



Meeting Location: JES Library  
School District: OCDSB

# JESC Meeting Minutes

**Jockvale Elementary School  
Council Meeting Minutes**  
December 7, 2016 6:35pm

## In the Chair

Rotem Brajtman – Vice Chair

## Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Rotem Brajtman Melissa Keown Denise Vranas Tracy Beardsley Krista MacIsaac Joe Allen	<u>Executive Members</u> Crystal Logan
<u>Parent Members</u> Peter de Laat Kelly & Andrew Stanzel Azra Temple	<u>Parent Members</u> <del>Wantao Cui</del>
<u>School Administration</u> Beatrice Ocquaye – Vice Principal Connie Daymond – Principal Mrs. Lisa Levitan Brenda Fedlbruegge	<u>School Administration</u> Mrs. Diane Taylor
<u>Other Parents</u> Cindy Fraser	
<u>Other Guests</u> Tammy Kidder	



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## Approval of Agenda

**MOTION:** To accept the agenda with amendments. Agenda amended to move hot dog program discussion to the top of agenda in order to accommodate guest attendees. Andrew 1<sup>st</sup>, Azra, 2<sup>nd</sup>, all in agreement.

## Approval of Previous Minutes

**MOTION:** To accept minutes for Nov 16th meeting. Joe 1<sup>st</sup>, Jane 2<sup>nd</sup>, all in agreement.

## New and Continuing Business

### Hot Dog Program:

2017 forms for hot dog program have not been sent.

School administration can look up the parents name to call the parent re: bounced cheque on JESC behalf or number can be provided to JESC to call.

**MOTION:** All extra hot dogs will be donated to the JES to be used at the schools' discretion. Joe 1<sup>st</sup>, Azra 2<sup>nd</sup>, all in agreement.

**MOTION:** To buy a gift card for \$50 to reimbursement lead volunteer for gas used in travel related to the hot dog program. Krista, 1<sup>st</sup>, Jane 2<sup>nd</sup>. all in agreement.

## Chair's Report

Lisa Kastler Chair has resigned.

Open floor for elections for replacement Chair. There were none.

Vendor event – 28 tables, \$500 collected in addition to items collected for silent auction. A suitable date for the silent auction will be selected.

Vice Chair thanked Council for their contributions thus far and asked them to continue working on our projects for 2016 – 2017 school year.

## Principal's Report

District Review is coming up as mentioned in previous months' minutes. This is an excellent opportunity for the teachers to receive feedback on what's happening in the classrooms.

Parents from RBC who volunteer get money from the "Benevity community impact fund" which should be paid to JES. Cheques totaling \$1500 have been received by JESC and will need to be reimbursed to JES as they came in our name and were deposited to the JESC bank account.

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Visit: [Jockvale Elementary School Council](#)

APPROVED

January 18<sup>th</sup>, 2017



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The JES Christmas concert will be held on Dec 22<sup>nd</sup> in the afternoon at 1:00pm. Parents can take their children home afterwards. Only students performing and parents will be in the gym. Estimated time is 1hr. Pita program will run at the usual time.

Math School Learning Program – last week English teacher's worked on how to support math learning. Focus on teaching children on number sense and resiliency. Think about education as a journey. Struggling means you are learning. Book "Growth Mindsent", by Carol Dweck recommended reading by Mrs. Ocquaye as well as review TED Talks.

Elementary School Program Framework – Council members to complete the survey.

### Teacher's Report

Thank you card received from all students at the school for books purchased for the library from Indigo night. The card will be displayed in the JESC display cabinet. School Jockvale T-shirts thank you for buying this will go a long way to create spirit. Wednesday Feb 22<sup>nd</sup> is Pink Shirt day, and Peter Joynt will be speaking to be talking to students about bullying, he will have Stuntman Stu joining him. Tuesday May 16<sup>th</sup>, school wide field trip Grades 1 – 6, they will be going to celebrate Canada 150, by attending the Canada Speaks, Odyssey showcase. The Day will consist of 1hr – teaching 1hr – show at Algonquin college. The kindergarten groups will participate in programming at the school.

#### Fund requests\*

- a. New microphone (2 - wireless). \$451.91 taxes in.
- b. Whiteboard/chalk boards for class use \$616.13.
- c. 10 Chrome books \$3912

\*JES is buying items Dec 2016. Council was asked to support half of the purchase. JESC postponed decisions on fund requests as money that has been raised is for technology was not enough to cover the cost of request in full and current bank balance did not allow us to commit to the 10 Chromebooks. Requests will be reassessed at the next meeting.

### Treasurer's Report

CRA has contacted us to follow up on some issues with the taxes from 2015 – 2016. The Annual General Report will be completed for 2015-2106 by end of 2016.

**MOTION:** To donated \$25 for the borrowing of the tables from the church, Cedarview church for the vendor event Denise 1<sup>st</sup>, Krista, 2<sup>nd</sup>. Abstain Melissa, Peter Opposed.

### OCASC Report

Working to appoint someone to assist in conflict resolution.  
Looking to work towards moving to an online payment system.



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Outstanding question regarding cut-off age to leave children alone. Attempt to monitor at admission to ensure all children will be accompanied.

### Fundraising/Events Report

**1. Valentine's Dance:**

**MOTION:** Request a \$750 budget for the Valentine's Dance. Krista 1<sup>st</sup>, Andrew 2<sup>nd</sup>, all in favor.

**2. Samko and Miko:** Profit \$140. Very low profit however the process to receive these funds is rather simple. Complete a form to apply as well as we sent out flyers and forms to parents. Azra to contact Mrs. Tiggy winkles and Mastermind toys to see about a similar ongoing program.

**3. Indigo Night:** Profit \$481, to be given in the form of a gift card. 16 books were purchased for the school. Low participation from the school parents.

**MOTION:** Gift card to be given to Beatrice for the school. Krista 1<sup>st</sup>, Peter 2<sup>nd</sup>. All in favour. Joe Abstained. Books to be stamped to say donated by JESC.

**4. Movie Nights:** Secret life of Pets on Dec 9<sup>th</sup>. Picked by voting through the classes. Students helped tally. Grade 5/6 about math.

**MOTION:** \$200 to have a standing float for all fundraising activities with sales 1<sup>st</sup> Krista, 2<sup>nd</sup> Denise.

**MOTION:** Cheque for Gabriel's for \$127 to pay for 11 large pizza's 1<sup>st</sup> Azra, 2<sup>nd</sup> Melissa, all in favour. Next Movie Jan 27<sup>th</sup>. Plan to show 2 movies 1 earlier in library.

**5. Jingle Jangle:** Dec 15<sup>th</sup>. Need more donations. Pricing Dec 9<sup>th</sup> and Dec 14<sup>th</sup>. Communication to cut and slip in Agenda's.

**6. Senator's Tickets:** Canadian Tire has donated Zamboni ride, Game tickets for 4 for a January game. Approximate value \$200. Suggest place in the silent auction or raffle. Krista to investigate on how to do raffle.

**7. Read a Thon:** To be scheduled during a 6 week period, 2 weeks prior to it starting Wed Feb 22 – March 8<sup>th</sup>. Would like it to be kicked off with an Assembly. Prizes to be promoted. 1 unit of reading gets them one ticket. Fundraisers to have children raise funds for reading. Suggested having the VP & Principal do something wacky and fun. Suggested to use money raised to provide funds to the teachers to allow them to buy something for their classroom. Goals of program: teaching children to do something they can do to raise funds for their school. Council is asked to read materials prior to next meeting and ask any questions.

**8. Food Programs:**

**a. Pita Pit:** 20 – 30, pitas/week, projected profits: \$289/end of session. Logistically this program is easy to administer.

**MOTION:** To continue with the pita program, Melissa 1<sup>st</sup>, Joe 2<sup>nd</sup>. Denise Abstained. Tracy to assess if subway can run concurrently with pita pit.

**b. Hot Dog Program:** Previously discussed.

**c. Popcorn:** Rotem and Jane to work out details. \$2/bag run weekly.

### Online Payment Option

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Need office administration support. A system will take time to setup payment options Visa, Mastercard, Paypal. Demo: demo.hotlunches.net Userid: admin pswd: demo. \$300 cost to use hotlunches.net. School board is looking at setting up a system in the next 12 months. Connie Daymond to recommend JES to the board as a pilot school for the online system. Question: Does it handle the JESC and JES payments separately?

## Corporate Donations

How we do fundraising and which ones bring in less than \$500. We should look to do a letter to corporate sponsors. Would need guidelines how what we would be ok with. Look to come up with a list of what we might need. Consider how this needs to be reviewed with the board. Azra to look into this and bring discussion forward at a future meeting.

## Adjournment

**MOTION:** To adjourn by Joe 1st, Azra, 2nd. Meeting adjourned: 9:03pm.

## Next Meeting

**Date:** January 18 (6:30 – 8:30pm)

**Agenda:** To be set by Chair

# JESC Financial Report

## Income and Expenses

Date	Sep-16	Deposits	Cheques
	Opening Balance	5,446.38	
9/6/2016	Half Moon Bay SC (1857)		1,000.00
9/15/2016	Jump2Math (1856)		339.00
9/21/2016	Child Care (1858)		50.00
9/24/2016	Ross YIG/hotdog (1859)		196.40
9/27/2016	Crystal Sarazin/hotdogs (1860)		68.95
9/27/2016	Benevity cheque from May 2016	500.00	
9/27/2016	Deposit cash (floats?)	510.00	
9/27/2016	14/15 PIP	500.00	
	<b>Total</b>	<b>6,956.38</b>	<b>1,654.35</b>

5302.03

Date	Oct-16	Deposits	Cheques
10/3/2016	Corinne Reynolds/hotdog bins (1863)		146.22
10/11/2016	Progrant + 16/17 PIP	1,500.00	
10/11/2016	Hotdogs (102/week)	2,244.00	
10/5/2016	Ross YIG hotdogs (1865)		144.30
10/11/2016	Ross YIG hotdogs (1865)		141.12
10/19/2016	OCASC Fees (1864)		35.00
10/18/2016	Corinne Reynolds/hotdog supplies (1866)		134.77
10/18/2016	Hotdogs (replace lost cheque)	22.00	
10/19/2016	Ross YIG hotdogs (1865)		112.81
10/26/2016	Ross YIG hotdogs (1870)		119.80
10/28/2016	McDonalds Night	1,473.00	
10/28/2016	Floats for Dance (1867)		500.00
10/28/2016	DJ (1868)		423.75
10/29/2016	Halloween Dance	1,792.35	
10/31/2016	Interest	1.36	
	<b>Total</b>	<b>7,032.71</b>	<b>1,757.77</b>

5274.94

Date	Nov-16	Deposits	Cheques
11/2/2016	Ross YIG hotdogs (1870)		111.37
11/4/2016	Hotdogs Postdated	22.00	
11/4/2016	United Way	39.14	
10/11/2016	Hotdogs - 2 new enrollment	44.00	
11/9/2016	Ross YIG hotdogs (1870)		107.37
11/10/2016	Remainder Jump2MATH (1869)		507.37
11/10/2016	Krista MacIsaac refreshments Jump2MATH		109.95
11/10/2016	Pita Pit (Jump2MATH) (1873)		125.00
11/16/2016	Ross YIG hotdogs (1870)		114.36
10/28/2016	Tracy Beardsley Pumpkins (1872)		10.00
10/28/2016	Denise Vranas Halloween Dance (1871)		51.41
10/28/2016	Krista MacIsaac Halloween Dance (1874)		249.99
10/18/2016	Krista MacIsaac McDonalds Poster (1874)		8.05
11/10/2016	Melissa Keown Jump2Math		3.35
11/16/2016	Float for Table at P/T interviews		120.00
11/17/2016	Vendor Event table fee 25x\$20	500.00	
11/16/2016	Posters for Vendor Event - Lisa Kastler		6.61
11/17/2016	Table @ Vendor event	204.50	
11/16/2016	Supplies for Table @ Vendor Event -		78.89

11/23/2016	Ross YIG hotdogs		112.81
11/23/2016	Ross YIG hotdogs condiments		94.33
11/30/2016	Ross YIG hotdogs		118.36
Total		809.64	1,929.22

-1119.58

Date	Dec-16	Deposits	Cheques
12/1/2016	hotdogs - 2 new from Nov 30	16.00	
Total		16.00	0.00

16.00

Date	Allocated Funds	Deposits	Cheques
	lock cart		350.00
	outdoor		1,000.00
	spirit wear		1,456.00
	library books in name of leaving teachers		200.00
	technology		521.00
	projected hotdogs ?		350.00
	Outdoor equipment ?		1,464.95
	additional for tshirts ?		1,437.68
	church donation ?		25.00
Total		0.00	6,804.63

-6804.63

Totals	Deposits	Cheques
\$2,668.76	14,814.73	12,145.97

2668.76