



Meeting Location: Virtual via Zoom
School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
Council Meeting Minutes**
6 Oct 2021

In the Chair

Shannon McLaren – Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Shannon McLaren – Chair Crystal Logan – Vice-Chair Krista MacIsaac – Treasurer Jenn Stacey – Communications Chair Jennifer Demone - Volunteer Coordinator Sarah Allen – Secretary <u>Parent Members</u> Elise Currie Cheryl Strautman Kate Evans Brianne Quarrell <u>School Administration</u> Robyn Darragh – Principal Loretta Dupuis – Vice Principal Brenda Feldbruegge – Office Administrator Penny Giaccone – Teacher Rep	N/A

- Meeting called to order at 7:00pm
- Welcome and Land Acknowledgement

Approval of Agenda

Motion: To accept the agenda. 1st Elise Currie, 2nd Krista MacIsaac. All in favour. Passed.

Approval of Previous Minutes

Motion: To approve the minutes. 1st Krista MacIsaac, 2nd Crystal Logan. All in favour. Passed.



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Principal's Report

See ***"Appendix A - Principal's Report"*** for further details

- Staffing updates
- Fire drills are underway using adjusted protocols for Covid
- The National Truth and Reconciliation Day mural has now been posted in the school library; each class put their handprints in a panel that was made into a mural).
- Indigo adopt a school:
 - Over \$4,700 raised (far exceeding the school's goal)
 - + \$500 donation from one family
- Chrome book update:
 - 106 chrome books were leant out and were returned
 - We currently have 135 in the school
 - 12-15 devices are older and will need to be replaced soon.
 - Chrome books have been dispersed to the classrooms and all students who have signed their appropriate use form will be able to use
- Terry Fox Foundation
 - \$1,687 raised
- Items that will be added to Jag Swag this year: PJ pants and baseball caps

Teacher's Report

- Penny gave kudos to Kevin of Team 18 who put up the canvas and to the team keeping the gym so well organized and clean
- Penny advised that the kids are playing really well at recess
- Sarah commented that the kindergarten "friend of the day" activity in the Dragonflies class is working really well for the kids to get to know each other.
- Shannon commented that the Kinder cohorts are working well too.

Principal Profile

Shannon read the proposed Principal profile.

Motion to approve: Crystal Logan - 1st, Sarah Allen - 2nd - all in favor. Passed.

Council Priorities for 2021/2022

Technology

- Krista suggested chrome books (135 available to the 378 kids in the school)
 - Loretta advised each class has a tech tub
 - Crystal suggests either setting a big goal for fundraising for chrome books or ordering them as they become required (to be further discussed by the council)
- Krista asked whether there is a possibility of other technology that could be invested in?

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- Robyn suggested:
 - Portable speakers for the staff to bring with them for outdoor Phys Ed classes
 - Electric pencil sharpeners
- Jenn S. asked whether any of the classrooms have smartboards
 - Robyn advised there are ~4 smartboards and Loretta added that most classes have projectors that they can project to from their chromebooks.

Food Bowls

- Crystal Logan reminded that funding will be required for the food bowls

Teacher Reimbursement

- Partially reimburse teachers for things they pay for out of pocket (suggested by Shannon)
 - Krista advised we would need to raise ~\$4,000 to give each teacher \$100

Building Community

- The council will brainstorm activities that can be done by students during the day (e.g. in-class/at-desk dance events) as well as to build community with families virtually in the evenings (e.g. virtual group scavenger hunt - as suggested by Jenn Stacey)
 - **For Halloween:** Crystal suggests inviting the community to send in pictures of their costume, pumpkin, lawn decorations, student drawings of "witches" (imitations or pictures of witches) etc. on our facebook page or to us via email
 - Krista suggests a community building activity to send home a series of puzzles (like a mobile escape room - with logic puzzles and math)
 - **Action for Shannon:** item to be added to next meeting's agenda
 - Cheryl and Krista volunteered to work on this activity

Health & Safety for Covid

- Putting money toward painting the lines and other covid related accommodations (as suggested by Elise)
 - Krista confirmed there is ~\$800 committed for painting and ~\$1,000 additional funding available for outdoor features
 - Robyn advised laminating film may be required

Food Task Force

Brenda is down to 2 boxes left.

Fundraising Report/Planning

The council agreed to create two committees:

- Co-chairs of spirit committee: Cheryl and Krista
 - **Action to co-chairs:** meet and discuss further to share ideas at the next council meeting.
- Co-chairs of fundraising committee: Sarah and Crystal
 - **Action to co-chairs:** meet and discuss further to share ideas at the next council meeting.

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Fundraising priorities – need to be declared to the school board by the end of October 2021.

Council fundraising ideas:

- Trivia night (suggested by Jenn S.)
- Golf night (suggested by Jenn S.)
- Food baskets (suggested by Shannon and Crystal)
- McDonald's Night (suggested by Krista)
 - **Action for Krista & Shannon:** follow up with McDonalds and advise the council if this can move forward.
- Possible pizza night if McDonald's night is not possible (suggested by Shannon) suggests doing a pizza night if McDonalds night isn't an offer
- Fundscrip (suggested by Elise)
 - gift cards that can be purchased and 3% of the money comes back to Jockvale
 - parents can order cards and they are mailed to them via Canada Post
 - **Action for Elise:** to provide additional details on the fundraiser to the council members
 - Fundraising objective will need to be set and we can include what we're raising the funds for
- **Action for Elise, Crystal and Jenn:** to discuss and brainstorm ideas for how to successfully run this one.
- Possibility of different products and coordinating having one spot for pick-up (suggested by Krista)
- Boston Pizza Night (suggested by Brenda)
 - possibility for pizza dough sales
 - and/or individual pizzas if food programs can reopen at some point this year
- Little Caesars (suggested by Robyn)

Allocation of Funds

No new allocations of funds at this meeting.

Other Business

Charitable Status of Council – this still needs to be dissolved

- **Action for Shannon, Crystal and Krista**

Adjournment

Motion to adjourn: 1st Cheryl, 2nd Crystal. All in favour. Meeting adjourned at 8:10 pm.

Next Meeting

Date: November 3, 2021 at 7:00pm to be held virtually

Agenda: To be set by Chair

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Appendix A – Principal's Report to School Council

October 6, 2021

STAFFING UPDATE- We said goodbye to Mme Laura who secured a Part Time contract position with the OCDSB. Jo-Ann McCulloch, who is FSL qualified, has accepted the position.

STUDENT SAFETY- As student safety is our top priority, this week we took advantage of the nice weather to complete our first three mandatory fire drill practices for the fall term. This year, the procedures for drills sound and look much different than they have in the past. Students were introduced to the sound of the alarm and then we practiced in small groups to ensure that our social distancing protocols were maintained.

CHROMEBOOK UPDATE- During the last pivot in April 2021, our Jaguars borrowed 106 Chromebooks from the school. We currently have 135 chromebooks, most of which have been dispersed to classrooms. About a dozen of our Chromebooks are no longer supported by the board and will be recalled once they don't work any longer.

SUPERINTENDENT LEHMAN VISIT- Superintendent Lehman visited Jockvale on Thursday, September 30th. He was interested in the school-wide initiatives we have participated in to honour the National Day Of Truth and Reconciliation. He admired our school mural and ribbon tying activity.





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INDIGO ADOPT A SCHOOL UPDATE- Our Adopt a School experience at Indigo Barrhaven was a huge success! We had a goal of raising \$3700 to purchase new reading materials for our library. With the generosity of the Jockvale and Barrhaven community, we raised **\$4,700!!!** What an amazing opportunity this will be to update our library collection. In addition to cash donations, we have received several large boxes of wonderful books to be added to our library through the used book drives. The art contributed by our students was loved by the customers in the store as well. A huge thank you to the parents and staff who volunteered their time for the book drives, and to all who came out to support these events. Mrs. Matthews looks forward to sharing some amazing new books with our students.