



Meeting Location: JES Library
School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
Council Meeting Minutes**
September 19th, 2018

In the Chair

Sarah Galbraith – Acting Chair – First Half
Crystal Logan – Chair – Second Half

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members – 2017/18</u> Sarah Galbraith – Acting Chair Shannon McLaren – Secretary Fundraising Chair – Krista MacIsaac Phil McKee – OCASC Rep Volunteer Coordinator – Jennifer Demone Communications Chair – Crystal Logan Treasurer – Cheryl McDowall	<u>Executive Members</u> <u>Parent Members</u> Denise Vranas (grade 6 grad in 2018) <u>School Administration</u>
<u>Executive Members – 2018/19</u> Crystal Logan – Chair Shannon McLaren – Vice-Chair Elise Currie – Secretary Krista MacIsaac – Treasurer Phil McKee – OCASC Rep Debbie Hameluck – Fundraising Chair Jennifer Demone – Volunteer Coordinator Allyson Rayment – Communications Chair	
<u>Parent Members – 2017/18</u> Debbie Hameluck Jane de Laat Andrew & Kelly Stanzel (sharing one position)	
<u>Parent Members – 2018/19</u> Jane de Laat Andrew & Kelly Stanzel (sharing one position) Sarah Galbraith Christianne Aussant/Leigh Golden (Sharing one position) Neuroz Hagkhalil	



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<p><u>School Administration</u> Robyn Darragh – Principal Janis St. Germain – Vice Principal Diana Taylor – Teacher Representative Brenda Feldbruegge – Office Administrator</p> <p><u>Other Parents</u> <i>Missing the name of one person who did not wish to join council at this time – will find.</i></p> <p><u>Community Members</u> None</p>	
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Approval of Agenda

MOTION: To amend the agenda to move OCASC and Fundraising to after the Elections. 1st: Krista. 2nd: Shannon. Approved, all in favour.

Approval of Previous Minutes

MOTION: To approve previous minutes with attachments added. 1st: Krista, 2nd: Kelly, all in favour.

Chair's Report

Thanks to everyone who came together and helping a new chair out. Will not be running for Chair this year.

Annual Report: Summary provided, attached as an Annex.

Request to add an amendment: Remove the Marion Small presentation because paid by ProGrant, only organized by School Council.

Principal's Report

Thank you for joining. Always exciting to see which parents will join. 363 students currently enrolled and settling into school routines. 22.19 Teaching Staff.

Mr. Pontone left in August, Josh Rebertz returned to Jockvale. Ms. McDonnell still ill. Some personnel filling in for mat leaves. Get from report. Ms. MacDonnell left for Broadview.

Allocation of funds from June:

- Ordered one pencil sharpener and try out before committing.
- \$1600 – wish list generated for STEM
- Presentation has been booked for next week.
- Personal Dictionaries currently being set up
- Tshirts: about 85 students not yet responded – have collected \$361 so far towards it
- Plastic tables already purchased: already been used
- New Jerseys arrived in the summer
- Screen: arrived yesterday and being put up tomorrow!

Thanks for Debbie, Krista and Brenda for getting the food programs going.

We value open communication, please come by to chat if you wish to ask questions.

Question: Who needs to help with communication to an ESL student. Individual has been identified and starts next week.

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Teacher's Report

There should be another rep signing up. Lucky to be at this school. Have an amazing principal. Support here is amazing, Brenda is awesome.

I will tell you what it's like from a Teacher's view. September is crazy busy.

Treasurer's Report

Refer to this reference.

As a charity we could obtain a portion of HST – that could be claimed, but will mail in for \$372

Available to spend: \$861.18 +\$2,600 allocated for start-up. Some of this needed to reimburse Krista.

Cheryl has indicated she will not be returning this year but will help with transition.

Election

Quick summary of election protocol. First vote to be on council. Volume of personnel here, sufficient that everyone can have a role.

Motion to vote all 13 people who are sure into a role: 1st Shannon, 2nd: Kelly, all in favour. Leigh and Chris to share a position.

Chair: Jane nominates Crystal. 1st: Jane. 2nd: Kelly. All in favour.

Vice Chair: Shannon – Motion: 1st: Jennifer, Phil – All in favour.

Secretary: Elise Motion: 1st: Shannon 2nd: Kelly. All in favour

Treasurer: Krista 1st Debbie 2nd: Sarah. All in favour.

OCASC: Phil 1st. Jennifer 2nd; Sarah. All in favour.

Fundraising Committee: Debbie 1st: Krista, 2nd: Jane. All in favour.

Communications Chair: Allyson 1st: Sarah 2nd: Phil. All in favour.

Volunteer Coordinator: Jennifer: 1st: Krista. 2nd: Sarah. All in favour.

All remaining personnel are parents at large: Sara Galbraith, Christianne Aussant/Leigh Golden, Kelly/Andrew Standzel, Jane de Laat, Neuroz Hagkhalil

OCASC Report

First meeting is tomorrow.

Motion: Request for 35\$ for OCASC fee. 1st: Phil. 2nd: Shannon. All in favour.

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Fundraising Report

Submitted a PRO grant on behalf of this council to have a Family Science night – marketplace style in the gym. No update if received. Allocated the cost in case it doesn't come forward. Still determining a date. Krista will close off the grant work.

Tshirts: \$1500 allocated. Difference is \$223.51 Suggest adding approximately 20 new tshirts. Motion: Allocate an additional \$500 for cost of t-shirts, to allow for additional tshirts for late school. 1st: Krista. 2nd: Sarah. All in favour. Passed.

Meet the teacher: activities parents want to see – everyone want everything. STEM activities most popular with parents. Movies for students. Most popular fundraiser was popcorn, overall. Jingle Jangle 2nd popular. McDonald's night most popular with students.

McDonald's night: one at Standherd has provided a donation to school based on numbers provided. Last year raised \$1500. October 2nd/3rd or 2 weeks later. Will call McDonald's to see if it could work.

Halloween Dance: was very popular last year. 66% were in favour of having, 72% of kids in favour. Gym is reserved is October 26th. **Motion:** Allocate \$750 for Halloween Dance. 1st: Debbie. 2nd: Krista. All in favour. Passed. Reminder to all that we need lots of hands on deck for events.

Little Caesars Pizza Kits: last year raised close to 800\$. Sarah will look into gift wrapping. Purdy's is an idea. Neuroz to provide additional information regarding gift. Button Artists. That put children's art onto things. Pictures with Santa.

Council meetings:

6:30 start:

- October 24th
- November 28th
- December 19th
- January 23rd
- February 27th
- March 27th
- April 24th
- May 22nd
- June 19th

Tentative Schedule

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Gym Booking Dates

All done.

Food Programs

Food programs. Pizza: 100 slices. Hot Dogs: 61. 6" subs: 16, 4" subs: 18.

Motion: Allocate enough fund to cover the costs for food programs, not to exceed revenue: 1st Krista. 2nd: Shannon. All in favour.

Debbie to look into whether we can change brands, to reduce cost from what we're paying at YIG. Need to confirm against the PPM150.

Veggie dogs – 1 order of 2 veggie dogs. Decided not to continue with veggie dogs.

Adjournment

Motion to adjourn. 1st:Sarah. 2nd:Kelly. All in favour approved.

Next Meeting

Date: October 24, 6:30 p.m.

Agenda: To be set by Chair



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Attachment A – Principal Report