended) and the Ontario Public Health Standards (2018). Information may be used by and shared among authorized Ottawa Public Health employees who provide dental and vision screening services.

### MediAlert's No Child Without Program

The No Child Without program offers a FREE MediAlert membership to students who attend our school and are between the ages of 4 up to their 14<sup>th</sup> birthday. If your child has a medical condition, allergy or is required to take medication on a regular basis, then you should consider a MediAlert membership through this program. MediAlert identification can alert staff, friends, coaches and others about your child's medical condition should an emergency occur. For further information, come to the office for a brochure or visit <https://www.medicalert.ca/no-child-without/ncw-enrollment-info>. To register your child, you will need to enroll online through Jockvale to receive a unique barcode and PIN number.



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## Grade 6 Transition to Cedarview

There are many activities planned for our grade 6 students as they prepare to transition to middle school.

Here are a few important dates for our grade 6 families:

March 29<sup>th</sup>- Cedarview Band visits to perform and introduce our students to the various band instruments

April 10<sup>th</sup>- Instrumental Try-Out Night in the front foyer at Cedarview from 4:00 until 6:00

May 15<sup>th</sup>- Incoming Parent Information Night from 6:30 to 7:30 at Cedarview

June 12<sup>th</sup>- All feeder schools visit Cedarview in the morning

## Appendix B – Treasurer’s Report

Profit Report - September 1, 2018 - March 24, 2019

Item	2019-02-01			2019-02-28			2019-03-01			2019-03-24			Year to date		
	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit	Expense	Revenue	Profit
<b>Food Programs</b>															
Pizza	\$ 559.35	\$ 976.28	\$ 416.93	\$ 372.90	\$ 481.07	\$ 108.17	\$ 3,955.70	\$ 6,315.02	\$ 2,359.32						
Hot Dogs	\$ 208.54	\$ 502.67	\$ 294.13	\$ 146.53	\$ 250.12	\$ 103.59	\$ 1,490.92	\$ 3,438.38	\$ 1,947.46						
Subway	\$ 654.40	\$ 631.83	\$ 22.57	\$ 265.65	\$ 245.52	\$ 20.13	\$ 3,122.00	\$ 3,657.85	\$ 535.85						
Popcorn Fridays	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 211.06	\$ 1,079.35	\$ 868.29						
Lunch Lady	\$ -	\$ 124.60	\$ 124.60	\$ -	\$ -	\$ -	\$ -	\$ 268.95	\$ 268.95						
<b>Sub-Total</b>	<b>\$ 1,422.29</b>	<b>\$ 2,235.38</b>	<b>\$ 813.09</b>	<b>\$ 785.08</b>	<b>\$ 976.71</b>	<b>\$ 191.63</b>	<b>\$ 8,779.68</b>	<b>\$ 14,759.55</b>	<b>\$ 5,979.86</b>						
<b>Food Task Force</b>															
Food Task Force	\$ 600.00	\$ 365.00	\$ 235.00	\$ 310.73	\$ -	\$ 310.73	\$ 1,245.66	\$ 2,040.00	\$ 794.34						
Holiday Concert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.33	\$ 304.90	\$ 271.57						
Trivia Night	\$ -	\$ -	\$ -	\$ -	\$ 576.50	\$ 576.50	\$ -	\$ 576.50	\$ 576.50						
<b>Sub-Total</b>	<b>\$ 600.00</b>	<b>\$ 365.00</b>	<b>\$ 235.00</b>	<b>\$ 310.73</b>	<b>\$ 576.50</b>	<b>\$ 265.77</b>	<b>\$ 1,278.99</b>	<b>\$ 2,921.40</b>	<b>\$ 1,642.41</b>						
<b>Events</b>															
McDonald's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,521.00	\$ 1,521.00						
Halloween Dance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 835.21	\$ 2,068.55	\$ 1,233.34						
Science Night	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,250.00	\$ 1,000.00	\$ 250.00						
Movie Night	\$ 254.29	\$ 877.50	\$ 623.21	\$ 213.40	\$ 684.05	\$ 470.65	\$ 713.39	\$ 2,141.55	\$ 1,428.16						
<b>Sub-Total</b>	<b>\$ 254.29</b>	<b>\$ 877.50</b>	<b>\$ 623.21</b>	<b>\$ 213.40</b>	<b>\$ 1,684.05</b>	<b>\$ 1,470.65</b>	<b>\$ 2,798.60</b>	<b>\$ 6,731.10</b>	<b>\$ 3,932.50</b>						
<b>Fundraisers</b>															
Little Caesar's	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,224.00	\$ 1,224.00						
Jingle Jangle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 101.98	\$ 2,032.05	\$ 1,930.07						
Donation	\$ -	\$ -	\$ -	\$ -	\$ 49.00	\$ 49.00	\$ -	\$ 218.00	\$ 218.00						
PIC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00						
Samko and Miko	\$ -	\$ -	\$ -	\$ -	\$ 41.91	\$ 41.91	\$ -	\$ 41.91	\$ 41.91						
<b>Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 90.91</b>	<b>\$ 90.91</b>	<b>\$ 101.98</b>	<b>\$ 4,015.96</b>	<b>\$ 3,913.98</b>						
<b>Total</b>	<b>\$ 2,276.58</b>	<b>\$ 3,477.88</b>	<b>\$ 1,201.30</b>	<b>\$ 1,309.21</b>	<b>\$ 3,328.17</b>	<b>\$ 2,018.96</b>	<b>\$ 12,959.25</b>	<b>\$ 28,428.01</b>	<b>\$ 15,468.76</b>						

\* Revenue from School Cash Online for food programs has not yet been received for February

\* Food task for expenses do not include items purchased with gift cards

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\* Food task for expenses do not include items purchased with gift cards

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Final – Approved April 24<sup>th</sup>, 2019.



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# JESC Meeting Minutes

## JESC Treasurer Report - March 24, 2019

February 25 to March 24, 2019

### General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
	Balance from Last Statement			\$ 24,658.41
2019-02-27	Pizza Day - Feb 25 (2160)	\$ 186.45		\$ 24,471.96
2019-03-04	Subway Day - Feb 28 (2161)	\$ 123.95		\$ 24,348.01
2019-03-04	Samko and Miko Toy Sale		\$ 33.36	\$ 24,381.37
2019-03-04	Trivia Night		\$ 576.50	\$ 24,957.87
2019-03-04	Teacher Reimbursments - ET (2162)	\$ 100.00		\$ 24,857.87
2019-03-04	Teacher Reimbursments - KR (2163)	\$ 20.99		\$ 24,836.88
2019-03-04	Teacher Reimbursments - CP (2164)	\$ 85.14		\$ 24,751.74
2019-03-04	Teacher Reimbursments - MLL (2165)	\$ 100.00		\$ 24,651.74
2019-03-04	Teacher Reimbursments - JB (2166)	\$ 100.00		\$ 24,551.74
2019-03-04	Teacher Reimbursments - HA (2167)	\$ 100.00		\$ 24,451.74
2019-03-04	Teacher Reimbursments - SD (2168)	\$ 100.00		\$ 24,351.74
2019-03-04	Teacher Reimbursments - AM (2169)	\$ 29.65		\$ 24,322.09
2019-03-04	Teacher Reimbursments - BDB (2170)	\$ 100.00		\$ 24,222.09
2019-03-04	Teacher Reimbursments - SB (2171)	\$ 100.00		\$ 24,122.09
2019-03-04	Teacher Reimbursments - MB (2172)	\$ 100.00		\$ 24,022.09
2019-03-04	Teacher Reimbursments - DT (2173)	\$ 100.00		\$ 23,922.09
2019-03-04	Teacher Reimbursments - GM (2174)	\$ 100.00		\$ 23,822.09
2019-03-04	Teacher Reimbursments - KM (2175)	\$ 100.00		\$ 23,722.09
2019-03-04	Teacher Reimbursments - EP (2176)	\$ 100.00		\$ 23,622.09
2019-03-04	Teacher Reimbursments - PB (2177)	\$ 100.00		\$ 23,522.09
2019-03-04	Teacher Reimbursments - SA (2178)	\$ 100.00		\$ 23,422.09
2019-03-05	Teacher Reimbursments - AS (2179)	\$ 75.48		\$ 23,346.61
2019-03-05	Teacher Reimbursments - SM (2180)	\$ 100.00		\$ 23,246.61
2019-03-05	Teacher Reimbursments - PG (2181)	\$ 100.00		\$ 23,146.61
2019-03-05	Teacher Reimbursments - SK (2182)	\$ 100.00		\$ 23,046.61
2019-03-05	Teacher Reimbursments - PI (2183)	\$ 100.00		\$ 22,946.61
2019-03-05	Teacher Reimbursments - JSG (2184)	\$ 100.00		\$ 22,846.61
2019-03-05	Teacher Reimbursments - PG (2185)	\$ 90.10		\$ 22,756.51
2019-03-05	Teacher Reimbursments - NMW (2186)	\$ 100.00		\$ 22,656.51
2019-03-05	Teacher Reimbursments - MEM (2187)	\$ 99.70		\$ 22,556.81
2019-03-05	Teacher Reimbursments - SM (2188)	\$ 98.01		\$ 22,458.80
2019-03-05	Teacher Reimbursments - AG (2189)	\$ 100.00		\$ 22,358.80
2019-03-05	Teacher Reimbursments - CN (2190)	\$ 100.00		\$ 22,258.80
2019-03-05	Teacher Reimbursments - RD (2191)	\$ 77.97		\$ 22,180.83
2019-03-08	Hot Dog and Food bowls (2192)	\$ 255.51		\$ 21,925.32
2019-03-08	Pizza Day - March 4 (2193)	\$ 186.45		\$ 21,738.87
2019-03-08	Subway Day - March 7 (2194)	\$ 132.55		\$ 21,606.32
2019-03-12	Teacher Reimbursments (2195)	\$ 22.03		\$ 21,584.29
2019-03-14	Food Task Force (2196)	\$ 200.00		\$ 21,384.29
2019-03-04	IBM Donation		\$ 49.00	\$ 21,433.29
2019-03-22	Pizza for Movie Night (2197)	\$ 124.30		\$ 21,308.99
2019-03-22	Pizza Day - March 18 (2198)	\$ 186.45		\$ 21,122.54
2019-03-22	Subway Day - March 21 (2199)	\$ 133.10		\$ 20,989.44
2019-03-22	Food Task Force + Hot Dogs (2200)	\$ 127.32		\$ 20,862.12
2019-03-24	Movie Night		\$ 684.05	\$ 21,546.17



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2019-03-24 Pro Grant	\$	1,000.00	\$	22,546.17
2019-03-24 Samko and Miko Toy Sale	\$	8.55	\$	22,554.72
2019-03-24 Hot Dogs paid by cheque	\$	90.75	\$	22,645.47
2019-03-24 Pizza paid by cheque	\$	201.00	\$	22,846.47
2019-03-24 Subway paid by cheque	\$	49.34	\$	22,895.81

## Bank Reconciliation

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Account: CHEQUING SAVINGS ACCOUNT NON-PERSONAL - 733 \$25,028.08

**Current Balance** **\$25,028.08** | **Available Balance** \$25,028.08

Balance Date: Mar 24, 2019

View: All Transactions | 30 days | 60 days | 90 days | 120 days

+ Search by Month (up to 18 months)

Date	Transaction Description	Withdrawals	Deposits	Balance
Mar 25, 2019	Deposit at Home Branch		1,349.64	\$25,028.08

Balance Shown on bank statement	\$	25,028.08
Add:		
Float	\$	200.00
Deduct cheques not yet cashed:		
2127 Crystal Logan	Holiday Hampers	\$ 153.82
2162 Erin Trotechaud	Teacher Reimbursme	\$ 100.00
2164 Crystal Phillips	Teacher Reimbursme	\$ 85.14
2166 Julie Bode	Teacher Reimbursme	\$ 100.00
2167 Heather Allardyce	Teacher Reimbursme	\$ 100.00
2168 Samantha Dowdall	Teacher Reimbursme	\$ 100.00
2169 Angela Moffatt	Teacher Reimbursme	\$ 29.65
2174 Gerald Meilleur	Teacher Reimbursme	\$ 100.00
2176 Ellen Pratt	Teacher Reimbursme	\$ 100.00
2178 Steven Aubrey	Teacher Reimbursme	\$ 100.00
2179 Alison Sinclair	Teacher Reimbursme	\$ 75.48
2188 Stephanie Milette	Teacher Reimbursme	\$ 98.01
2191 Robyn Darragh	Teacher Reimbursme	\$ 77.97
2193 1850688 ONT INC	Pizza Day - March 4	\$ 186.45
2194 SRI ANNAPURNA INC.	Subway Day - March	\$ 132.55
2195 Robyn Darragh	Teacher Reimbursme	\$ 22.03
2197 1850688 ONT INC	Pizza for Movie Night	\$ 124.30
2198 1850688 ONT INC	Pizza Day - March 18	\$ 186.45
2199 SRI ANNAPURNA INC.	Subway Day - March	\$ 133.10
2200 Debbie Hameluck	Food Task Force + Ho	\$ 127.32

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Adjusted Bank Statement Balance	\$ 23,095.81
Balance shown in school council records	\$ 22,895.81
Add: Float	\$ 200.00
Deduct:	
Adjusted school council Balance	\$ 23,095.81

## Cash Available - March 24, 2019

School council bank balance	\$ 22,895.81
Ear-marked Cash	
Outdoor Features	\$ 1,676.00
Makerspace - remaining	\$ 402.46
Food Prog Slush Fund	\$ 1,091.63
Food Task Force	\$ 641.55
Food Task Force - gift cards	\$ 400.00
April Dance / Games Night	\$ 1,000.00
Spring Fling	\$ 2,000.00
Unearned Pizza Revenue	\$ 2,314.32
Unearned Hot Dog Revenue	\$ 1,556.34
Unearned Subway Revenue	\$ 1,602.72
Total allocated Funds	\$ 12,685.02
Cash Available	\$ 10,210.79

## JESC Expense Report - September 1, 2018 to March 24, 2019

\* List of expenses other than those purchased to run or operate a food program or fundraiser

Item	Funds Allocated and Not Spent in 2017/18	Funds Allocated in 2018/19	Expense in 2018/19	Remainder
Makerspace	\$ 1,600.00	\$ 1,821.00	\$ 3,018.54	\$ 402.46
Books	\$ 200.00	\$ 300.00	\$ 499.45	\$ 0.55
T-shirts	\$ 1,500.00	\$ 350.00	\$ 1,697.55	\$ 152.45
Dictionaries	\$ 250.00	\$ 100.00	\$ 350.00	\$ -
Science Night	\$ 1,250.00		\$ 250.00	\$ 1,000.00
Outdoor Features	\$ 1,676.00		\$ -	\$ 1,676.00
Pencil Sharpeners	\$ 340.00		\$ 333.47	\$ 6.53
Anti-Bullying Magic show	\$ 1,186.50		\$ 1,186.50	\$ -
Gym Screen & Equip. Rental	\$ 4,000.00		\$ 3,344.80	\$ 655.20
OCASC	\$ 35.00	\$ 35.00	\$ 70.00	\$ -
Coat Racks		\$ 40.66	\$ 40.66	\$ -
Teacher Reimbursement		\$ 4,000.00	\$ 2,799.07	\$ 1,200.93
Board Games		\$ 500.00	\$ 504.71	\$ -4.71
Holiday Hampers		\$ 600.86	\$ 600.86	\$ -
<b>Total</b>	<b>\$ 12,037.50</b>	<b>\$ 7,747.52</b>	<b>\$ 14,695.61</b>	<b>\$ 5,089.41</b>



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

### Appendix C – OCASC Report

The OCASC meeting was held on the 21<sup>st</sup> of March and the meeting started 15 minutes later than scheduled to allow school council representatives to arrive and not miss any of the information provided by the OCDSB Risk Management Group and a representative from PLEO (Parents Lifelines of Eastern Ontario) that was scheduled to follow.

After the quick welcome and a quick discussion in regards to what was announced on Mar 15<sup>th</sup>, she quickly dismissed any further involvement from OCASC or PIC to push for the Sex-Ed Curriculum. If any one hasn't already heard, the Ministry of Education is increasing class size in elementary schools by one per classroom and is implementing a new revised Sex-Ed Curriculum as well as other [new updates](#).

The first speakers were Bill Tyers and Sandra Lloyd and they represent the OCDSB Risk Management Group. They introduced a powerpoint presentation trying their best to answer informally different events that are permitted and which events are not permitted due to the risk nature of the event. Before venturing into answer the questions OCASC representative directed toward him, he gave us a quick legal introduction as to the reason for having insurance in the first place:

Negligence (by law): failure to use reasonable care, resulting in damage or injury to another.

Liability: legal repercussions resulting from negligence

Some representatives quickly brought up the 'Fun Fair' that is put on annually and the 'bouncy castle'. The quick response was that it wasn't allowed if it is a drop-off and places responsibility on the volunteers to inflate/install/supervise. Our response to Mr. Tyers was it has always been inflated/installed/supervised by the company providing it under contract and that it has always been like that which his response was that it would be permitted since they carry their own insurance and wouldn't place the legal burden on the OCDSB. The 25 mins allocated to the OCDSB quickly passed and extended to almost an extra 45 mins added to their time slot after time and time again, different schools would direct their concerns for different event and requested his approval or disapproval of their planned events.



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

Our second guest was eager (and tired) but delivered a very moving presentation that I thoroughly enjoyed. Ms. Natalie Markoff is one of the community advertising representatives that goes to different events and communicates to what [PLEO](#) is and what they do in the community. It is a not-for-profit organization that has a mandate:

### Support – Educate – Empower

*Youth with good family support have better outcomes.  
For families to be effective supporters they need support  
and they need to be empowered!*

The organization provides peer support for youths up to 25 but also assists parents and caregivers as well. The statistics that are placed on their website state:

**1 in 5 youth will experience mental illness**

**Only 1 in 6 of them receives treatment**

**She also stated that 3 of 4 candidates have a diagnosable/treatable mental illness**

The reason most people don't search for help is the stigma. A good example she gave was;

If your child broke a bone, do you not take them to CHEO to get help? If you as a parent have cancer or diabetes, do you not get treatments to make you get well? Why would you not do the same if you or your child is experiencing depression, anxiety, personality disorders, eating disorders, etc?

She stated it is the shame that either the students and/or their families feel. 'Is there something wrong with me/us? Are people going to think we are terrible parents if they find out?' are all too common.

She is available to do school presentations and I will bring a couple pamphlets I case anyone is interested. I have attached a hyperlink earlier in this document but if it doesn't work, the website is: <https://www.pleo.on.ca/>

Thank you,

Phil McKee



Meeting Location: JES Library  
School District: OCDSB

# JESC Meeting Minutes

## Appendix D – Fundraising Report

### March Fundraising Report

**March Movie Night** - March Movie Night earned \$686 big thanks to a Krista for taking the lead and Crystal for volunteering for the event!

**Artrageous Program** - Orders are due March 29

**Vesey's Bulbs** - Orders are due April 5

**Boston Pizza** - April 10 we currently have 15 staff signed up as celebrity servers, and 4 staff members that will be eating in with their families! BP is currently taking reservations!

**Game on Dance** - April 26 Hot 89.9 has confirmed committee will meet soon to confirm plans.

**Spring Fling** - 3 food trucks have been confirmed, Lou Fast Food, Walking Tacos and Mr. Sundae 2 out of 3 so far have agreed to donate 10% of sales back to Jockvale. The committee will meet soon for this event also

**May Trivia Night** - Waiting to hear back from Kiwanis

**Chocolate Bar Sales** - we need someone to take this on or at the very least to help out otherwise we will need to drop this fundraiser (this fundraiser has the potential to give us our greatest return)