



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

Jockvale Elementary School
Council Meeting Minutes
06 January 2021

In the Chair

Shannon McLaren – Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Shannon McLaren – Chair Crystal Logan – Vice-Chair Cheryl Strautman – Secretary Krista MacIsaac – Treasurer Jennifer Demone – Communications Chair	<u>Executive Members</u>
<u>Parent Members</u> Elise Currie Leigh Golden	<u>Parent Members</u>
<u>School Administration</u> Robyn Darragh – Principal Loretta Dupuis – Vice Principal Brenda Feldbruegge – Office Administrator Penny Giaccone – Teacher Rep	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

Meeting called to order at 7:00pm

Approval of Agenda

Motion: To accept the agenda. 1st Leigh Golden, 2nd Crystal Logan. All in favour. Passed.

Approval of Previous Minutes

Motion: To accept December 2, 2020 minutes with *adjustment to cost amount in Motions for Allocation of Funds*. 1st Elise Currie, 2nd Leigh Golden. All in favour. Passed.



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Chair's Report

Big thanks to the teachers and everyone for having positive attitudes about pivot.

Principal's Report

Happy New Year. Staff have got to test the pivot. Congratulate the staff for current adjusting. Community has been doing a great job juggling. Know it is challenging for parents and appreciate the support.

Stephanie is permanent full time EA to address additional need.

Mme. Heather on leave from Jan 25-March Break for medical leave.

Planning for next year. Virtual kindergarten information session end of the month

School has lent out over 100 Chromebooks to date.

Jockvale will be participating in the Forest of Reading program with Blue Spruce Titles through Read Aloud, books in English and French, as well as picture books.

There will be a virtual Scholastic Book Fair organized by Sue (librarian).

See Appendix A.

Teacher's Report

Penny reporting that the teachers are finding the virtual schooling challenging and are eager to get back to in person learning. Penny suggested that a Thank You from the parents to their students' teachers would be much appreciated.

Leigh commenting that we are all thankful for work being done by the teachers.

Treasurer's Report

See attached report (Appendix B) for November 2020 to current balance.

Krista reporting that McDonald's Fundraiser brought in \$1164.

Krista reporting that there are a few outstanding cheques and some stale dated cheques. She will reconcile the line items accordingly. 2 cheques yet to be deposited.



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Discussion about budget items:

Outdoor feature – school doesn't need anything further for outside use currently (related to pandemic)

Chromebooks – still funds available if needed

Food Task Force – money to be deposited but discussion to move money into that allotment

Holiday Hampers – completed

Motion to approve Treasurer's Report. 1st Leigh Golden. 2nd Krista MacIsaac. All in favour. Passed.

Food Task Force and 2020 Christmas Hampers

Discussion that another batch of snack packs is needed. Based on current estimated costs for supplies, needs motion to put \$400 into Food Task Force budget item. Brenda has a cheque for \$392 to go towards that line item.

Motion made to allocate up to \$500 to Food Task Force to ensure funds to purchase supplies for next batch of food packs. 1st Leigh Golden. 2nd Elise Currie. All in favour. Passed.

Fundraising Report/Planning

Boston Pizza Night – raised approximately \$200 as per Crystal Logan. Still waiting on funds to be allocated. Krista suggesting that could also consider cashing out active account however Crystal has already made the request.

Discussion about another pizza night through ? Panago for January. Crystal agreeable to reaching out to Panago.

McDonalds Night – success – raised \$1164 as stated above.

Fund Script – Elise reporting that lost card reimbursement is not really an issue. Given that Elise will be stepping down for some time with maternity leave there is a request for another council member or parent volunteer to take on the organizing of this fundraiser. No volunteers within council however Shannon will take the lead to find someone to manage the fundraiser, but not to manage it herself.

Other fundraiser ideas – Crystal has a contact with Mad Radish that will be opening soon. Understands that it could be a successful fundraiser with some percentage of all sales in their opening month going to JESC. Crystal to follow up and confirm.



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Motion for Allocation of Funds

No current needs from school. No other allocation of funds needed other than Food Task Force (see above).

Any Other Business

Discussion about Community Building Virtual event to help with positive morale amongst school community. Krista expressing concern about feeling that there is a lack of community this year.

Suggestions for community building such as Online Family Trivia Night, Online Family Scavenger Hunt. Crystal expressing liability concerns, security of video link, and if there is benefit to socializing over video call.

Discussion about potential for some asynchronous events. Krista will investigate with OCASC to see what other schools are doing. Crystal and Shannon to investigate with board policies related to security issues. Shannon suggested could maybe revisit asynchronous options.

Adjournment

Motion to adjourn. 1st Elise Currie, 2nd Crystal Logan. All in favour. Meeting adjourned at 805pm.

Next Meeting

Date: February 3, 2021 at 700pm to be held virtually via video call.

Agenda: To be set by Chair



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Appendix A – Principal's Report

Principal Report to School Council- January 6, 2021

Happy New Year!

AFTER ALL OF THE TALK AND PREPARATION, we finally got to test out the pivot...

Congratulations to all Jockvale staff for their efforts and resilience in providing synchronous and asynchronous learning opportunities for our students. There were some technical issues in a few classes, but overall, the Jockvale community was able to troubleshoot and work together to provide a great week of learning for our Jaguars.

We know how difficult it is to juggle working and helping your child with their virtual learning, so we really appreciate your support.

STAFFING UPDATE

A new student with high medical needs has joined the Pride. This has therefore resulted in a 0.5 increase in our Educational Assistant allocation. Stephanie Milette is now a full-time permanent EA at Jockvale.

We have recently been informed that Mme Heather Allardyce will be off on medical leave from January 25th to the March Break. Her position has been posted and we hope to find an amazing candidate to replace her during her absence.

VIRTUAL KINDERGARTEN INFORMATION SESSION

Will your child be 4 years old by December 31, 2021? If so, we're ready to help your child explore and discover as they begin Kindergarten in September.

On January 28, 2021 at 6:30 p.m. we will be holding a virtual parent information session, where you will learn about our Kindergarten program, meet some staff members and hear some useful tips to ease your concerns and help your child prepare for their learning adventure.

Registration is now open for Kindergarten 2021. It's easy to register. Visit the OCDSB [Registration page](#) to register online anytime.

TECHNOLOGY DURING THE PIVOT

We have been in contact with many Jockvale families this week in regards to their technology



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needs. Over the past two days, we have provided 65 students with chromebooks to support their online learning.

We were fortunate to have received 50 new chromebooks from the OCDSB in November, and we appreciate the pending donation of 10 chromebooks from our School Council.

Between our remote learners and the students who pivoted on January 4th, Jockvale has provided over 100 chromebooks to our Jaguars for their virtual adventure!

FOREST OF READING 2021

Jockvale will be participating in the [Forest of Reading](#) program to support our literacy program and academic and professional goals. The Forest of Reading is a Canadian reading program that showcases the talents of Canadian authors and the texts embrace diversity and inclusivity.

We have invested in the [Blue Spruce titles](#) and [Le prix Peuplier](#), all picture books recommended for students aged four to seven (primary). Our wonderful Library Technician, Ms. Sue Matthews, will begin reading the books virtually to the primary classes beginning next week.

We are waiting for some of the [Silver Birch titles](#) - these are fiction books, both print and graphic novels, recommended for students aged eight to twelve. Junior students will be invited to participate on a voluntary basis and details about participation are TBA. Stay tuned!

SCHOLASTIC VIRTUAL BOOK FAIR

Jockvale will be hosting its first virtual [Scholastic Book Fair](#)!

Approximately 20% of all sales will be used to support our library and the purchase of new learning resources.

FAIR START DATE: FEBRUARY 22nd 2021

FAIR END DATE: MARCH 1st 2021



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Appendix B – Treasurer’s Report

JESC Treasurer Report - January 6, 2021
November 4, 2020 - January 6, 2021

General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
2020-10-04	Forward Balance			\$ 22,012.57
2020-12-06	Paint Lines and Markers (2392)	\$ 706.25		\$ 21,306.32
2020-12-06	Chromebooks (2393)	\$ 4,035.32		\$ 17,271.00
2020-12-06	Yard Snowmarkers (2394)	\$ 161.91		\$ 17,109.09
2021-01-03	Food Task Force (2395)	\$ 226.78		\$ 16,882.31
2021-01-03	Holiday Hampers (2396)	\$ 500.00		\$ 16,382.31
2021-01-03	Staff Appreciation (2397)	\$ 56.58		\$ 16,325.73
2020-01-06	McDonald's Night		\$ 1,164.00	\$ 17,489.73

Balance Shown on bank statement	\$ 17,293.20
Add: McDonald's Night	1164
Deduct cheques not yet cashed:	
2289 Cancellation of Subway for MG	\$ 48.00
2332 Refund Jan pizza for LA	\$ 12.00
2364 Pizza Day - March 9	\$ 144.64
2392 Paint Lines and Markers	\$ 706.25
2397 Staff appreciation	\$ 56.58
Adjusted Bank Statement Balance	\$ 17,489.73

Balance shown in school council records	\$ 17,489.73
Add:	\$ -
Deduct:	\$ -
Adjusted school council Balance	\$ 17,489.73



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Cash Available - November 4, 2020

School council bank balance		\$ 17,489.73
Ear-marked Cash		
Outdoor Feature	\$	1,840.00
Paint on yard and flags to mark zones	\$	131.84
Shade Structure	\$	4,741.83
Makerspace - remaining	\$	104.21
Food Prog Slush Fund	\$	1,128.14
Food Task Force	\$	662.37
Scientist in School 2020/21	\$	1,250.00
Post-Covid Event	\$	1,000.00
Chrome books	\$	464.68
Gym equipment	\$	2,000.00
Page protectors	\$	100.00
Saidat Virtual Presentations	\$	452.00
Laminating Film Rolls	\$	300.00
 Total allocated Funds		 \$ 14,175.07
 Cash Available		 <u>\$ 3,314.66</u>