

JESC Meeting Minutes

Jockvale Elementary School
Council Meeting Minutes
November 27th, 2013 18:30

In the Chair

Dale Johnson - Chair

Meeting Participants

Attendees	Unable to Attend
<u>Executive Members (2012/13)</u> Cindy Frazer Rebecca Sedybyl Angie Hollis <u>Parent Members</u> Danielle Wolfe Azra Temple Christina Mennie Dru Mennie Denise Vranas Vincent Soong Wendy Hovdestad Robin Webster Tara Ouellette <u>School Administration</u> Connie Daymond - Principal Brad Sokalski - Vice Principal Steve Holden	<u>Executive</u> Jewel Lau

Agenda Approval

Approved
Motion: Robin Webster
2nd: Tara Ouellette

Minutes Acceptance

Minutes from September's meeting are still missing the Principals report, these will not be added at this point. There was a motion to approve the minutes as they currently stand
Motion: Christina Mennie
2nd: Wendy Hovdestad

October's minutes are not really completed as there are areas where input is still needed. These minutes will be pushed until next meeting for approval. Please provide Cindy with information to complete the minutes from October.

Principal's Report

Presented by Brad Sokalski

- There are new floors now in the Library and in the "Fish Bowl". This was completed in early November.

- Photo retakes have been completed and all photos should be returned before Christmas break.
- Costume day was on November 1st and was a success
- Progress reports came out on November 7th
- November 11th there was a Remembrance Day ceremony that was a great success and well done.
- November 14th NED came to the school. NED stands for Never give up, Encourage others, Do your best.
- November 15th was a PD day which overlapped with the parent teacher interviews.
- There was a second annual teacher volley ball tournament that occurred on November 22nd which raised just over \$1100
- Geng Table Tennis Association (GTTA) will be teaching the extend a day kids table tennis
- The school will be purchasing more French books for the library.

Steve Holden - Approached teachers to identify ways that teachers can bring forward ideas to council. There are criteria when presenting a request to council such as: what teachers are asking for specifically, the cost associated, specific reasons why the request is being made, and how many kids will benefit from the request if it were accepted.

Teachers rep put forward two teachers proposals.

1. Early Kindergarten classes (EL-K) are asking for a new multimedia player (Carr McLean and Brodart have a Califone Spirit SD multimedia player/recorder for \$186.33 including tax.

Motion: Wendy Hovdestad

2nd: Robin Webster

Motion Passed to approve \$186.33 for a new multimedia player.

2. Tradansa Workshop: A dance workshop for all Kindergarten children where there would be three 40 minute session that occur over a week where the children would be introduced to folk dance. There will also be a show that parents can attend at the end of the week. The price of the workshop is \$10.25 per child. The teachers put forward a request for either \$701.25 meaning each caregiver/guardian would be asked to supply \$6.00 for the event, or \$866.25 meaning each caregiver/guardian would be asked to supply \$5.00 for the event.

Motion to approve \$866.25 for the Tradansa workshop made by Tara Ouellette

2nd: Rebecca

7 people voted in favour while 2 abstained, motion passed to approve \$866.25

It was mentioned that in the note that goes home to caregivers/guardians requesting the additional money, that the note make reference to the fact that council has subsidized this event.

Council Business

Annual report has not yet been completed. Dale has addressed this and has received approval to submit it at a later date. This will be done soon.

Jewel has stepped down from her position as Treasurer, Dale will assume responsibility for now as no one stepped forward at the meeting to assume the role.

Cheques for the food program have reportedly been deposited now. Dale is still to remove signing authority from Jewel and to close the play structure raffle account.

Play Structure Update

Dan Ford has been contacted regarding tenure for the new play structure. There has been no response from him. Angie and Dale have both attempted contact with Dan. Angie will follow up with this with Donna Black and CC Connie on the email. There is concern that this needs to be completed soon as the grant money is dependent on this being completed and we are at risk of losing the grant money if this is not done soon.

Event Coordinator

MOVIE NIGHT

The movie license expired and needs renewal immediately. Dale will complete renewal application. Money for the renewal (\$700) was confirmed and voted to be passed at last council meeting.

There is a movie night this Friday

Jingle-Jangle Bazaar

The Jingle-Jangle parade is scheduled for December 11th and 12th. Volunteers are needed during the day on the 11th and 12th as well as the 10th at 15:30 to assist in wrapping gifts. Tables for the event will be supplied by the city of Ottawa Walter Baker Centre.

Motion for \$100.00 for the event to cover the cost of wrapping paper, price stickers, tape, and hats for volunteers. Motion was made by Tara Ouellette

2nd: Angie Hollis

Motion passed

Food Program Update

There are no representatives from the food program at the meeting so this update is deferred until next meeting.

There was concern raised again regarding the need to sell food deemed as unhealthy. It was decided that any parents wishing to make changes to the program such as whole wheat buns, healthier alternatives etc. should complete the research independently and raise this at a council meeting.

There will be a committee formed at the next meeting which will have a purpose of finding healthier alternatives that will also raise money.

Kernels program was discussed briefly as Jewel is not yet sure whether she will be able to continue to run this program. This discussion will be had at the next council meeting.

OCASC Report

The position of OCASC rep is still vacant.
Cindy will attend the next meeting and pay the registration fees.

Treasurer's Report – Jewel Lau

Treasurer's Report has been attached as Appendix A.

Action Items

- Remove Jewel from signing authority - Dale
- Close raffle bank account - Dale
- Contact Dan Ford and Donna (CC Connie D.) regarding the tenure for the new play structure - Angie

Follow Up on Action Items from Previous Meeting(s)

- All these items on the current agenda were pushed through to next meeting.
- There was a short discussion regarding the summary of the parents survey. Thanks Wendy for spear heading this survey. Although no decision was made as to how to publish the results there was a discussion about posting the results on the website rather than printing something to

send home. Wendy invites insight into the format of the summarized results.

- The play structure Facebook page was discussed briefly. Angie will provide Connie with the plan (only administrators can post material) and Connie will submit this to the board for approval. When approval is granted the Facebook page will be switched from the play structure page to the school council page, and then advertised.
- Tara created an excel spread sheet which summarized the results of the teachers supply request survey initiated by Robin. The summarized results were sent to the council via email but can be discussed at next council meeting as well.

New and Continuing Business

1. October's meeting minutes
2. Decision on where council wants to go in the future. There will be a committee formed to make a future plan. For example, does the school council want to invest in large projects such as increasing the technology available in the school or to continue to fund smaller projects, or a combination of both.
3. French Books and Nelson plan - Brad
4. Council's 2012-2013 Annual Report is not ready yet but will be done by the October 30th deadline.
5. Future plan committee
6. Alternative food program ideas committee
7. Kernels program
8. Parental Survey - Rebecca and Wendy to summarize results. Should the survey be completed again?
9. PRO grant money from OCASC - Wendy to report on the "women in Media" evening.
10. Angie to follow up with Mary Honeywell on a business expo evening they hosted and report back to council so council can discuss the possibility of hosting one.
11. Samko and Miko toy sale fundraising results
12. Boston Pizza fund raising program
13. Apple quote - carried forward from 2012/2013 council
14. Pampered chef fundraiser - carried forward from 2012/2013 council
15. Replenishing school's toboggans - carried forward from 2012/2013 council
16. Summary of teachers supply request survey's

Adjournment

Motion to adjourn was put forward by Tara Ouellette and seconded by Angie Hollis. Motion was carried by Council.

Meeting was adjourned around 8:17 PM.

Next Meeting

Date: Wednesday January 22nd, 2014

JESC Financial Report

Income and Expenses

Date	Sep-12	Deposits	Cheques
09/25/13	Opening Balance	21,415.38	
	2014 reserve		2,000.00
	National Grocers (1642)		374.53
	Atlas Foods (1643)		401.76
	Total	21,415.38	2,776.29

Date	Oct-12	Deposits	Cheques
10/01/2013	Movie float (1644)		200.00
	child mind (1645)		
10/23/13	Robin Webster (1646) spirit wear		2,768.55
	Robin Webster (1647) movie night		75.90
	movie night (1648)		
	Tara Oulette (1649) popcorn		122.64
	Mr. Mozzarella (1650) movie night		
	Mr. Mozzarella (1651)		697.77
	Mr. Mozzarella (1652)		354.25
	Mr. Mozzarella (1653)		
	Food Program	15,479.25	
	Spirit Wear	2,768.00	
	Total	18,247.25	4,219.11

Date	Nov-12	Deposits	Cheques
11/26/13	Atlas Foods (1654)		251.28
	National Grocers (1655)		303.41
	Mr. Mozzarella (1656)		
	Mr. Mozzarella (1657)		
	Mr. Mozzarella (1658)		
	Lunch Lady	190.40	
	Royal Oak - play structure	175.30	
	United Way - play structure	35.00	
	Food program	242.50	
	Total	643.20	554.69

Date	Dec-12	Deposits	Cheques
	Total	0.00	0.00

Date	Jan-13	Deposits	Cheques
	Total	0.00	0.00

Date	Feb-13	Deposits	Cheques
	Total	0.00	0.00

Date	Mar-13	Deposits	Cheques
	Total	0.00	0.00

Date	Apr-13	Deposits	Cheques
	Total	0.00	0.00

Date	May-13	Deposits	Cheques
	Total	0.00	0.00

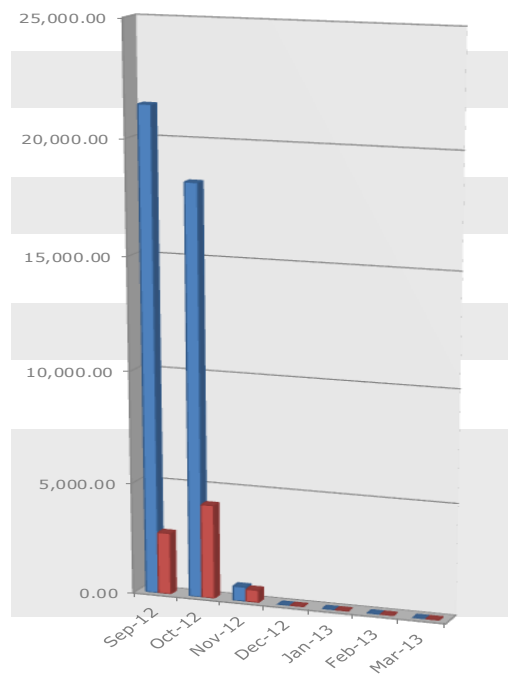
Date	Jun-13	Deposits	Cheques
	Total	0.00	0.00

Totals	Deposits	Cheques
\$32,755.74	40,305.83	7,550.09

Actual Fundraising Breakdown



Estimated vs. Actual



■ Deposits ■ Cheques