



Meeting Location: JES Library
School District: OCDSB

JESC Meeting Minutes

**Jockvale Elementary School
Council Meeting Minutes**
February 26th, 2014 at 6:30pm

In the Chair

Dale Johnson - Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Dale Johnson Cindy Frazer <u>Parent Members</u> Wendy Hovdestad Tara Ouellette Sean Gardner Dru Mennie Christina Mennie Krista Marsden <u>School Administration</u> Connie Daymond - Principal Brad Sokalski - Vice Principal Carol Ball Steve Holden Bowman Wilker	Secretary's note: The attendance list for this meeting has gone missing. I have tried to account for those who were present from memory and from my notes (i.e. who made a motion, or seconded a motion, etc..)

Agenda Approval

Approved
Motion: Tara Ouellette
2nd: Sean Gardner

Minutes Acceptance

Approval of January's minutes
Secretary noted that the date needed to be corrected at the top.
Motion: Krista Marsden
Second: Tara Ouellette
Approved with the date corrected



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Principal's Report

- Ms. Damon noted that she would like the 'Principal's Report' to become 'Message from the Office'
- The school hosted 'math day' which went really well. The kids and staff had a great time and lots of parent volunteers turned out.
- The school participated in the Parkinson's Pass the Baton fundraiser
- The Rideau canal skating field trip went well
- The cake walk raised \$1100 and there were 190 cakes
- The boys and girls volleyball tournament was held at Jockvale and went well
- Canadian Guide Dogs for the Blind came in and gave the children a demonstration
- Second term IEPs will be going out soon. Roughly 15 to 20 more students will have an IEP this semester and more students will have one next year

Play Structure Update

No play structure update this month as Angie was not present at the meeting.

Event Coordinator

Movie Night:

There is a movie night coming up on February 28th.

Spring Fling:

- The date for the Spring Fling this year is Wednesday, June 11th.
- There was some discussion regarding entertainment for the Spring Fling. There was a request that whatever entertainment we get perform two shows, one early on and one closer to the end of the event so that working parents who arrive latter are able to participate as well. One of the SK - ECE teachers performs a 'mad scientist' act, perhaps we can get him to perform at the Spring Fling for us. Someone also suggested that we could approach the local dance studios to perform as they sometimes perform for free at these kinds of events as a way to advertise or market their business.



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Food Program Update

As of the meeting date hot dog sales were up from the first term but pizza sales were down. The current numbers are 204 hot dog and 233 pizza slices.

There was a problem with the February 24th pizza order as the vendor accidentally sent the same order from the first semester. The vendor realized their mistake and will not charge us for the order. This will result in roughly a \$380 savings.

Dale stated that we received \$266 from the Lunch Lady program for the September to December period.

The following is from an e-mail posted to the Council group from Dale on February 26th;

"Here is what we pay per dog.

Hot dog cost.

.27 per bun

.29 per dog

Total .57 per hot dog order.

Pizza, we pay \$1.34 per slice.

We would have to add in the supplies cost to get an exact, but this tells most of the story."

The following is from an e-mail posted to the Council group by Dale on March 3rd;

"Our cut from Lunch Lady is \$0.35 per meal."

OCASC Report

Cindy attended the February OCASC meeting and the following are my notes; (Secretary's apologies as I am trying to pull double duty here these notes will be in rough draft)

February OCASC Meeting

February 20, 2014

\$7000 left in pro grant money going to spend it on updating website and getting a speaker in. Looking for someone to make minor updating changes (\$200??). \$2800 maybe to re-do website. Maybe speaker

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from "People For Education" \$500 - \$2000 plus travel costs for speaker.

Motion to spend;

Up to \$3000 for web site

Up to \$3000 for a speaker

Up to \$1000 for a joint conference with the Catholic board on best practices.

A remaining funds to be put towards a workshop with the Catholic board regarding best practices.

OCASC has \$17,000 in the bank (according to their treasurer) so if we need more for the above motioned projects we can revisit the motion as the money is there.

PRESENTATION BY THE GM OF OSTA (Ottawa Student Transportation Authority)

Bell time changes come into effect in Sept 2015, OSTA can approve changes up to 10 minutes, larger than that have to go back to the board trustees, Barrhaven schools have been excluded as we have already been through this.

8:00, 8:30, and 9:15 start times across the board, trying to develop standardization across the boards. Electronic version of presentation should be available sometime the week of February 24th. For more information see also the OCASC Facebook page.

The position of OCASC rep is still vacant

Treasurer's Report - Jewel Lau

Dale is filling in as Treasurer as Jewel has had to vacate the position for personal reasons.

Dale reports that we currently have \$15,902.00 to spend this year. We can only carry over between \$2K and \$3K each year so we either need to spend about \$13,000 this year or make sure to assign this money to a specific large project to take place next year.

Treasurer's Report has been attached as Appendix A

Follow Up on Action Items from Previous Meeting(s)

- OCASC 'Parents Reaching Out Grant', the speaker has been paid.
- Council's 2012-2013 Annual Report was completed and sent in by the October 31st deadline.
- Angie to follow-up with Mary-Honeywell regarding a business expo fundraising evening they had and report back to Council. **Forwarded to March's meeting.**

New and Continuing Business

1. The position of OCASC Representative remains vacant.
2. Pampered Chef fund raiser ends February 28th.

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3. Tara motioned \$100 for the treasurer to purchase supplies (i.e. stamps and envelopes). The motion was seconded by Wendy Hovdestad and was carried by Council.
4. Brad will come back to Council with the number of teachers in the school so Council can make a decision on the \$100 we traditionally provide each teacher for their classroom.

The following is from a follow-up e-mail posted to the Council group by Dale Johnson on March 3rd;

“For next meeting.

Here are the number of staff.

Teachers: 32

Educational Assistants EA's: 6

\$3800 commitment.

Nutrition Sub Committee

Wendy motioned to give the school \$200 to assist with off setting the food cost within their operating budget. Sean Gardner seconded the motion and it was carried by Council.

I need a sub committee report please.

Funding Priorities Sub-Committee Report

Mr. Holden and Mr. Wilker made a presentation in regards to the conversations they have been having with the teachers on how they will approach Council with requests for funding.

Attached is copied from an e-mail posted to the Council group by Dale on March 3rd.

Here is the link to the form presented by Mr Wilker and Mr Holden.

Please send comments directly to bowman.wilker@ocdsb.ca.

From: Bowman Wilker [mailto:bowman.wilker@ocdsb.ca]

Sent: Sunday, March 02, 2014 3:31 PM

To: Johnson, Dale

Subject: Parent Council Request Form

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Here is the Parent Council Request form I showed at the parent council meeting last night. Please feel free to share the form. Also, let me know if there is anything you think should be changed. Stephen and I are going to share it again at the next staff meeting and begin some committee work.

Let me know if the link doesn't work.

https://docs.google.com/forms/d/1fBN41CeCBUADYZ0OhKD1-T1NO4oFpop9rj7_KzaVqVo/viewform

Bowman

Adjournment

Motion to adjourn was put forward by Tara and seconded by Cindy. Motion was carried by Council.

Meeting was adjourned around 8:11 PM.

Next Meeting

Date: Wednesday March 26th, 2014



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Appendix "A" - Treasurer's Report (abbreviated)

Income and Expenses

Date	Sep-13	Deposits	Cheques
Opening Balance		21,415.38	
2014 reserve			2,000.00
National Grocers (1642)			374.53
Atlas Foods (1643)			401.76
Total		21,415.38	2,776.29

Date	Oct-13	Deposits	Cheques
Movie float (1644)			200.00
child mind (1645)			40.00
Robin Webster (1646) spirit wear			2,768.55
Robin Webster (1647) movie night			75.90
MR Mozz (1648)			708.50
Tara Oulette (1649) popcorn			
Mr. Mozzerella (1650) movie night			169.50
Mr. Mozzerella (1651)			697.77
Mr. Mozzerella (1652)			354.25
Interest	4.38		
Mr. Mozzerella (1653)			354.25
Food Program	15,479.25		
Spirit Wear	2,768.00		
Total		18,251.63	5,368.72

Date	Nov-13	Deposits	Cheques
Mr. Mozzerella (1656)			729.98
Mr. Mozzerella (1657) movie night			161.03
Mr. Mozzerella (1658)			364.99
Lunch Lady	190.40		
Royal Oak - play structure	175.30		
United Way - play structure	35.00		
Food program	242.50		
child mind (1664)			20.00
Returned Cheque			41.25
returned Cheque			30.00



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Total	643.20	1,347.25
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Date	Dec-13	Deposits	Cheques
School Board PIC and program \$		1,500.00	
School BBQ Grill Master		201.58	
Movie Night		489.80	
Set aside Play Structure Money			27,000.00
ACF Movie License 1669			570.65
Jingle Jangle 1661			100.00
Movie Night 1662			35.05
Jingle Jangle		1,353.82	
Movie night supplies (1649)			122.64
Jockvale CD player (1659)			186.33
Dance Workshop (1660)			866.25
Food program YIG (1667)			513.66
Food Program Hot dogs (1668)			536.28
Atlas foods 1668			
Total		3,545.20	29,930.86

Date	Jan-14	Deposits	Cheques
Spirit Wear		20.00	
Samko toy sale		242.87	
Teacher Volleyball tourn		1,125.00	
Food program		44.00	
United Way - play structure		35.00	
Movie Night		880.00	
Mr Mozzerella Movie night (1670)			146.90
Mr Mozz (1671)			364.99
OCASC Membership (1665)			35.00
Hot Dogs Atlas Foods (1674)			47.88
Mr Mozz (1672)			364.99
food Program YIG (1673)			293.48
Mr Mozz (1675)			364.99
Movie Night		880.00	
Total		3,226.87	1,618.23

Date	Feb-14	Deposits	Cheques
Lunch Lady		266.00	
Food Program		12,649.50	
Popcorn (1677)			204.40
child mind (1681)			20.00
Fish Bowl Supplies (1679)			100.00
Gym Supplies (1678)			2,000.00



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Mr Mozz (1676		364.99	x
Mr Mozz (1683		364.99	x
Total	12,915.50	3,054.38	

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Date	Mar-14	Deposits	Cheques	
nsf			106.50	x
Movie Supplies 1693			40.35	x
Mr Mozzerella 1682 - movie			180.80	x
Mr Mozzerella 1684			332.78	x
Shoppers (Stamps, envelopes 1694			68.23	x
Child Care 1680			20.00	x
Child Care 1690			20.00	x
Atlas food 1689			251.28	x
YIG 1687			353.74	x
Child Care 1691			20.00	x
Mr Mozzerella 1685			354.25	x
Atlas food 1695			266.85	
Food Program		2,691.00		
Movie night		1,054.95		
Total		3,745.95	2,014.78	

Date	Apr-14	Deposits	Cheques
Total		0.00	0.00

Date	May-14	Deposits	Cheques

Date	Jun-14	Deposits	Cheques
Total		0.00	0.00

Totals	Deposits	Cheques
\$17,633.22	63,743.73	46,110.51