

## **JESC Meeting Minutes**

Jockvale Elementary School Council Meeting Minutes 05 May 2021

### In the Chair

Shannon McLaren - Chair

## Meeting Participants

Attendees	Unable to Attend
Executive Members	Parent Members
Shannon McLaren – Chair	
Jennifer Demone – Communications Chair	
Crystal Logan – Vice-Chair	School Administration
Krista MacIsaac – Treasurer	Brenda Feldbruegge – Office Administrator
Cheryl Strautman – Secretary	
Parent Members Elise Currie Leigh Golden	
School Administration Robyn Darragh – Principal Loretta Dupuis – Vice Principal Penny Giaccone – Teacher Rep	

### Meeting called to order at 7:00pm

Approval of Agenda

**Motion:** To accept the agenda. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Crystal Logan. All in favour. Passed.

### Approval of Previous Minutes

Motion: To approve the minutes. 1st Elise Currie, 2nd Jennifer Demone. All in favour. Passed.

### Chair's Report

Shannon discussed that likely no need to fundraise for the remainder of the year unless needed. Consider that council can start to discuss/plan for September fundraising – maybe FundScript and/or pizza kit options.

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Shannon also discussed need to ensure allocation of funds at next meeting which will be the last of the year. She reports having enjoyed being chair this year.

### Principal's Report

see Appendix A with full Principal's Report.

Reported on staffing updates as per Principal's Report in Appendix A. Reported that one of her favorite parts of COVID pandemic was the opportunity to meet new teachers from other schools that may not have had an opportunity. With staffing changes they will be doing some rebuilding again next year.

Report that Mr. Debression has been doing many renos and work while students are away from the school, has repainted the library and other locations.

Jockvale has started the process of planning new library space – with full wishlist cost is approx.. \$32 000. Council offered to assist in the costs that they are allowed to assist with.

Update that all technology was sent out with 105 Chromebooks being distributed and a smooth process.

No information on return to school. Kudos to teachers for the pivot again at this time.

#### Teacher's Report

Penny reported that they are all just appreciating each other and doing their best with the pivot to online learning.

## Treasurer's Report

See attached Appendix B for full Treasurer's Report.

There was no change since previous report so have included same report from last meeting. There are 3 or 4 new cheques to be deposited but waiting until lifting of pandemic restrictions in order to deposit.

Discussion with school that they may make a request for snowshoes and a school size set was found for \$1700 that included 25 pairs of various sizes.

Likely that will not be back to Food Programs at this time.

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### Food Task Force

No update since previous meeting.

### Fundraising Report/Planning

No updates.

### Motion for Allocation of Funds

No motions needed at this time.

### Any Other Business

Community Engagement – discussed again the potential for an online event however not likely to happen this year.

Decided to conduct a coloring/spirit contest that students could submit to council with a random draw for winner. Crystal to circulate a coloring sheet option. Will need to be aware of confidentiality if posting online.

Charitable Status – looking to dissolve the charitable status of the student council. This will require 2 visits to the bank so will again have to wait until lifting of restrictions.

### Adjournment

**Motion** to adjourn. 1<sup>st</sup> Leigh Golden, 2<sup>nd</sup> Krista MacIsaac. All in favour. Meeting adjourned at 751pm.

## **Next Meeting**

Date: June 2, 2021 at 700pm to be held virtually via Zoom call.

Agenda: To be set by Chair



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## Appendix A – Principal's Report

# PRINCIPAL REPORT TO SCHOOL COUNCIL May 5, 2021

#### STAFFING UPDATE

M. Meilleur is currently on leave. Mme Gruder has once again come out of retirement to assist us while we look for a French teacher to replace him.

### **STAFFING ALLOCATION FOR 2021-2022**

This is the time when we as Administrators are straddling two school years. We are working with our current group of staff and students while looking ahead to the upcoming school year.

Based on our projected enrollment number of 372 students, we have been allocated the following classes for a total of 17 homerooms.

JK/SK SPECIAL EDUCATION

3 classes One Behaviour Intervention Program

**ENGLISH PROGRAM** 

One Grade 1 One Grade 4/5

One Grade 2/3 One Grade 6

One Grade 3/4

**EARLY IMMERSION** 

One Grade 1 One Grade 3

One Grade 1/2 One Grade 4

One Grade 2 One Grade 5

One Grade 2/3 One Grade 6

We will begin the process of assigning teachers to positions and this information will be



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shared in the final Friday Message of the school year.

We know that Ms Baines, Ms Charlebois and Mrs. Mumdzjian will remain at OCV.

We sadly return Miss Balon and Mrs. White to their home schools.

Our Long Term Occasional Teachers' positions will come to an end. We will be saying goodbye to Mme Sol, Mrs. Uhrig, Mme Pathak, Miss Arnoldi and Miss Comishen.

We will welcome back Mrs. Ross, Mrs. McIntosh, Mrs. Pratt, Mme Phillips, and Mme Letourneau (upon the completion of her parental leave in December) from OCV.

### SUPERINTENDENT LEHMAN VISITS JES

Our Superintendent will visit us remotely on May 7th. We will discuss our work on Equity to date and identify next steps. Further we will examine our report card data and determine next steps for school improvement.

### **TECHNOLOGY DURING THE PIVOT**

We have been in contact with many Jockvale families in regards to their technology needs. In two days, we provided over 100 students with chromebooks to support their online learning. Parents/guardians are asked to contact the OCDSB with any tech questions or hardware and software issues @ csc.parent@ocdsb.ca or call 613-596-8738.

#### **MENTAL HEALTH WEEK**



May 3-9 is Mental Health Week. It offers an opportunity to reflect on the steps we can all take to support our mental health, cope with these challenging times, and find the help we need. The OCDSB MENTAL HEALTH TEAM will be hosting group sessions for parents to ask general questions about how to promote and sustain mental health.

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## SAFE SCHOOLS AND THE DISTRICT CODE OF CONDUCT POLICIES

The OCDSB is sharing these draft policies with stakeholder groups, including students, parents and staff. Please access the policies on the OCDSB website. https://ocdsb.ca/cms/One.aspx?portalld=55478&pageId=31997834

Your feedback can be shared at this email address. safeschools.consultation@ocdsb.ca

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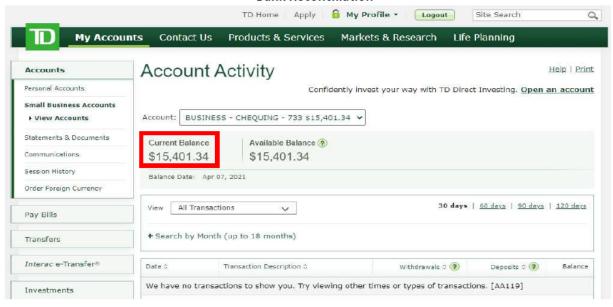
## Appendix B – Treasurer's Report

## JESC Treasurer Report - April 7, 2021 March 3 to April 7, 2021

**General Ledger of Account Activity** 

Date	Description	Withdr	awals	Deposits	Balance
2021-03-04	Forward Balance				\$ 17,196.97
2021-04-07	7 Puzzles (2402)	\$	192.70		\$ 17,004.27
2021-04-07	7 Tech Tub for Chromebooks (2403)	\$	464.68		\$ 16,539.59
2021-04-07	Clothing (2404)	\$	84.06		\$ 16,455.53
2021-04-07	Sheet protectors (2404)	\$	94.84		\$ 16,360.69

#### **Bank Reconciliation**

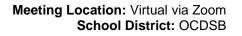






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Balance Shown	on bank statement	\$	15,401.34
Add:	McDonald's Night	\$	1,164.00
	PIC	\$	500.00
Clothinnd sheet	Clothinnd sheet protectors+(Food Task Force donations		392.85
Deduct cheques	not yet cashed:		
	2289 Cancellation of Subway for MG	\$	48.00
	2332 Refund Jan pizza for LA	\$	12.00
	2364 Pizza Day - March 9	\$	144.64
	2397 Staff appreciation	\$	56.58
	2402 Puzzles	\$	192.70
	2403 Chromebook Tech Tubs	\$	464.68
	2404 Clothing and sheet protectors	\$	178.90
Adjusted Bank S	itatement Balance	\$	16,360.69





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Balance shown in school council records	\$ 16,360.69
Add:	\$ -
Deduct:	\$ -
Adjusted school council Balance	\$ 16,360.69

### Cash Available - April 7, 2021

School council bank balance		\$ 16,360.69
Ear-marked Cash		
Outdoor Feature	\$ 1,840.00	
Paint on yard and flags to mark zones	\$ 131.84	
Shade Structure	\$ 4,741.83	
Makerspace - remaining	\$ 104.21	
Food Prog Slush Fund	\$ 1,128.14	
Food Task Force	\$ 608.27	
Scientist in School 2020/21	\$ 1,250.00	
Post-Covid Event	\$ 1,000.00	
Gym equipment	\$ 2,000.00	
Total allocated Funds		\$ 12,804.29
Cash Available		\$ 3,556.40

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