



Meeting Location: JES Library
School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
Council Meeting Minutes**
Wednesday, November 6th, 2019

In the Chair

Crystal Logan – Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Crystal Logan – Chair Shannon McLaren – Vice-Chair Elise Currie – Secretary Krista MacIsaac – Treasurer Phil McKee – OCASC Rep	<u>Executive Members</u> Jennifer Demone – Volunteer Coordinator Rhianne Chapman – Communications Chair
<u>Parent Members</u> Leigh Golden Jacquie Comstock Debbie Hameluck	<u>Parent Members</u> Jalila Mouaoui
<u>School Administration</u> Robyn Darragh – Principal Janis St. Germain – Vice Principal Candice Grainger–Teacher Representative Brenda Feldbruegge – Office Administrator	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

Approval of Agenda

Motion: To accept the agenda with the removal of item number 4 (Donna Blackburn will attend in December instead). 1st Elise Currie, 2nd Phil McKee. All in favour. Passed.



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Approval of Previous Minutes

Motion: To accept the October minutes with the following adjustments; on page 7 in allocation of funds, the OCASC funds are \$35 not \$25. 1st Leigh Golden 2nd Phil McKee. All in favour. Passed.

Chair's Report

The Hallowe'en Dance was a lot of fun! The turnout was great and so was the d.j. Thanks again to all involved! The school also received a thankyou card from a Grandparent at the school who attended the dance with his Grandson; they had a wonderful time.

Crystal will fill in for the communications position in Rhianne's absence. The November newsletter should be approved by next week (Nov 15th) so that it can be sent out prior to the next movie night.

Fundraising Report

Movie Nights (Krista)

- November 29th is the next gym date. We could have a Grade 5/6 movie night if there is a parent that could commit to supervise and there's also a movie that would be popular.
- Usually tickets are sold in advance for the 5/6 movie and a consent form needs to be signed.
- The students will be polled on what movie they'd like to watch.

Halloween Dance (Krista)

- There weren't enough donations for the bake sale. This may be due to the information not getting out.
- Unless more parent involvement occurs, another dance will not be planned for this year. More volunteers are needed!
- The professional lighting made a huge difference for the atmosphere this year.
- Dance profit was \$891.

Little Caesar's (Leigh)

- The feedback from parents was that they don't want to buy food; is there maybe another fundraiser we can look at for next year?
- A few more orders were received over the weekend, but a \$50 delivery fee still needs to be paid.
- Mr. Meilleur's class will receive the pizza party, with 47 kits sold! Debbie and Leigh kindly paid for the pizza party as not enough kits were sold to meet the threshold. The party will be on the 22nd of November.
- A profit of \$1062 was earned (before the delivery fee).
- Other ideas for substitute fundraisers next year included a butcher shop (meat) fundraiser and leggings.



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Chocolate Bars (Leigh)

- The company has been in touch to discuss what types of chocolates aren't spoken for in our area yet. No other school has signed on for Laura Secord. There's a plan to connect with them in the New Year to possibly set something up for spring, before the weather gets too warm.

McDonalds (Krista)

- The profit was \$1221! This was down a little from last year (by possibly about 100 orders), but still a good turnout.

Popcorn Fridays (Debbie)

- The sign-up letter went home and they will run for 4 Fridays, starting November 29th.

Budding Artists (Shannon)

- Teachers are working on the artwork in class this week and forms will be sent home at the latest on Monday.
- It would be a good idea to get this fundraiser in the November newsletter as well as posting it on social media next week.

Food Programs (Debbie)

- A child mentioned a mix up with the boxes of cheese and pepperoni pizzas (has happened twice now). This could lead to problems for kids with dietary restrictions.
- Q: When someone withdraws from a food program and they paid through School Cash Online, are they refunded at the full cost, or at the cost taking into consideration the revenue from School Cash Online? A: They are refunded at the full cost.
- Council needs someone to take on food programs in January or they are in jeopardy. Hopefully there's someone who responded to the volunteer letters.

Jingle Jangle (Crystal)

- Tentatively set for December 12th (second last week of school), but more volunteers are needed. Jacquie and Elise will help.

Holiday Concert

- Tentatively set for December 19th. The coffee donation has been confirmed.

Principal Report

There are a few staff on-leave, and Jockvale has welcomed new staff in their place (see full list in the report). We also said goodbye to our chief custodian, Josh Rebertz, who got a new position closer to home. The new chief custodian will be Mike Martin (from Halfmoon Bay).

The school received 55 new Chromebooks! These are in addition to the 24 replacements.



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Jockvale is a near target school in EQAO results. A coach is coming in from the board and staff are focusing on how to maximize instructional time. Some activities like swimming and skating may need to be pushed as they often interfere with teaching blocks; these are tough choices to make.

Q: In the past, council had discussed the possibility of an on-line safety course for students. Should this be something we look into funding, or could the school Constable discuss this? A: The Junior magic show presentation did touch on on-line safety and the Constable focuses on this as well (on a class by class basis).

See full report in Appendix A.

Teacher's Report

Past Events

- Last Friday (Nov 1) the juniors attended the rugby finals. A fun day, but very cold!
- Oct 29th was the Anti-bullying Magic Show, all of the kids were really engaged, lots of fun.
- Oct 30th was the WITS swearing in ceremony
- Oct 23rd was Take Me Outside Day. A couple of classes went out into nature to explore (linked to the curriculum).

Upcoming Events

- Grade 4-6 ski days will be on Tuesdays in February at Pakenham.
- Grade 4-6 Borden ball is sometime in December, over 80 students have signed up.
- Skating sign-up is happening now, some classes will attend depending on instructional schedules.
- Me to We is continuing with their food drive this week.
- Tinker cad workshop (computer programming) on November 8th in the Innovation Station
- The John McCrae leadership program is still ongoing in the school and outside on the yard.
- November 11th is the Remembrance Day ceremony
- November 13th/14th are Parent-Teacher interviews.

A special thanks for the Hallowe'en Dance, the kids really enjoyed it.
Also, thanks to Debbie for the soccer shin guards!

Treasurer's Report

There is an error in the October Treasurer's Report. Krista will send Elise the updated report so that it can be adjusted in the October minutes.



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The current bank account balance is \$24708.45; this does not include cheques not yet cashed. The adjusted school council balance is \$24371.82. Cash available is \$5705.10.

The profit report is now accurate with a profit of \$3918.71 so far this year.

On page 3, looking at the ear-marked cash, council has already spent \$54 more than we had allocated for Food Program subsidies. More funds will need to be allocated to cover the first term as well as additional funds allocated in January to cover the second term.

Q: Do the taxes need to be filed? A: We still have 6 months, but that will be Krista's next focus.

See full report in Appendix B.

OCASC Report

The Parent Conference is this Saturday. Presentation topics are now available (see the report). Parent sessions are in the morning and council sessions in the afternoon.

PIC gave a report at the last meeting. It's still up in the air whether PRO grants will move forward for the 2019/2020 school year. PIC is also desperately searching for school council representation as well as parent involvement.

The guest speaker was Kahmaria Pingue from the Somali Centre for Family Services. Her presentation included information on SNAP as well as Parents for Diversity. They offer programs for children with behavioural issues as well as their parents to approach issues from both sides. She mentioned an opportunity for a council presentation on African dance; Phil will talk with her and bring it back to the next meeting.

The OCASC rep from Manor Park discussed some issues with parking at their school. Community members did not want the changes to move forward, so the renovation has stalled.

See full report in Appendix C.

Food Task Force Update

\$355 in Food Task Force donations have been received from School Cash Online!

Loblaws have confirmed that they will continue with their donation this year (\$35/week). Leigh buys the granola bars and fridge items there as well. Independent provides about \$18-\$30 in apples, oranges and bananas, depending on the need. Costco asked that council wait until the New Year for the next donation. Phil is awaiting a response from Sobeys.



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Lots of in-kind donations and Leigh has been finding donations from people in-line at grocery stores! As a result, only \$300 of the \$400 gift card allotment was spent last month and there is still \$300 remaining from previous allotted funds.

Iman Azidjad from the mosque would like to contribute to the Food Task Force, Leigh will follow-up with him.

The Santa Claus parade is asking attendees to bring a loonie this year and they are looking to spread this between a few charities. Crystal has been in contact and will meet with them.

Holiday Hampers

- Is this something council should do again this year? It's a bit of an endeavor and the entire Food Task Force helped with it last year.
- Shannon could take the lead on this and if we can be made aware of the number of families in need we can get out a call for donations. A quick estimation is that more hampers are needed this year, possibly 35-40.

Shade Structure Update

Chris did the legwork last year and we have a cost breakdown. The likelihood of council receiving a grant is high, however, it's a lot of work for the executive (Chair, Co-Chair and Treasurer). All of the funds received must also be spent within the year so council would need to move quickly if approved. Proposals are due in April and council needs to show the past three years of financial statements as well as provide a history of council. An audit may also be requested, which could be an additional cost.

We need to regroup on the shade structure. Shannon, Crystal, Krista, and Leigh will meet to discuss how to move forward and will bring it back to the next council meeting.

See additional information in Appendix D.

Any Other Business

Volunteer and parent engagement is lacking. Let's do a bigger newsletter to get parents involved. This item will be added to the December agenda as well. People really seem to appreciate and enjoy all of the events, but there isn't much involvement.

Google calendar e-vites? Crystal will send these out through the google email list.

Motion for Allocation of Funds

Motion: To allocate \$200 to the Food Task Force to purchase items to fill the food bowls. 1st Leigh Golden, 2nd Shannon McLaren. 6 votes in favour, 1 abstention. Passed.



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Motion: To allocate \$300 to buy supplies for the November Movie Night. 1st Krista MacIsaac, 2nd Shanon McLaren. 6 votes in favour, 1 abstention. Passed.

Motion: To allocate \$1000 to cover the food program subsidies. 1st Shannon McLaren, 2nd Leigh Golden. 6 votes in favour, 1 abstention. Passed.

Motion: To allocate \$100 toward purchasing Jingle Jangle supplies. 1st Shannon McLaren, 2nd Leigh Golden. 6 votes in favour, 1 abstention. Passed.

Motion: To allocate \$300 to purchase supplies for Popcorn Fridays. 1st Debbie Hameluck, 2nd Shannon McLaren. 6 votes in favour, 1 abstention. Passed.

Motion: To allocate \$200 to purchase new cheques. 1st Krista MacIsaac, 2nd Leigh Golden. 6 votes in favour, 1 abstention. Passed.

Motion: To allocate the necessary funds to run food programs, up to but not exceeding the revenue earned from said programs. 1st Krista MacIsaac, 2nd Jacquie Comstock. 6 votes in favour, 1 abstention. Passed.

Adjournment

Motion to adjourn. 1st Leigh Golden, 2nd Shannon McLaren. 6 votes in favour, 1 abstention. Passed.

Next Meeting

Date: Wednesday, December 4th, 2019.

Agenda: To be set by Chair



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Appendix A – Principal Report

Principal Report- November 2019

Staffing

Our staffing continues to evolve!

Several staff members are currently on leave and we welcome several long term occasional teachers to the Pride!

On Leave	Position	Long Term Occasional
Alina Gruder	Grade 2 EFI	Jo-Ann McCullough
Patricia Irrivaren	Grade 4/5	TBD
Heather Allardyce (effective Nov 11)	Grade 1 EFI	Wendy Mansfield

We welcome Marina Avery to the team. She has accepted the position of Daily Occasional Teacher. She begins on November 5th.

We have been allocated two new half time Educational Assistants. One for our Behaviour Intervention Program and one for our ASD needs. The postings close on November 8th and we hope to have the position filled for the week of November 11th.

EQAO

In September, grade 3 and 6 EQAO scores were released. Jockvale, OCDSB and Provincial results (percentage of students at or above standard) are detailed below:

Grade 3

Subject	Jockvale (2018-2019)	Comparison to 2017-2018	Board	Province
Reading	59 (24/41 students)	79 (37/47 students)	76	74
Writing	46 (19/41 students)	68 (32/47 students)	68	69
Mathematics	32 (13/41 students)	53 (25/47 students) <i>*1/47 students did not produce enough evidence for assessment</i>	59	58



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		<i>purposes</i>		
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*Of these 41 students, seven are English Language Learners and fourteen are Special Education.

*Each student's score has a value of approximately 2.5%.

Grade 6

Subject	Jockvale (2018-2019)	Comparison to 2017-2018	Board	Province
Reading	80 (41/50 students)	78 (40/51 students) <i>*1/51 students did not produce any or enough evidence for assessment purposes</i>	82	81
Writing	78 (40/50 students)	75 (38/51 students) <i>*5/51 students did not produce any or enough evidence for assessment purposes</i>	82	82
Mathematics	44 (22/50 students)	33 (17/51 students) <i>*5/51 students did not produce any or enough evidence for assessment purposes</i>	50	48

*Of these 50 students, seven are English Language Learners and twelve are Special Education.

*Each student's score has a value of approximately 2.0%.

Progress Reports

Our Junior and Senior Kindergarten students will receive their Kindergarten Communication of Learning document and students in grades 1 to 6 will receive their Progress Report on November 7th via backpack express. These reports are a good indicator for parents about how well their child is progressing and can identify where a student may need additional help.

Parent Teacher Interviews

The evening of Thursday, November 14th from 4:00 to 7:00 PM and the morning of Friday, November 15th from 8:30 to 10:30 AM have been set aside for parent/teacher interviews. These interviews provide the best opportunity to learn about your child's progress, and are an important step in creating positive home/school communication. The link to sign up for an interview time will be sent home via School Connects Thursday evening at 6PM.

Visit: [Jockvale Elementary School Council](#)

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Remembrance Day Ceremony at Jockvale

We would like to invite families and friends to attend our Remembrance Day ceremony on Monday, November 11th in the JES gymnasium. The ceremony will begin at 11:30 am (with doors opening at 11:15 am) and should conclude by 12:30 pm. Poppies will be available by donation in the main office the week before Remembrance Day and will be made available to students in their classroom prior to the ceremony. Students and staff are encouraged to dress in black and white clothing for this solemn event.

Chromebooks

We received notification that we have received 55 Chromebooks to ensure the 4 to 1 ratio. The other Chromebooks were simply gifts to replace those that were going to expire shortly. We are in tech heaven!



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Appendix B – Treasurer’s Report

JESC Treasurer Report - November 4, 2019

September 30 - November 4, 2019

General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
2019-09-29	Opening Balance			\$ 16,622.64
2019-10-02	Food Task Force (2269)	\$ 200.00		\$ 16,422.64
2019-10-02	Kinder Outdoor Equipment (2270)	\$ 389.89		\$ 16,032.75
2019-10-02	Food Task Force (2271)	\$ 126.55		\$ 15,906.20
2019-10-02	Food Program Reimbursment (2272)	\$ 283.50		\$ 15,622.70
2019-10-02	OCASC fees (2273)	\$ 35.00		\$ 15,587.70
2019-10-05	Cheque 2179 not cashed		\$ 75.48	\$ 15,663.18
2019-10-06	Pizza Day - Sept 30 (2274)	\$ 186.45		\$ 15,476.73
2019-10-06	Subway Day - Oct 3 (2275)	\$ 134.20		\$ 15,342.53
2019-10-06	Food Task Force (2276)	\$ 300.00		\$ 15,042.53
2019-10-06	Food Program Withdraw (2277)	\$ 81.00		\$ 14,961.53
2019-10-06	Hot Dogs (2277)	\$ 60.00		\$ 14,901.53
2019-10-20	Pizza Day - Oct 7 (2278)	\$ 186.45		\$ 14,715.08
2019-10-20	Subway Day - Oct 10 (2279)	\$ 136.45		\$ 14,578.63
2019-10-20	Subway Day - Oct 17 (2280)	\$ 142.65		\$ 14,435.98
2019-10-20	Hot Dogs (2281)	\$ 255.19		\$ 14,180.79
2019-10-20	Halloween Dance (2282)	\$ 508.50		\$ 13,672.29
2019-10-27	Pizza Day - Oct 21 (2283)	\$ 198.88		\$ 13,473.41
2019-10-27	Subway Day - Oct 24 (2284)	\$ 144.90		\$ 13,328.51
2019-10-27	Halloween Dance (2285)	\$ 120.91		\$ 13,207.60
2019-10-31	Interest		\$ 3.57	\$ 13,211.17
2019-11-03	Pizza Day - Oct 28 (2286)	\$ 198.88		\$ 13,012.29
2019-11-03	Subway Day - Oct 31 (2287)	\$ 139.85		\$ 12,872.44
2019-11-04	Halloween Dance		\$ 1,774.50	\$ 14,646.94
2019-11-04	Pizza - paid by cash / cheque		\$ 263.25	\$ 14,910.19
2019-11-04	Subway - paid by cash / cheque		\$ 300.00	\$ 15,210.19
2019-11-04	Pizza - paid by SCO		\$ 3,908.13	\$ 19,118.32
2019-11-04	Hot Dog - paid by SCO		\$ 2,121.12	\$ 21,239.44
2019-11-04	Subway - paid by SCO		\$ 2,165.04	\$ 23,404.48
2019-11-05	McDonald's Nij McDonald's		\$ 1,221.00	\$ 24,625.48
2019-11-05	Halloween Dar Dance	\$ 253.66		\$ 24,371.82



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Bank Reconciliation

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Accounts

- Personal Accounts
- Small Business Accounts**
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Account: CHEQUING SAVINGS ACCOUNT NON-PERSONAL - 733 \$24,708.45

Current Balance	Available Balance
\$24,708.45	\$24,708.45

Balance Date: Nov 04, 2019

View: 30 days | 60 days | 90 days | 120 days

Search by Month (up to 18 months)

Date	Transaction Description	Withdrawals	Deposits	Balance
Nov 04, 2019	Deposit at Home Branch		1,774.50	\$24,708.45

Balance Shown on bank statement	\$	24,708.45
Add: McDonald's Fundraiser	\$	1,221.00
Deduct cheques not yet cashed:		
2273 OCASC fees	\$	35.00
2278 Pizza Day - Oct 7	\$	186.45
2279 Subway Day - Oct 10	\$	136.45
2280 Subway Day - Oct 17	\$	142.65
2283 Pizza Day - Oct 21	\$	198.88
2284 Subway Day - Oct 24	\$	144.90
2285 Halloween Dance	\$	120.91
2286 Pizza Day - Oct 28	\$	198.88
2287 Subway Day - Oct 31	\$	139.85
2282 Halloween Dance	\$	253.66
Adjusted Bank Statement Balance	\$	24,371.82



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Balance shown in school council records	\$ 24,371.82
Add:	\$ -
Deduct:	\$ -
Adjusted school council Balance	\$ 24,371.82

Profit Report

Item	Date Range	Expense	Revenue	2019-09-01	2019-11-05
				Profit	
Food Programs					
Pizza	\$	1,143.56	\$	1,923.24	\$ 779.68
Hot Dogs	\$	537.76	\$	1,208.74	\$ 670.98
Subway	\$	940.85	\$	1,249.94	\$ 309.09
Sub-Total	\$	2,622.17	\$	4,381.92	\$ 1,759.75
Food Task Force					
Food Task Force	\$	626.55	\$	-	-\$ 626.55
Events					
McDonald's	\$	-	\$	1,221.00	\$ 1,221.00
Dance	\$	883.07	\$	1,774.50	\$ 891.43
Movie Night	\$	257.77	\$	930.85	\$ 673.08
Sub-Total	\$	1,140.84	\$	3,926.35	\$ 2,785.51
Misc		0		3.57	3.57
Total		4389.56		8308.265	3918.705



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JESC Expense Report

* List of expenses other than those purchased to run or operate a food program or fundraiser

Item	Funds Allocated 2018/19 and Not Spent	Funds Allocated 2019/20	Expense	Remainder
Makerspace	\$ 104.21			
Scientist in School	\$ 1,250.00			
Outdoor Features	\$ 1,676.00			
Shade Structure	\$ 4,471.67			
Kindergarten Outdoor Equip	\$ 555.56		\$ 389.89	\$ 165.67
Personal Dictionnaires	\$ 350.00			
Food Program Slush Fund ¹	\$ 1,011.53		\$ 1,065.94	-\$ 54.41
Outdoor Feature	\$ 2,840.00			
Food Task Force ¹	\$ 370.93	\$ 1,576.62	\$ 626.55	\$ 1,321.00
School Cash Online Fees ²			\$ 253.44	
Total	\$ 12,629.90	\$ 1,576.62	\$ 2,335.82	\$ 1,432.26

1. Food subsidies total \$274.30 for pizza, \$414 for hot dogs and \$377.64 for subway.

Subsidies costs are \$1.55/ slice of pizza, \$1 / hot dog, \$2.83 / 4" sub, \$3.83 / 6" sub

2. School cash online fees are not recorded in the expenses or revenues for food programs. SCO fees are recorded here for end of year reporting to the board.



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Cash Available - November 4, 2019

School council bank balance \$ 23,404.48

Ear-marked Cash

Outdoor Feature	\$	2,840.00
Shade Structure	\$	4,471.67
Makerspace - remaining	\$	104.21
Food Prog Slush Fund	-\$	54.41
Food Task Force	\$	1,321.00
Scientist in School 2019/20	\$	1,250.00
Personal Dictionaries 2019/20	\$	350.00
Staff Lunch	\$	56.58
Unearned Pizza Revenue	\$	3,521.44
Unearned HotDog Revenue	\$	1,880.16
Unearned Subway Revenue	\$	1,958.74

Total allocated Funds \$ 17,699.39

Cash Available \$ 5,705.10

Appendix C – OCASC Report

The OCASC meeting was held on the 17th of October.

Before the meeting started into the main agenda and with our guest speakers, a reminder was given to us to reinforce that the Parent Conference is fast approaching and for us, it is in our backyard. It will occur the Saturday on the 9th of November after the scheduled School Council meeting. Link is: [Parent Conference](#);

OCDSB 2019 Parent Conference and School Council Training Day

Saturday, November 9th, 2019

8:30 a.m. to 1:30 p.m.

Longfields-Davidson Heights Secondary School

149 Berrigan Dr, Nepean, ON K2J 5C6

From the OCDSB website:

Parent workshops that are available in the morning session and the speakers are as follows:

Visit: [Jockvale Elementary School Council](#)

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- *How to get kids cooperating without yelling, threats, bribes or punishment?* (Dr. Laura Markham)
- *Sexting, texting and protecting your kids* (Ottawa Police Services)
- *When does gaming become an addiction?* (Rideauwood Addiction and Family Services)
- *Vaping - What is it, how to parent it?* (Ottawa Public Health)
- *Math* (Program and Learning, OCDSB)
- *Understanding and accessing special education supports* (Learning Support Services, OCDSB)
- *Culture, curriculum and identity - understanding identity and education* (Equity and Learning, OCDSB)
- *Innovation and Learning* (Innovation and Adolescent Learning, OCDSB)
- *Developing self-regulation in children* (Learning Support Services, OCDSB)
- *Understanding and identifying mental health concerns* (Learning Support Services, OCDSB)

School Council Training sessions are in the afternoon. If you have time, there is a link to the Thought Exchange where you can participate and engage in conversation about topics that you are interested in. Common examples are: fundraising, greening a playground, constitution, risk management, etc.

The Parent Involvement Committee (PIC) report given was very reassuring but also is I need of support.

One positive topic taken from the last PIC meeting was that the Board confirmed that the PRO grants from 2019 will go on but did not offer any answers to the 2019/2020 school year. PIC is desperately seeking school council representation and individual involvement. If you are interested in learning more, [here is the link](https://ocdsb.ca/news/parent_involvement_committee_seeking_new_members) on the OCDSB website.

(https://ocdsb.ca/news/parent_involvement_committee_seeking_new_members)

Our guest speakers:

Kahmaria Pingue – SCFS (Somali Centre for Family Services)

Kahmaria provided us with a video presentation as well as many options for those interested in SNAP (Stop Now And Plan). They offer programs for children with behavioural issues not only



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for the student, but for the parents as well at the same time. They work with both sides individually at the same time to resolve the issue.

Parents for Diversity had a quick presentation and history of how it was created by parents of bi-racial families that had issues addressed at schools of discrimination and negativity towards the individuals. The goal is to establish a safe space for these students and resource sharing to provide: Equity, Empathy, and Accountability (the organization's three pillars.)

Kahmaria also provided the group of school councils with a presentation of a physical education activity: African dance. The website is located here: <https://uottawa-comprehensive-school-health.ca/african-dance/> Groups can be contacted and a presentation arranged for school councils interested. There was a mention of this being a tool not only for physical well-being, but for raising funds in addition.

One last additional report was provided by the OCASC representative from Manor Park. It was to report that after a public meeting, there is always issues from community. Manor Park Public School is in desperate need of a parking lot change. Many community members appeared and voiced their disapproval of any changes and loss of green space and more unsafe buses. The interesting aspect of this was that the community members did not have any children attending the school. The result was that the Board is in a position to not move forward at this time and it will continue to remain an issue at the school.

If anyone is interested in reviewing the minutes, a link is available here:

[October 2019 Minutes - OCASC](#)

Thank you,

Phil McKee

Appendix D – Shade Structure

On Thu., Jun. 27, 2019, 12:06 Christianne Aussant, <Christianne.Aussant@sa-footprint.com> wrote:
Hello Dan,

My name is Christianne Aussant. I am a parent on the Jockvale Elementary School Council. As I know you're aware, we're working on providing a shade structure for our students. Our shade structure sub-committee met last night and we've made some decisions on how we'd like to proceed. The first thing we decided is that all communication will flow through me – our hope is to lessen the back-and-forth as you've been incredibly patient with us so far. I've cc'd Robyn as well, so it's clear that she's in agreement with this plan.



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Our committee has decided that we will move forward and engage an engineering team to design a structure for us. Our goal is to get to the point where we have a Board approved concept design in hand so we can apply for grants to fund the rest of the detailed design and construction of the project.

Over the next couple of weeks, I'll be putting together an RFP that we plan on sending to three firms. I will be going back through all of the communication to ensure I'm capturing all of the Board requirements (I understand there's no design guideline to reference). I was hoping that I could meet with you to review the draft RFP before it goes out. Would you have some availability in late-July or early-August to meet to review our draft RFP?

Thank you in advance. If it's easier, please feel free to call me to discuss.

Best Regards,
Christianne

From: Daniel Fournier <daniel.fournier@ocdsb.ca>
Sent: October 15, 2019 8:58 AM
To: Christianne Aussant <Christianne.Aussant@sa-footprint.com>
Cc: Robyn Darragh <robyn.darragh@ocdsb.ca>
Subject: Re: Jockvale Elementary School - Shade Structure

Christianne,

I have reviewed your proposal for a new shade structure that is similar to the structure installed at Lady Evelyn and your proposal guidelines covering all the criteria we have previously discussed and would assist the council in obtaining grants. I have reached out to the supplier of the Lady Evelyn structure and received an estimate for just the structure at this time at \$70-85k for a 28-32' unit (Parkland models as per attached). The Lady Evelyn structure is smaller than the one proposed since we are designing to accommodate 5 picnic tables.

One of the local companies that supply and install similar gazebos for the City of Ottawa provided a costing of \$ 60-80K, so all of these are within the same price range. I have attached pictures of these 2 different Octagon Shelter models.

All of these structures will require an engineered, structural slab and would suggest carrying \$ 20K as a budget.

Please keep in mind that this is only to provide the magnitude of costs and exclude the picnic tables.



Meeting Location: JES Library
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Look forward to working with the council on this project. If you have any other questions, please do not hesitate to call or contact me.

Tks, Dan

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**** Scent free environment.**



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32 Foot Parkland Model

