



Meeting Location: JES Library  
School District: OCDSB

## JESC Meeting Minutes

**Jockvale Elementary School  
Council Meeting Minutes**  
Wednesday, November 28<sup>th</sup>, 2018

### In the Chair

Crystal Logan – Chair

### Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Crystal Logan – Chair Shannon McLaren – Vice-Chair Elise Currie – Secretary Phil McKee – OCASC Rep Debbie Hameluck – Fundraising Chair	<u>Executive Members</u> Allyson Rayment – Communications Chair Krista MacIsaac - Treasurer Jennifer Demone – Volunteer Coordinator
<u>Parent Members</u> Jane de Laat Andrew & Kelly Stanzel (sharing one position) Sarah Galbraith Christianne Aussant/Leigh Golden (Sharing one position)	<u>Parent Members</u> Neiroz Hagkhalil
<u>School Administration</u> Robyn Darragh – Principal Janis St. Germain – Vice Principal Diana Taylor – Teacher Representative Brenda Feldbruegge – Office Administrator Donna Blackburn – School Trustee	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

### Approval of Agenda

**Motion:** To accept the agenda with the following the following adjustments; Treasurer's Report removed (Krista not in attendance) and Crystal delivering the Communications Report in lieu of Allyson. 1<sup>st</sup> Shannon, 2<sup>nd</sup> Elise. All in favour.

Visit: [Jockvale Elementary School Council](#)  
Final – Approved December 19<sup>th</sup>, 2018



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## Approval of Previous Minutes

**Motion:** To accept previous minutes with attachments added. 1<sup>st</sup> Elise, 2<sup>nd</sup> Shannon. All in favour.

## Trustee's Report

She's in regular contact with principals, and appreciates the council. The Friday e-mail from the board is very informative, hopefully everyone is receiving it. Donna is happy to volunteer at events whenever possible. Her desire is to be a part of the Special Education Committee at the board.

Everyone should have received emails for parent feedback, the deadline for this is December 12<sup>th</sup>. This focuses on what the school board will be prioritizing and how they will accomplish these goals. Only 2000 respondents so far and they need more people to participate.

A letter has been written to the Minister regarding the rollback of the health curriculum. The 1998 curriculum is very outdated and needs to be addressed.

Local issues/happenings in the school board include land purchased in Half Moon Bay to build a new school. Both John McCrae and Longfields HS are over capacity, there will be funding for a new Highschool in Stittsville. If the funding for Riverside south comes through, some Barrhaven students will be shuffled. Currently the board is transitioning towards phasing out middle schools and Highschool will include grade 7-12.

The budget is currently 950 million, but the Minister is looking for "efficiencies" (a cut of 2%), this is difficult when there are already areas lacking (EAs, mental health professionals, etc).

Question – What happens to school land when a school is closed, is the land sold? Sometimes they are sold, sometimes they are kept and there is a process for determining this based on profitability.

Manordale is a school with a large population of students in need and some councils at other schools help them out with raising funds. This can be done as a % of funds raised, or as a set monetary amount.

## Chair's Report

The School Council training day included lots of info sharing across councils. As a council, we are actually in pretty good shape. We are following financial rules. Some schools are using e-mail money transfers to bypass school cash online (this might be a challenge for us to track). We have a constitution (some councils don't). Some councils have too many members/too few.



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The School Council websites are now on a separate page on the school's website. We've started the process to be able to edit our site, but we don't have access to the e-mail either since it was set-up by a previous council member (trying to change this).

The Indigo night was looked at as a fundraiser, but the available days are limited so it doesn't look like this will be the best for us. We will run a Book Drive instead in the New Year (lots of events happening in December already).

### Principal's Report

#### Robin Darragh

The Positivity Patrol was out on the PA Day and the students loved seeing their notes.

The new online booking system for Parent-Teacher interviews was a success.

Edge photos feedback/suggestions included a request to provide more poses, that the website was easy to use and that the turnaround time was good (other companies have taken longer). A banner would be provided for Council if another 3 yr contract was signed. If we were to run a Family Photo night another year, how could we get more families to sign up?

The holiday concert committee meets tomorrow. Most likely the concert will be at 9am on Dec 20<sup>th</sup>.

In the yard, staff are working on expected and unexpected behaviours. Games are being taught in phys-ed, and a small play area has been created in the front of the school called the jungle (this is an additional safe space for play with a higher teacher to student ratio).

#### Janis St. Germain

Running records for math are being used. In these, students are asked questions and they must provide the answer as well as strategies for how they got to that answer). This will highlight what strategies they're using and which are missing. The Teachers will create targeted games to teach new strategies and the students will play these targeted games with other kids at the same level. After they've played the games, teachers will re-asses and see what progress has been made.

We all tested our Subitizing skills with some math games.

See full report in Appendix A.

### Teacher's Report

Lovely school and council, she agreed with Donna's comments.

Parent teacher interviews went well. It's always good for parents to come in for the interviews since the teachers appreciate parent input.



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The wonderful field trips that the students take wouldn't be possible without parent support.

### OCASC Report

The agenda was changed and pushed back due to business that ran long. The remainder of the agenda was pushed to an additional meeting which will be held on December 13<sup>th</sup>.

They want parent's input through the on-line survey (deadline Dec 12). The topics include life skills, cell phones, STEM, the health curriculum. Currently they are developing the first ever parent bill of rights. There is some opposition to this since parents would have input on what is removed from the curriculum. Anyone with email can log-on to submit their input (short form or long form survey).

It was brought up that any Chromebooks purchased by school council will count against the numbers that are provided by the board. They suggest putting council's money towards something else.

PIC funds should have been received by now, PRO grants still on-pause.

See full report in Appendix B.

### Fundraising Report

McDonald's night raised \$1521. Popcorn Friday had 217 participants and raised \$868.29. The Little Caesar's goal was hit!

Food programs still going strong, no cancellations.

### Upcoming Events

- The first movie night of the year will be Dec 7<sup>th</sup>. Volunteers are needed for this.
- Jingle Jangle – Set up on Dec 12<sup>th</sup> is a huge undertaking!. The sale will be on Dec 13<sup>th</sup> from 8:30 - 2pm. Students will need help picking out gifts and getting them wrapped, any aunts, uncles, grandparents etc. are welcome as volunteers.
- Book drive – in the new year
- Paint night – January 24<sup>th</sup>
- Budding Artists – in February

See full report in Appendix C.

### Communication Report

Add the blurb for the hats/mittens tree in the newsletter. The parent survey could go in there as well.



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Any additional info for December needs to be sent to Allyson tonight. Moving forward, all info for the newsletter needs to be sent to Allyson by the 25<sup>th</sup>.

### Food Task Force

Had the first meeting and will continue to meet regularly until all structures are in place. The current focus is providing snacks (fruit, cheese etc.). The next step is figuring out distribution which will need to be discussed with the teachers and administration. Could the WE club help with this?

The morning could be the first push with a focus on a healthy start to the day. Parent volunteers may be needed to walk a cart around.

Concerns about how perishable food will be kept as well as safety for students with severe food allergies. Allergies such as wheat and red food dye would require more supervision.

Loblaws has agreed to weekly donation of a bag/box of fruit, yogurt tubes, cheese strings, granola bars. We need to determine what the actual need is to ensure we have enough food. Could we break it down into units so that we know how much to ask stores for?

Donations are being accepted in the name of the Food Task Force. Would like to hold this money as a byline on the council budget.

Holiday Hampers - how are they being managed? There are 18 families currently signed up, but probably looking at 20 total. Some staff have donated money to help with this. Should we include gifts in the baskets too? (last year was Walmart g/c). If the Food Task Force could assemble the baskets that would really help.

See full report in Appendix D.

### Any Other Business (AOB)

If anyone wants to contribute to paying for the pizza we had at the first meeting, please give to Sarah.

Volunteers are needed for the Scholastic Book Fair to help with the cash when Mrs. Streach isn't there. Dates are Feb 26<sup>th</sup>-Mar 1<sup>st</sup> and June 11<sup>th</sup>-14<sup>th</sup>.

The next meeting will be on December 19<sup>th</sup>. It will be a short meeting with a pot luck.

### Motion for Allocation of Funds

**Motion:** To allocate \$120 for gift bags, tape, and bottles of water for the volunteers. 1<sup>st</sup> Debbie, 2<sup>nd</sup> Shannon. All in favour.



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**Motion:** To allocate \$350 to pizza and supplies for the movie night. 1<sup>st</sup> Debbie, 2<sup>nd</sup> Andrew. All in favour.

**Motion:** To allocate \$120 for the holiday concert to buy hot chocolate, cups, and sugar. 1<sup>st</sup> Debbie, 2<sup>nd</sup> Phil.

**Motion:** To allocate \$46.44 for 3 hot dogs/wk from now until the end of the year for our volunteers. 1<sup>st</sup> Debbie, 2<sup>nd</sup> Shannon. All in favour.

### Adjournment

Motion to adjourn. 1<sup>st</sup> Jane, 2<sup>nd</sup> Sarah.

### Next Meeting

**Date:** Wednesday, December 19<sup>th</sup>, 2018

**Agenda:** To be set by Chair



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## Attachment A – Principal's Report

### Principal's Report to School Council

November 28, 2018

#### POSITIVITY PATROL

The Positivity Patrol once again visited Jockvale on Friday as a culmination to Bullying Awareness and Prevention Week. Each student received a positive post it message on their desk, cubby or locker. We hope it put a smile on our Jaguar's faces and gave them that little extra oomph to start the week. We look forward to seeing how students and classes choose to pay it forward.

#### PARENT TEACHER INTERVIEWS

This year, we test piloted a new online booking system. More than 225 interviews were booked electronically and there were no conflicts brought to our attention. Not only did it save paper, it allowed parents to book multiple children at convenient times and let them see all of the available options.

Does Council have any feedback to make the system more effective next year?

#### SCHOOL PHOTOS

This year, we signed a one year contract with Edge Imaging. While the majority of the feedback has been positive, there were some concerns shared at the last Council meeting.

Would you like us to pursue another company for 2019-2020 OR would you like us to sign another short term contract with Edge and provide them with feedback regarding the proofs?

#### HOLIDAY CONCERT

Our Holiday Concert is currently scheduled for Thursday, December 20th. Unfortunately, we have just received notification that the Boys' Bordenball Tournament conflicts with our dress rehearsal. The organizing committee is doing their best to come up with a work around. More details to follow in upcoming communication.



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### FOOD TASK FORCE

We are very appreciative of the Food Task Force. Feeding our students will go a long way in ensuring their brains are fueled and their bodies are calm. Thank you SOOO much!

### EXPECTED AND UNEXPECTED YARD BEHAVIOURS

For the past three weeks, as a school community, we have been focusing on expected and unexpected yard behaviours. Teachers have created anchor charts, shown videos, read stories and taught recess games during Phys Ed classes to reinforce safe recess behaviours.

As of November 12th, we also opened up a new smaller yard at the front of the school which we refer to as the "Jungle". We have invited some students to come and play in a smaller setting with a lower student to teacher ratio. They are being taught new games and are using their newly acquired skills to enjoy their break from learning.

Additionally, other students have been invited to a skill building class where they learn to transfer expected behaviours during low structured activities.

We have begun with some of our Primary friends and will continue to rotate other Jaguars through these opportunities over the next several weeks.

Additionally, we have encouraged students to build inclusive structures (museums, stores, school and snotels, etc) at recess time with the snow to avoid issues with boulder theft. We hope that this will reduce structure destruction and conflicts on the yard.

### SCHOOL LEARNING PLAN

On Tuesday, our Grades 1-4 Math teachers came together to learn how to do a Running Record of Math Fundamentals. Running Records are a way to learn what strategies students are using when they do simple addition, subtraction, multiplication and division so that we can teach more complex strategies. From there, we use targeted interventions to address new strategies.

We will show you a few of the interventions that we use at school.





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### Attachment B – OCASC Report

The November meeting was held on the 15th of November and it was discussed to have our next meeting on December 13th prior to the end of the year to fulfill any discussions that were missed do to a full agenda.

The Agenda had a last minute addendum that moved much of the anticipated content to the next month and thus why they are requesting to push another meeting in even though they normally break for the last month since everyone is so busy with the holiday shopping/arrangements/travel.....etc.....

As I am writing this report, the school council should be receiving the \$500 PIC funds from OCDSB and at this current time, the PRO grant is paused. There is no further development at this time but it might be mentioned in the next meeting. I can present any letters if it is the wish of the council at the next OCASC meeting.

The majority of the meeting was related to any and all content that I distributed last month in regards to: Building Better Futures - <https://www.ontario.ca/page/for-the-parents>

This is a consultation with an overall goal of input from the public in regards to 7 topics:

1. Improving student performance in Science, Technology, Engineering and Math (STEM) 2. Preparing students with needed job skills, such as skilled trades and coding 3. Improving provincial standardized testing 4. Ensuring students graduate with important life skills, including financial literacy
5. Managing the use of technology in classrooms, such as cell phones 6. Building a new age-appropriate Health and Physical Education curriculum that includes subjects like mental health, sexual health education and the legalization of cannabis 7. Developing the first-ever Parents' Bill of Rights

It is being suggested by the OCASC council that if you want your voice heard and you feel that there could be improvements in these areas, please view the three (3) available options in how you may participate and perhaps make a change for the future.

The options are:

Open Submission – if you have a lot to say and have no issue elaborating and providing details to the questions they are presenting



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Online Survey – simplified and less detailed, for those with busy schedules and prefer something quick and easy Telephone Town Hall – click the link provided on <https://www.ontario.ca/page/for-the-parents> and follow the instructions.

The deadline is Dec 15th and any and all input is appreciated. It could be just a couple of words or whatever is on your mind.

The second biggest topic of the night was Funding Technology in Schools. At the time of the meeting they were saying that only a quarter of the amount is there even though they were seeking a 1:4 ration in the schools. Many school councils were looking to purchase Chromebooks after the allocated number has arrived or been established however they stated that if any additional Chromebooks are purchased, they will count against the number being delivered by the Board. So the message that the OCASC reps were to pass onto their council was “Do Not Buy Chromebooks or allocate funds towards Chromebooks.” Use the allocated funds toward another technology product/service.

As previously stated, the next meeting is schedule for December 13th and I look forward to hearing of any developments in the PRO grant situation and my hopes that I can represent Jockvale council by stating what percentage of my school has participated in the Consultation submission to the Ministry of Education.

Thank you,

Happy Holidays to everyone!

Phil McKee

### Attachment C – Fundraising Report

#### November Fundraising Report

- • **McDonalds fundraiser** was a great success we raised \$1521.00
- • **Popcorn Fridays** was very popular with the students we had 217 orders earning a profit estimated at \$ 868.29
- • **Samko Miko** has not been submitted yet.
- • **Little Caesars pizza kits** earned \$1224.00 profit

#### Food Programs

Visit: [Jockvale Elementary School Council](http://JockvaleElementarySchoolCouncil.org)  
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**Pizza** we are selling 103 slices at this time

**Hot dogs** we are selling 70 + 3 additional hotdogs currently **Subway** we are currently selling 19 4" subs and 20 6" subs

### Upcoming Events/Fundraisers

- **December 7** Movie Night will be Go Teen Titans Go! To the movies.
- **Dec 12** set up for Jingle Jangle at 6pm in the gym, we require a lot of people for this event also if you have even an hour or 2 it would be so appreciated
- **December 13** Jingle Jangle Bazar- We will need many volunteers to run this event if you have any time from 8:30-3:00 we would be very grateful if you could help out this is an amazing event and time to interact with the students at Jockvale. If you can't volunteer perhaps you have done family members that may have time to volunteer!
- **January 24** Paint night- details to come.

### Attachment D – Jockvale Food Task Force Report

#### Jockvale Food Task Force – Report to Council for November 2018 Meeting

1. Meeting Update
  - Jockvale Food Task Force met on November 12<sup>th</sup>, 2018 – see meeting notes for details of what was discussed.
  - Task Force and Council need to finalize how the food will be distributed during nutrition breaks.
  - Council to finalize how Food Task Force budget is managed.
2. Updates Since Meeting
  - Loblaw's has agreed to donate items weekly, to be picked up from Customer Service Sunday evenings. First donation was picked up on November 18<sup>th</sup>. PLEASE ensure Loblaw's gets shout outs from our social media accounts.
  - Costco has donated a \$50 gift card. We can ask every quarter for a donation.
  - Sobey's has donated a \$100 gift card and has stated they will donate more in the future.
  - \$100 anonymous donation to the Food Task Force.
  - Crystal is working with Robyn to get students on the subsidized lunch program list
  - Crystal is working with Robyn to get a list of families in need of a Holiday Basket
3. Next Steps



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- Need to understand how much of the need the weekly Loblaw's donation covers? How much additional food is needed per week (will buy with gift cards and donations). Weekly food will be collected / bought on Sunday's and dropped off at the school Monday mornings.
- Communication to teachers (and WE Club?) about the intent of the Food Task Force and how they can help
- Next Food Task Force Meeting: Monday, December 10<sup>th</sup>, 630pm at Chris and Leigh's