



Meeting Location: Virtual via Zoom  
School District: OCDSB

## JESC Meeting Minutes

Jockvale Elementary School  
Council Meeting Minutes  
05 May 2021

### In the Chair

Shannon McLaren – Chair

### Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Shannon McLaren – Chair Jennifer Demone – Communications Chair Crystal Logan – Vice-Chair Krista MacIsaac – Treasurer Cheryl Strautman – Secretary	<u>Parent Members</u>
<u>Parent Members</u> Elise Currie Leigh Golden	<u>School Administration</u> Brenda Feldbruegge – Office Administrator
<u>School Administration</u> Robyn Darragh – Principal Loretta Dupuis – Vice Principal Penny Giaccone – Teacher Rep	

Meeting called to order at 7:00pm

### Approval of Agenda

**Motion:** To accept the agenda. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Crystal Logan. All in favour. Passed.

### Approval of Previous Minutes

**Motion:** To approve the minutes. 1<sup>st</sup> Elise Currie, 2<sup>nd</sup> Jennifer Demone. All in favour. Passed.

### Chair's Report

Shannon discussed that likely no need to fundraise for the remainder of the year unless needed. Consider that council can start to discuss/plan for September fundraising – maybe FundScript and/or pizza kit options.



**Meeting Location:** Virtual via Zoom  
**School District:** OCDSB

## JESC Meeting Minutes

Shannon also discussed need to ensure allocation of funds at next meeting which will be the last of the year. She reports having enjoyed being chair this year.

### Principal's Report

see Appendix A with full Principal's Report.

Reported on staffing updates as per Principal's Report in Appendix A. Reported that one of her favorite parts of COVID pandemic was the opportunity to meet new teachers from other schools that may not have had an opportunity. With staffing changes they will be doing some rebuilding again next year.

Report that Mr. Debresson has been doing many renos and work while students are away from the school, has repainted the library and other locations.

Jockvale has started the process of planning new library space – with full wishlist cost is approx.. \$32 000. Council offered to assist in the costs that they are allowed to assist with.

Update that all technology was sent out with 105 Chromebooks being distributed and a smooth process.

No information on return to school. Kudos to teachers for the pivot again at this time.

### Teacher's Report

Penny reported that they are all just appreciating each other and doing their best with the pivot to online learning.

### Treasurer's Report

See attached Appendix B for full Treasurer's Report.

There was no change since previous report so have included same report from last meeting. There are 3 or 4 new cheques to be deposited but waiting until lifting of pandemic restrictions in order to deposit.

Discussion with school that they may make a request for snowshoes and a school size set was found for \$1700 that included 25 pairs of various sizes.

Likely that will not be back to Food Programs at this time.



Meeting Location: Virtual via Zoom  
School District: OCDSB

## JESC Meeting Minutes

### Food Task Force

No update since previous meeting.

### Fundraising Report/Planning

No updates.

### Motion for Allocation of Funds

No motions needed at this time.

### Any Other Business

Community Engagement – discussed again the potential for an online event however not likely to happen this year.

Decided to conduct a coloring/spirit contest that students could submit to council with a random draw for winner. Crystal to circulate a coloring sheet option. Will need to be aware of confidentiality if posting online.

Charitable Status – looking to dissolve the charitable status of the student council. This will require 2 visits to the bank so will again have to wait until lifting of restrictions.

### Adjournment

**Motion** to adjourn. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Krista MacIsaac. All in favour. Meeting adjourned at 7:51pm.

### Next Meeting

**Date:** June 2, 2021 at 7:00pm to be held virtually via Zoom call.

**Agenda:** To be set by Chair



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# JESC Meeting Minutes

## Appendix A – Principal's Report

### PRINCIPAL REPORT TO SCHOOL COUNCIL May 5, 2021

#### STAFFING UPDATE

M. Meilleur is currently on leave. Mme Gruder has once again come out of retirement to assist us while we look for a French teacher to replace him.

#### STAFFING ALLOCATION FOR 2021-2022

This is the time when we as Administrators are straddling two school years. We are working with our current group of staff and students while looking ahead to the upcoming school year.

Based on our projected enrollment number of 372 students, we have been allocated the following classes for a total of 17 homerooms.

#### JK/SK

3 classes

#### SPECIAL EDUCATION

One Behaviour Intervention Program

#### ENGLISH PROGRAM

One Grade 1

One Grade 4/5

One Grade 2/3

One Grade 6

One Grade  $\frac{3}{4}$

#### EARLY IMMERSION

One Grade 1

One Grade 3

One Grade 1/2

One Grade 4

One Grade 2

One Grade 5

One Grade 2/3

One Grade 6

We will begin the process of assigning teachers to positions and this information will be



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School District: OCDSB

## JESC Meeting Minutes

shared in the final Friday Message of the school year.

We know that Ms Baines, Ms Charlebois and Mrs. Mumdzjian will remain at OCV.

We sadly return Miss Balon and Mrs. White to their home schools.

Our Long Term Occasional Teachers' positions will come to an end. We will be saying goodbye to Mme Sol, Mrs. Uhrig, Mme Pathak, Miss Arnoldi and Miss Comishen.

We will welcome back Mrs. Ross, Mrs. McIntosh, Mrs. Pratt, Mme Phillips, and Mme Letourneau (upon the completion of her parental leave in December) from OCV.

### **SUPERINTENDENT LEHMAN VISITS JES**

Our Superintendent will visit us remotely on May 7th. We will discuss our work on Equity to date and identify next steps. Further we will examine our report card data and determine next steps for school improvement.

### **TECHNOLOGY DURING THE PIVOT**

We have been in contact with many Jockvale families in regards to their technology needs. In two days, we provided over 100 students with chromebooks to support their online learning. Parents/guardians are asked to contact the OCDSB with any tech questions or hardware and software issues @ [csc.parent@ocdsb.ca](mailto:csc.parent@ocdsb.ca) or call 613-596-8738.

### **MENTAL HEALTH WEEK**



May 3-9 is Mental Health Week. It offers an opportunity to reflect on the steps we can all take to support our mental health, cope with these challenging times, and find the help we need. The [OCDSB MENTAL HEALTH TEAM](#) will be hosting group sessions for parents to ask general questions about how to promote and sustain mental health.



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## **JESC Meeting Minutes**

### **SAFE SCHOOLS AND THE DISTRICT CODE OF CONDUCT POLICIES**

The OCDSB is sharing these draft policies with stakeholder groups, including students, parents and staff. Please access the policies on the OCDSB website.

<https://ocdsb.ca/cms/One.aspx?portalId=55478&pageId=31997834>

Your feedback can be shared at this email address. [safeschools.consultation@ocdsb.ca](mailto:safeschools.consultation@ocdsb.ca)



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# JESC Meeting Minutes

## Appendix B – Treasurer’s Report

### JESC Treasurer Report - April 7, 2021 March 3 to April 7, 2021

#### General Ledger of Account Activity

Date	Description	Withdrawals	Deposits	Balance
2021-03-04	Forward Balance			\$ 17,196.97
2021-04-07	Puzzles (2402)	\$ 192.70		\$ 17,004.27
2021-04-07	Tech Tub for Chromebooks (2403)	\$ 464.68		\$ 16,539.59
2021-04-07	Clothing (2404)	\$ 84.06		\$ 16,455.53
2021-04-07	Sheet protectors (2404)	\$ 94.84		\$ 16,360.69

#### Bank Reconciliation

TD Home Apply My Profile Logout Site Search

TD My Accounts Contact Us Products & Services Markets & Research Life Planning

Accounts

- Personal Accounts
- Small Business Accounts
  - View Accounts
- Statements & Documents
- Communications
- Session History
- Order Foreign Currency

Pay Bills

Transfers

Interac e-Transfer®

Investments

### Account Activity

Help | Print

Confidently invest your way with TD Direct Investing. [Open an account](#)

Account: BUSINESS - CHEQUING - 733 \$15,401.34

<b>Current Balance</b>	Available Balance ⓘ
<b>\$15,401.34</b>	\$15,401.34

Balance Date: Apr 07, 2021

View: All Transactions

30 days | 60 days | 90 days | 120 days

Search by Month (up to 18 months)

Date	Transaction Description	Withdrawals ⓘ	Deposits ⓘ	Balance
We have no transactions to show you. Try viewing other times or types of transactions. [AA119]				



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## JESC Meeting Minutes

Balance Shown on bank statement	\$	15,401.34
Add:		
McDonald's Night	\$	1,164.00
PIC	\$	500.00
Clothing and sheet protectors + Food Task Force donations	\$	392.85
Deduct cheques not yet cashed:		
2289 Cancellation of Subway for MG	\$	48.00
2332 Refund Jan pizza for LA	\$	12.00
2364 Pizza Day - March 9	\$	144.64
2397 Staff appreciation	\$	56.58
2402 Puzzles	\$	192.70
2403 Chromebook Tech Tubs	\$	464.68
2404 Clothing and sheet protectors	\$	178.90
Adjusted Bank Statement Balance	\$	16,360.69





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## JESC Meeting Minutes

Balance shown in school council records	\$ 16,360.69
Add:	\$ -
Deduct:	\$ -
Adjusted school council Balance	<u>\$ 16,360.69</u>

### Cash Available - April 7, 2021

School council bank balance	\$ 16,360.69
Ear-marked Cash	
Outdoor Feature	\$ 1,840.00
Paint on yard and flags to mark zones	\$ 131.84
Shade Structure	\$ 4,741.83
Makerspace - remaining	\$ 104.21
Food Prog Slush Fund	\$ 1,128.14
Food Task Force	\$ 608.27
Scientist in School 2020/21	\$ 1,250.00
Post-Covid Event	\$ 1,000.00
Gym equipment	\$ 2,000.00
 Total allocated Funds	 \$ 12,804.29
 Cash Available	 <u>\$ 3,556.40</u>