



Meeting Location: Virtual via Zoom
 School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
 Council Meeting Minutes**
 03 March 2020

In the Chair

Shannon McLaren – Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Shannon McLaren – Chair Cheryl Strautman – Secretary Krista MacIsaac – Treasurer	<u>Executive Members</u> Jennifer Demone – Communications Chair Crystal Logan – Vice-Chair
<u>Parent Members</u> Elise Currie Leigh Golden	<u>Parent Members</u>
<u>School Administration</u> Robyn Darragh – Principal Loretta Dupuis – Vice Principal Brenda Feldbruegge – Office Administrator Penny Giaccone – Teacher Rep	<u>School Administration</u>
<u>Other Parents</u>	

Meeting called to order at 7:02pm

Approval of Agenda

Motion: To accept the agenda. 1st Elise Currie, 2nd Leigh Golden. All in favour. Passed.

Approval of Previous Minutes

Motion: To accept January 6, 2021 minutes with *no adjustments*. 1st Elise Currie, 2nd Leigh Golden. All in favour. Passed.



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

Chair's Report

Chair did not have much to report. Wanted to express to teacher's acknowledgement of loss of March Break and hope that April Break does in fact occur as recognizes that everyone has been working hard and will need the break.

Principal's Report

Reviewed the challenges of Virtual Schooling in January – the team is trying to focus on all the positives that came out of that.

Staffing Update – see Appendix A with full Principal's Report.

Scholastic Virtual Book Fair is currently running and good uptake so far.

Toonie Tuesday was a success.

March Madness is being planned to help off set the lack of March Break – activities to be announced to classes.

PD Day Learning included Equity Roadmap, Health and Safety teaching around asbestos, and staff conducted an Equity Walk viewing things through an Equity lens. This is leading to working on a plan to increase inclusivity.

Reminder about dogs not being allowed on school property for student/staff and parent safety. This has/will go out in the weekly parent email.

Classroom snack kits – may need a refill in a month or so.

Wishlist Items – see Appendix A for links.

Teacher's Report

Penny reporting PD Day meeting on February 12, 2021 was great. She reports it was one of the best conversations that she's been a part of. Very personal and important issue to her.

Penny had a comment about Bouncy Bands and that they can increase productivity – discussion that can use TheraBand or ask an OT who comes into the school for a recommendation.

Report that some teachers have donated Indigenous books and Leigh reported that their family likes The Medicine Wheel collection. Offered to donate a set.



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

This is Us – initiative that was started last year. Trying to find students who know greetings in other languages and are comfortable with recording it to share with other students. Jockvale has a lot of diversity in the school.

Treasurer's Report

See attached Appendix B for full Treasurer's Report.

There are cheques still to be deposited. Full total of account is \$17,196.97 with Cash Available at \$3,928.

Krista wondered about need for some form of digital payment for parents once activities can resume - ? Square or other online payment. Brenda offered to work with Krista on using School Cash Online to start to see if that will meet needs at this time so as not to incur other expenses for new technology.

Food Task Force and 2020 Christmas Hampers

Brenda has another \$200 in donations to add to the bank account. At this time they are okay for snack bins but may need more in future. Cheryl has offered to put together the kits again. Shannon will watch the prices at Costco for items as last time the regular Nutri Grain bars were not available and had to substitute.

Fundraising Report/Planning

Krista reported that she is following OCASC Facebook to see what is being done at other schools.

It is reported that the school board is allowing fundraising to occur but if pick ups need to happen then need to book time slots/appointments and outside pickups.

Panago Fundraiser – Krista to send an email to get it organized soon.

FundScript – Shannon was not able to secure someone to take on the planning of this initiative so will plan for a September 2021 start up.

Vesey's Bulbs is not running fundraisers this year. Brenda to send an email that she gets from Sow to Grow.

Motion for Allocation of Funds

Motion: To allocate \$ 200 towards the school purchase of puzzles. The school will do the purchase. 1st Krista MacIsaac, 2nd Elise Currei. All in favour. Passed.



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

Motion: To allocate \$ 100 for for the school to spend on clothing to act as extras for the primary grades. 1st Cheryl Strautman 2nd Leigh Golden. All in favour. Passed.

Motion: To allocate \$ 500 for Food Task Force spending when it is required. 1st Leigh Golden, 2nd Krista Maclsaac. All in favour. Passed.

Any Other Business

School Community Engagement – Robyn suggested a pencil crayon paint night – approx. 45 min in length, sign up in advance and can be set up in different age group. Shannon will ask Crystal to follow up and check in if this would be allowed/possible.

No other New Business noted.

Adjournment

Motion to adjourn. 1st Leigh Golden, 2nd Elise Currie. All in favour. Meeting adjourned at 758pm.

Next Meeting

Date: April 7, 2021 at 700pm to be held virtually via Zoom call.

Agenda: To be set by Chair



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

Appendix A – Principal’s Report

Principal Report to School Council

March 3, 2021

STAFFING UPDATES- Staffing continues to evolve at Jockvale. Since our last meeting, we have filled the position behind Mme Heather. Mme **Laura Pathak** was the successful candidate. She will remain at Jockvale until at least March 12th.

We were allocated an additional Educational Assistance for Mr. Mac’s Team 18. We welcomed **Titi Oguntowo** to the Pride.

Mrs. Pratt has transferred to Ottawa-Carleton Virtual School. We are welcoming Long Term Occasional teacher **Brittany Uhrig** to the Team. She comes to us from Manotick P.S. and she begins on THURSDAY

SCHOLASTIC BOOK FAIR- Thank you to everyone who supported our Scholastic Book Fair. The Jockvale community purchased a total of **254 books and nearly \$2500 has been spent \$2000 so far!**

TOONIE TUESDAY- While we were unable to sell popcorn as was our tradition, we did manage to raise almost \$300 for the Education Foundation. Thank you to all families who donated.

MARCH MADNESS- We have organized a week of FUN and COMMUNITY BUILDING activities the week of March 8th..

Each day will have a different spirit theme.

Additionally, we have booked

-[TWIN FLAMES VIRTUAL PRESENTATION](#)- Through music they share the beauty of their cultures and incorporate both traditional Indigenous and western instruments

-[PENCIL CRAYON ART WORKSHOP](#) for all students in grades 1-6

-a school-wide STEM challenge

-an outdoor SCAVENGER HUNT

-a school-wide BINGO GAME

-and the cherry on top....a mandatory LOCKDOWN PRESENTATION (woohoo!)

PD DAY LEARNING-

On Friday, February 12th, as Jockvale continues engaging with the OCDSB Equity Roadmap, we spent the morning as a staff having courageous conversations about equity, inclusivity, diversity. Individual staff members discussed their experiences through a lens of privilege, and then participated in breakout groups to address how current practices may affect their classroom practice, and the school at large. We also learned more about the OCDSB Indigenous Team, their philosophy as educators, and how we can access their support as we continue on our journey to make Jockvale a place “where everyone belongs” while respecting and celebrating individual voice and identity.

DOGS ON SCHOOL PROPERTY-

Visit: [Jockvale Elementary School Council](#)

Draft to be approved on April 7, 2021



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School District: OCDSB

JESC Meeting Minutes

We continue to address the presence of dogs at the front of the school at pick up and drop off times. This was recently actioned by our school Health and Safety rep in a report to the District. We have asked all teachers to send a prescribed message home asking that parents/guardians not bring their dogs on school property. Duty staff are also courteously asking that parents/guardians do not wait on school property with their dogs.

SNACKS- We have two and a half boxes of snacks left. Two classes needed refills on Thursday but we still have a lot of packages remaining. We will let you know when we need a refill.

WISHLIST ITEMS- We are hoping that Council would be willing to support some of our exceptional students by providing funds to purchase durable 50-60 piece puzzles. We are looking for an amount up to \$200 for this purpose. Here are some examples:

https://www.amazon.ca/Ravensburger-09515-Puzzle-Together-Perfectly/dp/B07MQY6S3D/ref=sr_1_20?dchild=1&keywords=64+piece+puzzles&qid=1614622673&sr=8-20

https://www.amazon.ca/Ravensburger-5032-Diggers-Piece-Puzzles/dp/B07PQMW6CJ/ref=sr_1_7?dchild=1&keywords=50+piece+puzzles&qid=1614622833&sr=8-7

https://www.amazon.ca/Ravensburger-Railway-Station-Puzzle-60-Piece/dp/B00HR3AAEY/ref=sr_1_19?dchild=1&keywords=50+piece+puzzles&qid=1614622897&sr=8-19

https://www.amazon.ca/Ravensburger-Railway-Station-Puzzle-60-Piece/dp/B00HR3AAEY/ref=sr_1_19?dchild=1&keywords=50+piece+puzzles&qid=1614622897&sr=8-19

https://www.amazon.ca/IDEAS-LIFE-Puzzle-Track-Play/dp/B00WJ2LV28/ref=sr_1_3_sspa?dchild=1&keywords=50%2Bpc%2Bpuzzle&qid=1614623039&sr=8-3-spons&spLa=ZW5jcnlwdGVkUXVhbGlmaWVyPUEyT0FRUU5EWVVEQ0EmZW5jcnlwdGVkSWO9QTA1NDE0MzgzQlJSMTc0NVJPUkpEJmVuY3J5cHRlZEFkSWO9QTA2NTYxMDcxRTZyUTY0SkQ0NVAxJndpZGldE5hbWU9c3BfYXRmJmFjdGlvbj1jbGlja1JlZGlzZWNOJmRvTm90TG9nQ2xpY2s9dHJ1ZQ&th=1

We are in need of new underwear and leggings for our Primary boys and girls. We are looking for an amount up to \$100 for this purpose.



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 School District: OCDSB

JESC Meeting Minutes

Appendix B – Treasurer’s Report

JESC Treasurer Report - March 3, 2021 January 6 to March 3, 2021

General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
2021-01-06	Forward Balance			\$ 17,489.73
2021-01-30	Laminating film School supplies	\$ 286.66		\$ 17,203.07
2021-01-30	Saidat Show (2 School supplies	\$ 452.00		\$ 16,751.07
2021-01-30	Food Task Forc Food Task Force	\$ 446.95		\$ 16,304.12
2021-03-04	PIC PIC		\$ 500.00	\$ 16,804.12
2021-03-04	Food Task Forc Food Task Force		\$ 392.85	\$ 17,196.97

Bank Reconciliation

The screenshot shows the TD Bank 'Account Activity' page for a 'BUSINESS - CHEQUING - 733 \$15,401.34' account. The current balance is \$15,401.34, and the available balance is also \$15,401.34. A transaction is listed for Feb 16, 2021, with a description 'View Cheque CHQ#02399-2141778103', a withdrawal of 452.00, and a resulting balance of \$15,401.34.



Meeting Location: Virtual via Zoom
 School District: OCDSB

JESC Meeting Minutes

Balance Shown on bank statement		\$	15,401.34
Add:	McDonald's Night	\$	1,164.00
	PIC	\$	500.00
	Food Task Force donations	\$	392.85
Deduct cheques not yet cashed:			
	2289 Cancellation of Subway for MG	\$	48.00
	2332 Refund Jan pizza for LA	\$	12.00
	2364 Pizza Day - March 9	\$	144.64
	2397 Staff appreciation	\$	56.58
Adjusted Bank Statement Balance		\$	17,196.97

Balance shown in school council records		\$	17,196.97
Add:		\$	-
Deduct:		\$	-
Adjusted school council Balance		\$	17,196.97



Meeting Location: Virtual via Zoom
 School District: OCDSB

JESC Meeting Minutes

Cash Available - March 3, 2021

School council bank balance		\$ 17,196.97
Ear-marked Cash		
Outdoor Feature	\$ 1,840.00	
Paint on yard and flags to mark zones	\$ 131.84	
Shade Structure	\$ 4,741.83	
Makerspace - remaining	\$ 104.21	
Food Prog Slush Fund	\$ 1,128.14	
Food Task Force	\$ 608.27	
Scientist in School 2020/21	\$ 1,250.00	
Post-Covid Event	\$ 1,000.00	
Chrome books	\$ 464.68	
Gym equipment	\$ 2,000.00	
 Total allocated Funds		 \$ 13,268.97
 Cash Available		 <u>\$ 3,928.00</u>