



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Jockvale Elementary School
Council Meeting Minutes
February 15, 2023

In the Chair

Shannon McLaren

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Kate Evans – Treasurer Shannon McLaren – Vice Chair	<u>Executive Members</u> Crystal Logan – Chair
<u>Parent Members</u> Cheryl Strautman Krista MacIsaac Caitlyn Prevost Elise Currie Brianna Quarrell	<u>Parent Members</u> Maria Farman
<u>School Administration</u> Loretta Dupuis – Principal Karl Herbert – Vice Principal Penny Giaccone – Teacher Rep Brenda Feldbruegge – Office Administrator	<u>School Administration</u>
<u>Other Parents</u>	
<u>Community Members</u>	

- Meeting called to order at 7:02pm

Approval of Agenda

Motion: To approve the agenda made by Kate Evans, seconded by Caitlyn Prevost. All in favour. Passed.

Visit: [Jockvale Elementary School Council](#)
Approved on March 22, 2023.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Approval of Previous Minutes

Motion: To accept the January minutes as provided made by Caitlyn Prevost, seconded by Cheryl Strautman. All in favour. Passed.

Chair's Report

Not much to say. Crystal unable to be there but did provide the agenda.

Thank you to school for doing Valentine's Day and Book Fair. Will discuss more in New Business.

Principal's Report

See Appendix A.

Concluded the fabulous book fair – the community supported the book fair to the amount of \$7000 with a profit to the school of \$4500. Ms. Matthews has provided a list of French books that might be wanted as Scholastic doesn't have a fulsome selection.

February Frenzy will end with March Madness Friday. Looking at a week long of activities – outlined in report. Different themed day each day. Scavenger hunt – M. Meilleur has helped create a leadership team of Grade 6 students who are volunteering to help. Have booked Luv 2 Groove to work with all of the classes. Also made themselves available to work with families. School wide activity will be baking. All classes will have the opportunity to bake, choose a recipe. Will the have a bake sale on the Friday. School wide activities also planned.

Family Night to finish off on March 3rd with Luv 2 Groove, curling in the gym, bingo, crafts, bake sale.

Forest of Reading continuing after the book fair week. Ongoing until May.

Staffing update – see report.

Swim to Survive – continuing – had to cancel last session due to snow day, rescheduled into March (tentative). May be later on in year depending on scheduling. Final group will go in April.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet

School District: OCDSB

Purchase requests – better French non-fiction books, general book list, dual language books, Snowshoes, Special Guests/Feb Frenzy, picnic tables

Treasurer's Report

See Appendix B

This month took in a few deposits from Tru Earth, Movie Night, Sipology. Costs this month were the pizza for movie night and concession expenses. Looking at items that need to be re-allocated – yard painting, makerspace, and post Covid social event (reallocate to Spring Fling).

Also need to set aside categories within the account/department. Kate has put forward a few categories that could be proposed – Outdoor Enhancements, Food Programs, STEM supplies/activities, Fundraiser – events, Fundraiser – space making. Will have to allocate an amount of \$470.72 to cover movie night expenses.

Teachers Report

Penny reports that the primary French teachers (gr 1-3) are all doing the same program vis a vis The Science of Reading – term emerging – a research based approach involves developmental psychology and neuroscience, teaching has to be taught explicitly and systematically. It's a Phonics/phoneme based program. Teaching the sounds with actions – same across the 3 grades. All grades playing the same type of games so it is consistent across the classes.

OCASC Report

Some notes from January's meeting:

-OSTA wants to speak to OCASC about their drive yellow campaign. Certain ppl from OCASC will attend and bring back the information

Report from Committee of the whole:

- Jewish education FTE

- OCDSB Strategic plan - There's a "strategic plan kit" that can be brought to our school council - including a form that can be completed as a group. Can do a one-on-one with superintendent, etc if more input is requested

Visit: [Jockvale Elementary School Council](https://www.jockvaleelementaryschoolcouncil.ca/)

Approved on March 22, 2023.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Report from Parent Involvement Committee:

- There was a presentation from the education foundation at the last PIC meeting (education foundation supports OCDSB schools to support families and reduce barriers through access to clothing, food, bursaries, provide school supplies, used to have autism swim classes)
- Next meeting is Feb 22 and there will be a presentation on mental health
- PIC provided input on strategic plan - main focus on student achievement, support of parents and equity as well as after school resources, consistency, communications, etc
- FACE - Family and community engagement report - School council professional development training sessions
- School Council Professional Development Sessions - February 8th - Keynote speakers - working with admin, school gardens, recruiting a diverse school council. Theme is creating a sense of belonging in school councils. There's a save the date on the OCDSB website but no further information yet

PRO Grants - discussion about having volunteers, not necessarily from each school, write the Grant applications. Someone from OCASC has offered to lead this

SEAC (special education) report - Lack of EAs was discussed (lack if EAs available to hire)

Other discussion:

- Question about how to collect funds for school council - "Hot lunches", bambora, School cash online were mentioned
- Glashan was asking about how to allow teachers to take students to nearby parks without needing to meet the adult-student ratios required for field trips, since they rely on city parks for green space
- Someone from Cairine Wilson SS mentioned frequent Wifi issues impacting students. They are looking for our input on whether this is a problem that we experience regularly... eg: what our are general tech issues (dropages, etc)

Council discussion to consider paying the OCASC fee – allocate up to \$50

Any Other Business

Brenda reporting that the school is at 450 kids – they had anticipated 350 for this school year and are registered at 450 right now.

Events – Movie Night was a success. They had to replenish the concession items. School still looking into the DVD player.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet

School District: OCDSB

March Madness Family Fun Night – had talked about trying to use the space. Using Gym – potentially doing half curling and half Omnikron and then do one session of Luv 2 Groove. Looking at ideas for a craft event and scavenger hunt. Still in planning about bake sale. Crystal wants to put out a questionnaire. Getting a poster ready. Thinking about wanting to get more parent volunteers. Recognizing the benefit of student volunteers but also feeling it is also beneficial to have parent volunteers. Jockvalevolunteers@gmail.com Discussion about putting it on poster, can be posted on Facebook and then in weekly teacher and principal messages. Brianne has got a few requests from community members who are not parents at the school. There are questions about Police Records Checks (PRC).

Loretta reports that there is a process for within the school – there is a volunteer form to fill out. There is not always a need for a PRC and would not be required in that context.

Fundraising Updates:

Flip Give – still making money on it but in very small increments – is there a benefit to advertising it.

Tru Earth – occasionally putting it in the Facebook page and in occasional Friday message

Purdy's – Krista has signed up for Purdy's – has a delivery window of March 28 – April 2nd. Can consider pick up Wednesday and at school. Orders are due by March 15, 2023. Every is directly on the online store. Updated poster from last year. Fundraiser is open now. Discussion around how to promote – via paper or via digital. Will try a combination of both.

Discussion to promote the Purdy's Fundraiser as a fundraiser towards Spring Fling – council in agreement.

Make it Sow – not signed up to our knowledge.

Memorial for Robyn – question from Krista – can current money be used for a memorial or does it have to be specifically collected for a memorial fund? Questions around ability to pay for a memorial – does it have to be earmarked or specifically fundraised for? School has discussed benches or trees, also the passing of Ms. Manning. Loretta can speak to head of facilities for the school to discuss options and sourcing items that might be appropriate. Proposal to create a small sub committee for the council to pursue this. Caitlyn, Kate and Elise offer to be the sub-committee for the planning. Kate to take on setting up the meeting.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet

School District: OCDSB

Krista wondering if there are any ideas to use the PRO Grant for this year – applications are due Monday. Options for Indigenous speakers/presenters. Like the idea of the inclusivity.

Discussions about various options for parent involvement committee. Is there a way to work to better support the new Arabic families in the school. One of the new teachers has been doing some translation for the Arabic families. Krista and Shannon will work together to try to get a PRO Grant application completed.

Spring Fling Committee – is there a need to set up a small committee to start planning and booking? Krista happy to chair that committee. Caitlyn to assist. Will poll other members or other parents who might be interested.

Allocation of Funds

Motion to allocate \$470.72 for extra movie night costs made by Cheryl Strautman, seconded by Elise Currie. All in favour – none opposed. Passed.

Motion to allocate \$35 for OCASC membership fee made by Caitlyn Prevost, seconded by Kate Evans. All in favour – none opposed. Passed.

Motion to allocate \$400 for March Madness Family night made by Krista MacIsaac, seconded by Elise Currie. All in favour – none opposed. Passed.

Motion to reallocate the \$293.84 from Painting Cohort Zones back into Outdoor Feature made by Krista MacIsaac, seconded by Elise Currie. All in favour – none opposed. Passed.

Motion to reallocate the \$104.21 from Makerspace back into General Funds made by Krista MacIsaac, seconded by Elise Currie. All in favour – none opposed. Passed.

Motion to reallocate the \$1000 for Post Covid Social Event into Spring Fling Fund made by Krista MacIsaac, seconded by Kate Evans. All in favour – none opposed. Passed.

Adjournment

Motion to adjourn at 8:38pm by Elise Currie, seconded by Brianne Quarrell. All in favour – none opposed. Passed.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Next Meeting

Date: Wednesday, March 22, 2023 Time/Location TBD

Agenda: To be set by Chair

Appendix A - Principal's Report

Principal's Report to School Council- February 15th, 2023

FEBRUARY FRENZY 2023

We've started planning for our February Frenzy week (February 27th to March 3rd, 2023). We have had an activity week for staff and students for the past two years, consisting of special activities, guests, and spirit days.

This year, the week will end with a special evening hosted by JESC on March 3rd.

School activities:

- Thematic dress-up days
- Scavenger hunt
- Luv 2 Groove (Dance workshops)
- School-wide activity: Baking
- Special Activity Day
- Bingo

March 3rd - Family Night - "Jockvale Creates..."

- Luv 2 Groove: 2 family sessions
- Curling in the gym
- Omnikin in the gym
- Bingo
- Craft for JK to 2, and 3 to 6
- Bake Sale with coffee/hot chocolate (bring your own reusable cup for a discount)

FOREST OF READING 2023



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Jockvale is participated in the [Forest of Reading](#) program to support our literacy program and academic and professional goals. The Forest of Reading is a Canadian reading program that showcases the talents of Canadian authors and the texts embrace diversity and inclusivity.

SCHOLASTIC BOOK FAIR

Jockvale is hosting its first in-person Scholastic Book Fair in three years!

Approximately 20% of all sales will be used to support our library and the purchase of new learning resources.

FAIR START DATE: February 13th, 2023

FAIR END DATE: February 15th, 2023

STAFFING UPDATE

Stephanie Gwilliam is now the LTO behind Jessica Arnoldi (R5A).

Annie Lee-Paquin is now the LTO behind Kevin MacTavish in the BIP.

We've qualified for another junior teacher to support our junior English program. Amanda Monsma accepted the position; she worked at Jockvale as the LST for two years.

We have a 0.5 French contract now advertised on ATE.

We have been approved for an additional 0.5 EA and the position is advertised.

SWIM TO SURVIVE

Swim to Survive is continuing. Last week, we unfortunately had to cancel our second session, which was rescheduled for March 24th. Our final group of students will be participating in April. As a smaller group, we will be organizing parent drivers to facilitate transportation. All grade 3 students will have had the opportunity to participate by the end of the year.



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

PURCHASE REQUESTS

[Better French non-fiction books:](#)
[Book List](#)

Dual language books in languages many of our students speak

Snow shoes

~~iPad Chargers~~

~~Volleyball~~

Special guests/Events for February Frenzy

Picnic Tables

Appendix B – Treasurer’s Report

JESC Treasurer Report - February 15, 2023					
January 8, 2023 - February 10, 2023					
General Ledger of Account Activity					
Date	Description	Withdrawals	Deposits	Balance	
2020-09-01	Opening Balance			\$13,889.52	
2022-11-04	FlipGive 2021-2022		\$ 603.11	\$14,492.63	
2022-11-04	FloorCurl - Reimbursed to Jockvale ES	\$ 665.57		\$13,827.06	
2022-12-06	Equator Coffee Via School Cash		\$ 538.20	\$14,365.26	
2022-12-08	Craft Night Supplies	\$ 23.73		\$14,341.53	
2022-12-22	Craft Night		\$ 190.61	\$14,532.14	
01-20-2023	Equator Coffee Reimbursement	\$ 360.35		\$14,171.79	
02-08-2023	True Earth Fundraiser		\$ 81.67	\$14,253.46	
02-08-2023	Movie Night		\$ 1,415.00	\$15,668.46	
02-08-2023	Sipology		\$ 78.00	\$15,746.46	
2023-02-10	Panago Pizza Movie Night	\$ 350.00		\$15,396.46	



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

School Account Reconciliation				
Jockvale Elementary School Bank of Nova Scotia School Funds	Detailed Category Summary - All Transactions To Date			Report #2 01/09/2023 02/10/2023 Date ... Range 2022-2023
				\$0.00
Opening Balance: \$14,555.87	710.35	1,574.67	0.00	\$15,420.19

Balance Shown on school account statement	\$ 15,420.19
Add:	
Deduct cheques not yet cashed Craft night	\$ 23.73
Adjusted Bank Statement Balance	\$ 15,396.46
Balance shown in school council records	\$ 15,396.46
Add:	
Deduct:	
Adjusted school council Balance	\$ 15,396.46



JESC Meeting Minutes

Meeting Location: Virtual Google Meet
School District: OCDSB

Cash Available - February 10, 2023			
School council bank balance		\$ 15,396.46	
Ear-marked Cash			
Outdoor Feature	\$ 1,000.00		
Yard - Paint lines for cohort zones	\$ 293.84		
Shade Structure	\$ 4,741.83		
Makerspace	\$ 104.21		Spend ASAP
Food Program Slush Fund	\$ 1,128.14		
Food Task Force	\$ 1,642.70		
Post Covid Social Event	\$ 1,000.00		Make Spring Fling
Chromebooks	\$ 1,556.83		Spend ASAP
Movie Night	\$ 400.00		
Craft Social	\$ 226.27		
Movie Night - Cash Float	\$ 200.00		
Volley Ball Nets	\$ 500.00		
iPad Chargers	\$ 150.00		
Total allocated Funds		\$ 12,943.82	
Cash Available		\$ 2,452.64	

Proposed Categories For Account			
Outdoor Enhancements	\$ 6,035.67		
Food Programs	\$ 1,642.70		
STEAM Supplies and Activites	\$ 1,811.04		
Fundraiser - Events	\$ 826.27		
Fundraiser - Space Making	\$ 500.00		