



Meeting Location: JES Library
School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
Council Meeting Minutes**
September 26th, 2012 at 6:30pm

In the Chair

Dale Johnson - Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Dale Johnson Cindy Frazer Rebecca Sedybyl	<u>Executive</u> Jewel Lau Irene Thompson
<u>Parent Members</u> Kathryn Manley Debbie Hameluck Lainie Taylor-Ryan Tara Ouellette Vincent Sung?? Robin Webster Lana Lotan Carlie Gervais April Luchiesgagne Carolyn Fenwick Jamesee Winchester Marianne Winchester Erin Thompson Angie Hollis Cindy (Z Chen) Yang Jennifer Heate Victor Biak Lian Virshlata Sandbhor Wendy Hovdestad Denise Vranas Sean Gardner Allison Durham Krista Marsden Christina Mennie Drew Mennie	
<u>School Administration</u> Marilyn Burans - Principal Brad Sokalski - Vice Principal Carol Ball - Office Administrator Mr Holden - Teacher Representative	



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Agenda Approval

Approved
Motion: Cindy
2nd: Sean Gardner

Minutes Acceptance

Minutes of last meeting will be approved and posted at a latter date.

Year End Report for 2011/2012

Dale has until October 31st to complete the report and turn it in. He will show it to Council when it is done.

Principal's Report

Principal's Report has been attached as Appendix A.

2012/2013 Council Elections

Vice-Chair: Lana Lotan, nominated by Denise Vranas, 2nd by Sean Gardner

Secretary: Cindy Frazer, nominated by Kathryn Mandly, 2nd by: Wendy Hovdestad

Web Master: Denise Vranas, all in favor

Fundraising Chair: April Luchiesgagne, all in favor

Volunteer Coordinator: Carlie Gervais, nominated by Tara Ouellette 2nd by Kathryn Manley

OCASC Reps: Christina Mennie and Wendy Hovdestad will take turns attending and if neither is available Cindy Frazer has offered to act as a backup if available.

Parents at Large: Sean Gardner, Irene Thompson, Tara Ouellette, Carolyn Fenwick, Robin Webster, Cristina Mennie, nominated by Jennifer Heale, 2nd by Wendy Hovdestad.

Treasurer's Report – Tracey Wilson

Treasurer's Report has been attached as Appendix B.



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Play Ground Structure Update

The play structure in the primary yard was found to be unsafe over the summer and has been removed. Mrs. Burans, Mr. Sokalski, and Dale met with a representative of the board and determined that it will cost approximately \$20,000.00 to prepare the site for a new structure as the new play structure will require a drainage layer. The new play structure will remain in the same area however consideration is being given to moving it back from the asphalt area about 8 to 10 feet. This would require taking down the crab tree, sloping the asphalt from the existing play yard to the new area and removing the wooden beams which are a tripping hazard. Once all this is done the play structure it's self would cost approximately another \$25,000.00.

Council and the school will need to come up with a minimum \$15,000 to \$21,000 to get things started at which point we can start applying for grants, first from the city (Self Help Grant, Minor Capital Grant) for \$7,500 and then a second from the board for another \$7,500. There are only a couple of times a year when we can apply for these grants, one is October 1st which we will not make this year and the other is in the spring (i.e. May/June). Another issue to keep in mind is the manufacturing time for the play structure is up to 12 to 15 weeks. It was stated that Henderson is a Canadian company that the board seems to use so this may be someone we want to talk to or at least look at. It was stated that Henderson is a Canadian company that is based in Ontario, they do 99% of school play structures, appear to have competitive pricing and their structures have a lifespan warranty of about 25 years. Mrs. Burans pointed out that when selecting the new structure we will need to keep in mind a new act (OADA Act) passed a few years ago concerning accessibility for disabled children. Mrs. Burans also noted that although funds may be donated for this project, materials may not. Some of the schools with newer play structures or in the process of obtaining new structures are; Dunlop, Manotick, Manor Park, and Woodroffe.

All this to say that this is a long term project and a call was put out at this point for parent volunteers who would be interested in forming a 'Play Structure Task Force' to research the issue, look into grants, consider fundraising ideas, etc. and report back to Council.

The following people put forward their name with Bill Durham offering to head the Task Force;

Bill Durham
Lainie Taylor-Ryan
Tara Ouellette
Marianne Winchester
Angie Hollis
Erin Thompson
Jennifer Heale
Krista Marsden

The next Council meeting in October will be more focused on this issue and anyone wanting more information or wishing to join the Task Force can contact Council for further information.



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New and Continuing Business

1. Halloween Dance

Hanna Durham a grade 5 student at Jockvale made a presentation to pitch the idea of having a Halloween dance to kick start fundraising for the play structure. This idea was supported by parent volunteers who had attended the meeting to support Hanna and her fellow students and who committed to helping the students organize and carry out the event. Allison Durham and Marianne Winchester have agreed to chair the Halloween dance committee. The event was approved by Council and will take place on October 26th. The following parent volunteers signed up to volunteer to for the Halloween dance committee;

Lainie Taylor-Ryan
Kathryn Manley
Debbie Hamluck
Robin Webster
Rebecca Sendybyl
Carlie Gervais
April Luchiesgagné
Marianne Winchester
Jennifer Heale
Krista Marsden
Denise Vranas
Sean Gardner
Allison Durham

The event coordinator (i.e. Rebecca) asked for a \$500 float for the dance. The motion was put forward by Sean Gardner and 2nd by Robin Webster. Motion approved.

The event coordinator also asked for \$300 for popcorn, juice and other supplies for the dance. This motion was put forward by Rebecca Sendybyl and 2nd by April Luchiesgagné. Motion approved.

There was some discussion regarding having a silent auction at the dance but concerns were raised as to whether this would interfere with auction evening that was proposed as a fund raising idea last year and postponed to this year due to time constraints. It was then suggested that perhaps the items auctioned might just be small items that the kids could bid on. This idea will be discussed more at the dance committee and further with Council at a latter date.



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2. Food Program

Dale presented to Council the Food Program - Session #1 order form and asked that if anyone saw any errors on the page to please let him know ASAP. It was announced that order forms would be due back on October 9th. Hot dog day will continue to be every Thursday and Pizza day will continue to be every Monday.

Mr. Mozzarella has agreed to knock off \$1 for each pizza Council purchases this school year.

Kelly Ross is looking into the possibility of giving us a lower price on hot dog buns.

Jewel approached Dale before the meeting and is willing to continue organizing Kernels popcorn day (weekly) for this school year. A motion was put forward by Tara Ouellette to spend \$500 to replenish our Kernels supply. It was 2nd by Denise Vranas.

3. Auction Event

Dale asked that this be put on the agenda for the next meeting.

4. iPads

Robin Webster informed Council that she knows someone who is interested in donating a class set (i.e. 30) iPads to the school. This person wishes to remain anonymous to Council and the school at large but Robin will talk to him and see if he will agree to a meeting with Mrs. Burans and Robin. More information on this will be presented at a future meeting. This item should be added to the agenda for the October meeting.

5. Regular New Year Expenses for approval

Dale asked that this be put on the agenda for the next meeting.

A note was made to think about looking into having M&M Meats provide the BBQ for this years spring fling.

6. Event Coordinator - First Event

The first event will be the Halloween dance on October 26th. More details to follow after the dance committee has a chance to get together.

7. Babysitting at Parent Council Meetings

Cindy asked about paying for babysitters to be present during parent council meetings as we have done in past years. Dale indicated that the cost would be \$40 per meeting. The motion was put forward by Jennifer Heale and 2nd by Denise Vranas. Motioned passed.



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Adjournment

Meeting was adjourned just after 8:00 pm.

Next Meeting

Date: Wednesday October 24nd, 2012

Appendix "A" - Principal's Report:

Principal's Report School Council Meeting Wednesday, September 26, 2012

This school year we have 21 homerooms, with a total enrolment of 483 students. Total staff is 50. We have 5 school buses this year.

We are into our third year with the Full Day Early Learning Kindergarten program. We have four extended day programs this year. We are adding more cubbies, in the primary hall.

We had our first official fire drill today.

The Terry Fox Walk takes place tomorrow morning. Please join us. The SK children along with grade 1 students walk within our school yard and the grade 2, 3, 4 and 5 students walk through the neighbourhood along a designated route. We always appreciate volunteers.

Swimming lessons have begun; Paquette, Frezza, Seguin, Taylor and Frost.

Photo Day is October 26th. Students' pictures will be taken during the day. The photographer will stay on after the end of the school day to take family photographs.

Our gym floor is being replaced. Work began this week. We expect the gym to be operational right after the Thanksgiving weekend.

EQAO (Education Quality and Accountability Office) has provided us with the results of the 2011-12 Assessments of Reading, Writing and Mathematics for the primary division. Students in Grade 3 write these province wide tests at the end of the school year.

Results: Reading Jockvale 76%, Board 68%

Writing Jockvale 88%, Board 75%

Mathematics Jockvale 69%, Board 70 %

Scores are up from a year ago Reading 57%, Writing 66% and Mathematics 61%

Staff will be working on the School Improvement Plan, Cycle 1 at the upcoming PA Day, Friday October 5th. The focus is on Mathematics with an emphasis this term on Number Sense.



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On behalf of the staff, a sincere thank you for all the activities the School Council undertakes. We so appreciate your involvement, your interest and of course the fundraising which permits us to buy a number of items and resources that enhance our students' learning environment. The new screen has been installed in the gym and was a huge hit with the students at our first assembly last week. Also the projector has arrived. Many thanks.

The play structure in the school yard was found to be unsafe this summer and has been removed. Discussion on replacing it will be a topic of discussion very shortly.

Appendix "B" - Treasurer's Report (abbreviated)

Date	Sep-11	Deposits	Cheques
	Opening Balance	5,349.83	
9/18/2012	National Grocers (1530)		1,263.45
2/16/2012	Amy McLean (1462) hotdog program		107.91
3/27/2012	Pizza Program Refund - cash		82.00
	qsp	12.11	
	Lunch Lady	338.45	
	M&J Gallant Foods Inc	550.00	
	Murphy - popcorn	30.00	
	Candyland - spring fling	90.00	
	Kernels popcorn	12.00	
	reserve 2012-14		2,000.00
9/22/2011			
	Total	6,382.39	3,453.36

Date	Oct-11	Deposits	Cheques
	child care (1531)		
	child care (1532)		
	Mr. Mozzerella (1533)		
10/1/2011	Robin Webster - food prg. (1534)		231.78
	Robin Webster - food prg. (1535)		84.41
10/22/2012	Cash - Hollowneen dance float (1536)		200.00
	Mr. Mozzerella (1537)		
	Mr. Mozzerella (1538)		
	Robin Webster - food prg. (1539)		
	Robin Webster - food prg. (1540)		
	Food Program	16,460.00	
	Food Program	580.00	
	Total	17,040.00	516.19



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Date	Nov-11	Deposits	Cheques
	Total		0.00

Date	Dec-11	Deposits	Cheques
Total		0.00	0.00

Date	Jan-12	Deposits	Cheques
Total		0.00	0.00

Date	Feb-12	Deposits	Cheques
Total		0.00	0.00

Date	Mar-12	Deposits	Cheques
Total		0.00	0.00

Date	Apr-12	Deposits	Cheques
Total		0.00	0.00



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Date	May-12	Deposits	Cheques
Total		0.00	0.00

Date	Jun-12	Deposits	Cheques
Total		0.00	0.00

Totals	Deposits	Cheques
\$19,452.84	23,422.39	3,969.55

Income

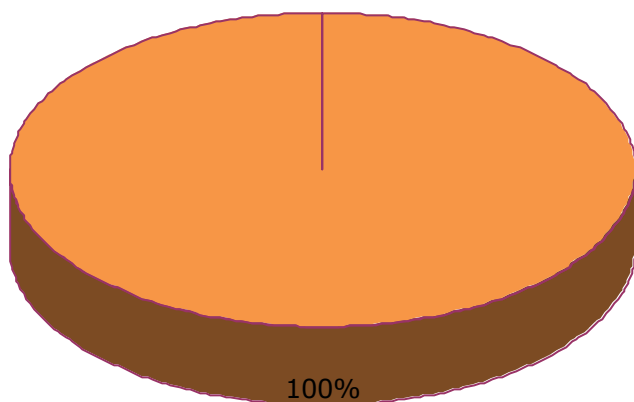
food program 17,040.00
 Dances
 Movie Nights
 Kernels popcorn

Expenses

food program 316.19
 Dances
 Movie Nights
 Kernels popcorn



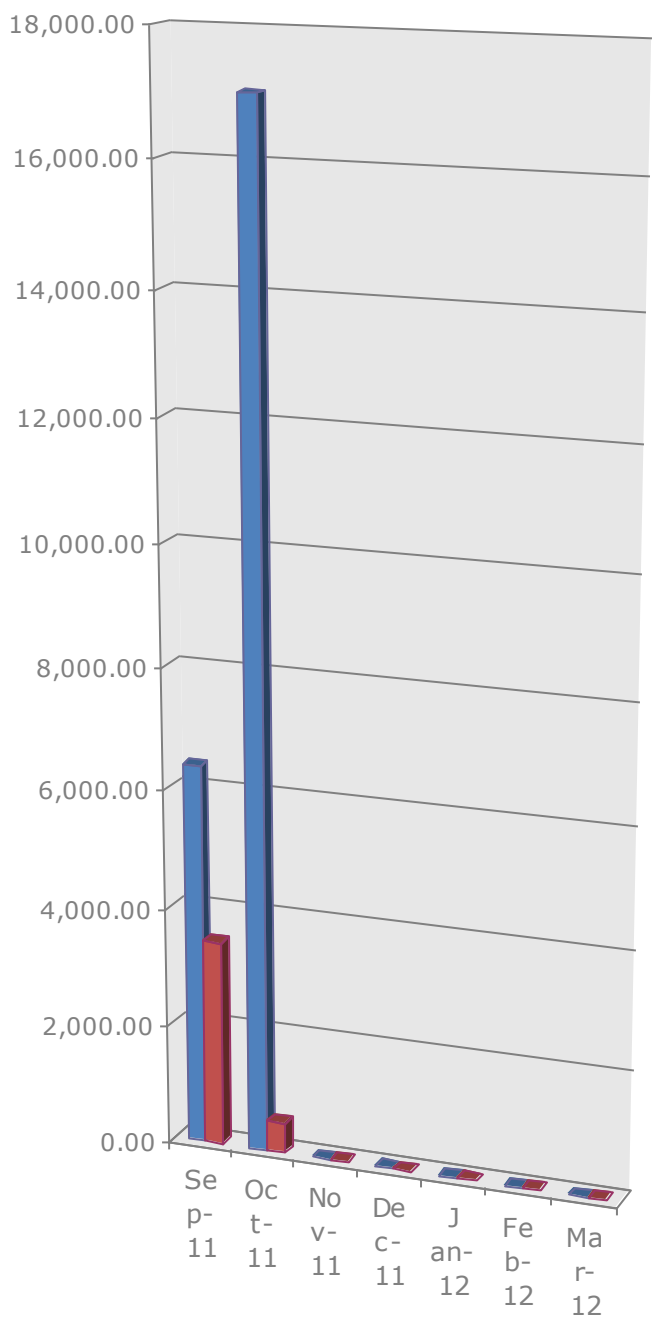
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■ food program



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Funds motion during this meeting:

Motion 08-01: \$500.00

Motion 08-02: \$300.00

Expected remaining funds after committing these funds: \$4318.94

Appendix "C" – Motions

Date of Meeting: September 26, 2012
Motion Reference Number: 08-01
Motion Wording: Request for funds for a float for the Halloween dance. Require. Estimate order cost is \$500.00 Moved by: Sean Gardner Seconded by: Robin Webster Vote: In favour: _____ Against: _____ Abstained: _____ Motion (circle): CARRIED ACTION:

Date of Meeting: September 26, 2012
Motion Reference Number: 08-02
Motion Wording: Request for funds to purchase popcorn, juice and supplies for the Halloween dance. Requests a float of \$500 for activities and supplies for the Halloween Dance. Proposed events: School Tattoos Photo Booth Bake Sale Glow Sticks Music Craft Sale Hot Dogs/Pizza Game Stations Moved by: Rebecca Sendybyl Seconded by: April Luchiesgagné



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Vote: In favour: _____ Against: _____ 0 _____ Abstained: _____ 0 _____

Motion (circle): CARRIED
ACTION:

Date of Meeting: September 26, 2012

Motion Reference Number: 02-01

Motion Wording: Request for funds to purchase popcorn for the food program popcorn days.

Requests \$500 for initial supply of Kernels for popcorn days

Proposed events: School Tattoos	Photo Booth
Bake Sale	Glow Sticks
Music	Craft Sale
Hot Dogs/Pizza	Game Stations

Moved by: Rebecca Sandybyl

Seconded by: April Luchiesgagné

Vote: In favour: _____ Against: _____ 0 _____ Abstained: _____ 0 _____

Motion (circle): CARRIED
ACTION:

Date of Meeting: September 26, 2012

Motion Reference Number: 08-07

Motion Wording: Request for funds to cover costs of babysitting during parent council meetings.

Requests \$40 per Parent Council meeting to cover cost of babysitting.

Moved by: Jennifer Heale

Seconded by: Denise Vranas

Vote: In favour: _____ Against: _____ 0 _____ Abstained: _____ 0 _____

Motion (circle): CARRIED
ACTION: