



JESC Meeting Minutes

Meeting Location: Virtual via Zoom
School District: OCDSB

Jockvale Elementary School
Council Meeting Minutes
November 16, 2022

In the Chair

Crystal Logan

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Crystal Logan – Chair Shannon McLaren – Vice-Chair Kate Evans – Treasurer	<u>Executive Members</u>
<u>Parent Members</u> Cheryl Strautman Krista MacIsaac Caitlyn Prevost Elise Currie	<u>Parent Members</u> Maria Farman Brianne Quarrell
<u>School Administration</u> Loretta Dupuis – Principal Karl Herbert – Vice Principal Brenda Feldbruegge – Office Administrator Penny Giaccone – Teacher Rep	<u>School Administration</u>
<u>Other Parents</u> Christina Thompson	
<u>Community Members</u>	

- Meeting called to order at 7:03 PM



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Approval of Agenda

Motion: To accept the agenda with addition of Christina Thompson, removal of OCASC report.
1st Shannon McLaren, 2nd Kate Evans. All in favour. Passed.

Approval of Previous Minutes

Will review minutes and approve at next meeting.

Chair's Report

Discussion about in person meetings – pros and cons of meeting in person – flow and collaboration is better in person, cons are that getting people there in person is difficult and that it makes for a long day. Varying opinions both supporting in person and virtual. Support and thoughts for both styles. Discussion to propose an in-person meeting. Could try an in-person meeting in January or February.

Principal Profile – something that council must do every year – have put a lot of time into it in the past. (see attached document) – question from council as to what the purpose of the document. Loretta's comment is that the need for this document is to satisfy the board requirements. Penny's comment is that this document might be better to reflect the current needs of the school/principal relating to the challenging year last year and not ticking all the boxes. Consensus on council to draft up a few changes to include resiliency, ability to be flexible given challenging circumstances. Crystal will draft changes and send around to council.

Discussion about possible memorial for Robyn Darragh – what could council do to help support or take on as a project:

- Crystal idea to do a book donation from the parents and then support with memorial stickers in the books to donate to the library.
- From Loretta – if we want to do an outdoor feature then we can run it by the facilities through the Board. – memorial bench, buddy bench, dedicating a bench (City of Ottawa program – but none are near Barrhaven), M. Meilleur was researching native trees (something that blooms or leaves are purple), and a plaque and then also incorporate something for MaryEllen
- Council members can think on ideas and put it on the agenda for January meeting

Principal's Report

See Appendix A.



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EQAO Results – Karl Hebert had spent last two years at the EQAO office. Sharing of results. Summary – overall Jockvale was pleased with the results – align very closely with what's happening at the Board and provincial level. For some segments, was even above. Data is supporting that Jockvale is over represented at the Level 2 placement – they would like to focus on the level 2 students and push them into the Level 3 placement. Concerned about the students in Grade 3 as they missed the most in terms of initial school learning. Overall – Jockvale is aligned. Concerned about the Math scores. Right to Read initiative – large push to develop reading and literacy. Juniors did very well and excelled in most areas. They met or exceeded Board and Provincial standards. Still lowest being math. School will be addressing that. The school understands the work that needs to be done. Pushing Level 2 kids to Level 3 and pushing the math concepts. Also noticing that there were not many Level 4 students. Looking at data from prior to COVID there is even improvement which is good news. One highlight in the Junior Grades – very large percentage of students achieving Level 3 and 4.

Question from Krista – what part of the summary is available online? To look at past years, other schools? Is this data available online? Karl's response is that the data used to be available but has since been taken down. Due to the changes in the type of assessment for EQAO it is difficult to compare from previous years. The EQAO data gets processed at the Board level – they used to provide more specific data. If that type of data is shared again, then the school will see what they can do for sharing. The past kids from Grade 6 will get sent home with siblings otherwise they go to new schools.

Progress Reports – will be emailed out by School Messenger tomorrow. Their time slot is 330pm-430pm.

Parent Teacher Interviews- using an online service – all interviews are available through that service. Homeroom teacher will send out the links for booking a slot. They will be prioritizing students who are Progressing with Difficulty.

Forest of Reading – will do that program in full. School has paid for the program – new books, all Canadian, they are representative of the global identity that makes up Canada. Range from picture books to novels and French language selections. Starts in winter with voting happening in the spring. Students get to vote on their favorites. Televised big reveal.

Swim to Survive – 3 groups of 10 have been going, have rearranged the schedule to ensure less gap within the class. Waiting on another time slot. Good turn out for volunteers.

Jag Swag – work in progress for a while – part was creating memorial pieces for Robyn – seems to be the right time. Diana MacDonald designed the insignia on the front for Robyn.



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Would like to see some student generated ideas and models – and will set goal for the new year and then ready for following school year.

Wishlist – see attached document – outdoor style canopy, support for sports teams (board is no longer paying for replacement staff for sports – bussing, replacement staff), funds for French non-fiction and dual language books (might be good memorial for Robyn), Chromebooks (\$2000 would give one more tech tub) – 15 were decommissioned this year (currently at 424 students with 8 new registrations this week), and Scientists in the School (\$235 per student - \$4000-\$5000) – probably the most popular program requested by teachers and enjoyed by students. It is set up in a teaching context.

Question from Krista – are there any restrictions to fundraise for tech at the Board level? Loretta has asked but has not yet received an answer.

Treasurer's Report

See Appendix B

Transferred over the funds from the previous account. Received final statement for the previous account. Statement of receipt from the school – the deposits are not showing as cleared. Discrepancy is that closing balance on previous account is higher than what was deposited into school account due to a credit for the bank draft.

A remaining amount in the school account of \$25.07 – a deposit from previous year – Brenda will move it somewhere else – return it to Jockvale.

Moved over what was from last year for allocations – same numbers and items. Gym equipment funds were used for the Floor Curl program.

Approximately \$2500 of available cash.

Question/comment from Krista – last year there was \$520 allocated but spent over by \$140. May need to formally vote on that allocation. Is Makerspace still an initiative at the school? If not, then could remove that as an allocation.

Comment from Loretta – as a cohesive program – there is no longer space in the school to have a STEM dedicated space. Items have been reassembled and put back together and distributed throughout the school. School is in recovery stage about Makerspace. May have a better sense by the next meeting.



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Teachers Report

The Ruth E Dickinson Library – Penny’s class went – the librarian was in costume – she looked like she’d stepped out of a kids television show. She spoke in French, she did a story with a felt board, it was a wonderful experience. They are going to do it again. Penny continues to talk it up with her colleagues. Grade 3 is going tomorrow.

Pleased to be a part of this. Thank you to Penny and thank you to council.

Any Other Business

Christina Thompson – had brought up to the school to have an agricultural project over the next few years – had found a grant for Farm to Cafeteria – for a greenhouse on the school property. Idea is to have a garden or greenhouse project, grow seedlings, look at soil, in addition could partner with Barrhaven Food Cupboard with summer support, potential to partner with John McCrae for volunteer hours, working with many aspects/possibilities, Christina would be happy to support through grant writing and getting it off the ground.

Thoughts from school – Loretta looked at website, different scenarios and types of schools, one of the things to consider is that Jockvale does not have a cafeteria so it doesn’t then translate into meals for a cafeteria, for the elementary classes it could be more classroom growing stations as opposed to a full garden. In terms of a structure – the sustainability is a consideration, how to sustain it over time, where does the funding come for over time. It is possible but maybe not feasible as a whole structure. Could consider it for smaller projects. There is good potential to foster enthusiasm and participation for this type of project. Need to consider the size of the project.

Comments from Penny Gershon-Giaccone – history of the garden boxes in the schoolyard is that one of the other teacher’s. The garden boxes have not been used since start of COVID. Penny thinks that the idea of adding a garden project is good.

Brenda commented that large structures outside tend to get damaged or vandalized on the weekend in the school yard.

Crystal suggesting that council can review the ideas and then meet with Christina for a follow up to possibilities that are reasonable within the school.



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Kate Evans – sharing support for this idea – would be happy to help with different phases of the project.

Review of Give/Take Event – will continue to run this again on Thursday, Nov 24 and Friday, Nov 25 during Parent/Teacher Interview times. There are still many items available and want everyone to know that they can come and get winter gear.

Craft Event – Tuesday night event, but concern about potential attendance issues. Would it make sense to do it on the weekend. Could consider a weekend event but host in classrooms and library? May ask for December 9th instead and try it in the library and classrooms. Will send out a Google Form to elicit interest and then determine whether to run it.

Movie Night – in January – Brianne, Elise and Crystal to plan. Will be working on that. May want to allocate the funds now to ensure there is time to plan.

Fundraising – update form Caitlyn on TruEarth – set it up and it is ready to go. It is set up so that a cheque is sent to the school whenever the funds raised are \$50. It can be for anyone purchasing through their website. Shannon and Crystal to put a post on Facebook.

Kate – FlipGive – it is ready to go. Kate has a few posts ready to go for the Facebook page. Goal is every week to send a few deals or updates on what is useful.

Coffee and Tea Fundraiser – Brianne is ready to go through Sipology – there is a link and poster – if timed could be released as part of holiday shopping. Could coordinate a distribution for December 17th weekend. Can Council set up their own payment for items – can be cash or through School Cash Online – if School Cash Online then lose 3%. Two coffee options do not have an option to pay directly. There is a company that does it like Sipology. Both Equator and Happy Goat Coffee – council must collect. Logistically Happy Goat Coffee is easier because it is just 1 type of coffee.

Can Council put their own items up on the Jockvale School website? Brenda and Crystal will investigate this.

School Board insurance – discussion on OCASC Facebook page is that their understanding and this may not be set in stone is that a Principal or Vice Principal must be in attendance to be covered under Board Insurance. Based on emails that Loretta had with Bill Tyres, there are concerns when the activities are more high risk – such as dances, higher liabilities. He did mention movie nights – sometimes there are events that are more commonplace but may want to have further discussion with the board about this.



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Shannon will reach out to the board to see what is required for insurance.

Allocation of Funds

Motion to allocate \$144.68 for the extra funds for the floor furling equipment made by Krista MacIsaac, seconded by Shannon. All in favour – none opposed. Passed.

Motion to allocate \$250 for craft supplies needed for the Craft Social Event made by Krista MacIsaac, seconded by Elise Currie. All in favour – none opposed. Passed.

Motion to allocate \$400 for supplies for movie night made by Shannon McLaren, seconded by Krista MacIsaac. All in favour – none opposed. Passed.

Motion to allocate \$200 for a cash float to support movie night to be returned to the accounts as per Board policies made by Shannon McLaren, seconded by Elise Currie. All in favour – none opposed. Passed.

Adjournment

Motion to adjourn at 8:57pm . 1st Cheryl Strautman, 2nd Shannon McLaren. All in favour. Passed.

Next Meeting

Date: Wednesday, January 18, 2023

Agenda: To be set by Chair

Appendix A - Principal's Report

Principal's Report to School Council - November 2022 EQAO RESULTS

EQAO recently released the results for the grade 3 and 6 assessments. Please find attached a summary of our [Primary and Junior EQAO results](#).

We will discuss our results and goals at the next Staff Meeting in December.

Visit: [Jockvale Elementary School Council](#)
Draft to be approved on January 18, 2023.



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In the meantime, the Individual Student Reports (ISRs) for primary students (now our Grade 4s) were sent home yesterday. The junior reports will be forwarded to the various schools that our previous grade 6 students now attend (i.e., Cedarview, etc.).

PROGRESS REPORTS

Our Junior and Senior Kindergarten students will receive their Kindergarten Communication of Learning document and students in grades 1 to 6 will receive their Progress Reports on November 17th via the OCDSB Student Portal. These reports are a good indicator for parents about how well their child is progressing and can identify where a student may need additional help. Information on the Progress Reports should not be a surprise to students and families. Instead, the data should confirm the feedback and information shared by the teacher(s) over the course of the term.

PARENT TEACHER INTERVIEWS - November 24th & 25th, 2022

Parent/Teacher Interviews will take place on the afternoon/evening of November 24th and the morning of Friday, November 25th, which is also a PA Day for students. These interviews provide an opportunity to learn about your child's progress, and are an important step in creating positive home/school communication. A new online interview tool has been purchased by the District and a link to select a time should be sent home directly from the teacher by the end of Thursday, November 17th, 2022.

FOREST of READING

To support a love of reading and generate collective excitement about Canadian literature, Jockvale will be participating in the Forest of Reading this year. Here is an [outline](#) of the program provided by our Library Tech Sue Matthews'.



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SWIM TO SURVIVE - EF3A (group 2) will continue this week with their second Swim to Survive lesson on Monday, November 14th. We have rescheduled EF3A (group 1), which will begin on November 28th. Permission forms will be sent home next week. We await more available times for our grade 3 students in R23A and R34A. We have reached out for an update on and will keep families informed as new dates become available.

JAG SWAG - *NEW* - The [Jag Swag online store](#) is open! In it you will find familiar items as well as memorial items in honour of former Principal Robyn Darragh. EF1B teacher Diana McDonald designed the “RD” initials on the memorial clothing items. If you wish to order in time for the holidays, your order must be placed by November 21st. However, if holiday deadlines are not a concern, the Jag Swag store will be open until December 5th, 2022.

WISHLIST ITEMS

1. Gazebo style outdoor canopy - \$175 - \$450 (The last one we had was pretty heavy duty and it broke after 3 or 4 years).
2. Support for sports teams - \$1000 (buses, etc.)
3. Funds for French non-fiction and dual language books - \$500+
4. Chromebooks - \$2000+
5. Scientists in the School - \$4000 - \$5000

Appendix B – Treasurer’s Report



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Jockvale Elementary School
Bank of Nova Scotia
School Funds

Detailed Category Summary - All Transactions To Date

Report #2

10/18/2021 11/14/2022

Date ... Range

2022-2023

Summary for: School Council
Cat. #: 11000

Contact Person:
Balance Forward: \$25.07

Date	Transaction	Description	Debit	Credit	Tax Paid	Tax Rebate	Cleared	Balance
11/04/2022	Check 5978	O.C.D.S.B. School Council Reimburse Visa 061SUP - T.Litzen Sports Floorcurl Kit Inv#	\$665.57				<input type="checkbox"/>	(\$640.50)
11/04/2022	Deposit 263	Log #3 FlipGive Rebate		\$603.11			<input type="checkbox"/>	(\$37.39)
11/04/2022	Deposit 263	Log #4 JESC Account Deposit to SGF		\$13,889.52			<input type="checkbox"/>	\$13,852.13
			\$665.57	\$14,492.63				\$13,852.13
Opening Balance: \$25.07			665.57	14,492.63	0.00			\$13,852.13

Tel: 1-866-222-3456
TTY: 1-800-361-1180

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JOCKVALE ELEMENTARY SCHOOL COUNCIL
TREASURER
C/O JOCKVALE ELEMENTARY SCHOOL
101 MALVERN DR
NEPEAN ON K2J 2S8

Statement of Account	
Branch No.	Account No.
2831	2831-0000733

Account Type
CHEQUING SAVINGS ACCOUNT

Statement From To
JUL 29/22 - OCT 31/22
Page 1 of 1

Description	Withdrawals	Deposits	Date	Balance
STARTING BALANCE			JUL29	13,889.52
DRAFT REIMBURSEMENT		9.95	OCT21	
CAD DRAFT 05450575	13,899.47		OCT21	
CLOSE ACCOUNT	0.00		OCT21	0.00

Deduct withdrawl:

\$
13,899.47

Adjusted Bank Statement Balance

\$
-



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Balance shown in school council records	\$ 13,852.13
Add: Bank Draft Reimbursement	\$ 9.95
Deduct: Balance Forward - Return to Jockvale	\$ 25.07
Adjusted school council Balance	\$ 13,837.01

Cash Available - November 16, 2022

School council bank balance \$
13,837.01

Ear-marked
Cash

Outdoor Feature	\$ 1,000.00
Yard - Paint lines for cohort zones	\$ 293.84
Shade Structure	\$ 4,741.83
Makerspace	\$ 104.21
Food Program Slush Fund	\$ 1,128.14
Food Task Force	\$ 1,642.70
Post Covid Social Event	\$ 1,000.00



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Gym equipment	\$ -	towards Floor Curl
Chromebooks	\$ 1,556.83	
Total allocated Funds	\$ 11,467.55	
		<hr/>
Cash Available	\$ 2,369.46	