



Meeting Location: JES Library  
School District: OCDSB

# JESC Meeting Minutes

**Jockvale Elementary School  
Council Meeting Minutes**  
November 16, 2016 6:31pm

## In the Chair

Lisa Kastler - Chair

## Meeting Participants

Attendees	Unable to Attend
<u>Executive Members</u> Lisa Kastler Rotem Brajtman Crystal Logan Melissa Keown Denise Vranas Tracy Beardsley Krista MacIsaac Joe Allen	<u>Executive Members</u>
<u>Parent Members</u> Peter de Laat Kelly & Andrew Stanzel Azra Temple	<u>Parent Members</u> Wantao Cui
<u>School Administration</u> Beatrice Ocquaye – Vice Principal Connie Daymond – Principal Mrs. Diane Taylor	<u>School Administration</u> Mrs. Lisa Levitan Brenda Fedlbruegge
<u>Other Parents</u> None	
<u>Other Guests</u> none	



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## Agenda Approval

No amendments to the Agenda

**MOTION:** To accept the agenda with amendments Peter 1<sup>st</sup>, Andrew 2<sup>nd</sup>, All in agreement

## Minutes Acceptance

**MOTION:** To accept minutes for Oct 19th Rotem 1<sup>st</sup>, Peter 2<sup>nd</sup>, Denise Abstain

## New and Continuing Business

None

## Chair's Report

- i. Shopping Evening in conjunction with our parent teacher evening, setting up 30 tables with local vendors in the hallways from 4:00 – 8:00pm. Council will have 2 tables: T-shirt preview, coffee sale/promote council. Auction items being donated (\$15 value), and will be used to create a silent auction at a later date. Holiday concert event (kids only Dec 21<sup>st</sup>, Dec 22<sup>nd</sup> for parents all grades on one day).

**MOTION:** to cover float \$120 for council refreshment table Melissa 1<sup>st</sup>, Azra 2<sup>nd</sup>, all in favour

**MOTION:** to cover snacks \$200 for council refreshment table Jane 1<sup>st</sup>, Joe 2<sup>nd</sup>, all in favour

## Principal's Report

- i. District Reviews being completed by School Board over last few years. JES to be reviewed on December 19<sup>th</sup> for a full day. Look for connection to school learning plan with what is happening in the classroom, will be speaking with the teachers, students and will be in the classrooms on Dec 19<sup>th</sup>. Connects with EQAO scoring. School has approximately \$5,000 to spend towards math education for educators. Connie will prepare a post report on the District Review. School learning plan reviews gaps in the school. Numeracy is a big issue at our school as well as across the board. Eight JES teachers met to come up with a plan to address this gap.
- ii. EQAO scores Math – Average Board 62%, Average JES 35%, scoring at grade level (3) or above. Our schools include BIP, ILP plan students which typically score lower. JES has a BIP program which most schools do not. Concerns are around application of math from word problems, knowledge and thinking ie. Open-ended problems were a challenge. Focusing on the resiliency of our children, how to incorporate strategies for children to not give up and draw on knowledge. Classrooms are to work in smaller guided groups to allow different learning levels.

## Teacher's Report

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- i. Mrs. D. Taylor, reports that teachers like the display and newsletters from JESC. Thank you from the WE club for being allowed to host the Halloween haunted house during the Halloween dance. They collected 12 boxes of food and donated it to the Barrhaven Food Cupboard. The last few weeks were busy for teachers preparing report cards, IEP's. YAKI concert held for kinders and primary. Grades 1-6 had a visit from the humane society. Intramural soccer and borden ball are ongoing as well as the Chess club. Remembrance day ceremony. John McCrae students visited our school and taught our juniors about the LEEDs program which is the continuation of WITS program. Classes are now preparing for the December concert.
- ii. What can we do to support teachers to attend JESC events? Teachers have children 0 – 8 years old. They are attending their own children's concerts and events. Staff does want a report from events. Mrs. Ocquaye will discuss options to have some representation at the events.
- iii. Parent teacher interviews are with parents of children who need an interview to assist in supporting the children's learning. This format is a recommendation from the board. This is not stopping parents from requesting interviews.
- iv. Communication/Calendar information available on the website – please visit the Jockvale school website to view the calendar.

### Treasurer's Report

- i. October fundraisers brought in \$1,792 less expenses (\$500 float \$715 expenses). September we had to pay out on expenses from commitments for this year as well as commitments from last year. Bank balance \$3500. Less money came from United Way donations this year than in past years. We have applied for HST exemption. Follow ups with Grill Master and Lunch Lady for funds owing are ongoing.
- ii. Items from the portables have been moved into the school.

### OCASC Chair Report

- i. No report

### Communication Chair Report

- i. No report

### Fundraising/Events Report

- i. McDonalds Night Funds raised are for purchasing outdoor equipment for the school. \$1473-\$8.05(Photocopy advertising) = \$1464.95
- ii. Halloween Dance Oct 28<sup>th</sup>, \$557.20. Netted less than the Valentine's Dance. Increased budget this time which allowed for an improved DJ. School population is less this year however attendance was about the same, additional funding opportunities during the dance were less than during the valentine's dance. Reminder to parents to not leave children

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without parental supervision with the Grade 6 students. Research what is covered under insurance and get ask Joe to speak with OCASC

- iii. Jump2Math, Nov 9<sup>th</sup>. Lower attendance than we hoped for. High school students came 15 – 20 students volunteers were required on very short notice. Company is quite new and not fully organized yet. Some good feedback however some challenges related to the newness and the organization of company and the coordination of participation. Krista to provide a report to the company. Beatrice recommended we ask for a discount.
- iv. Pita: order numbers are around 20 – 29 each week, now at 23.
- v. Hotdog program snow day policy. No hot dogs if no buses and it will move to a Friday. Volunteers can handle. January program start date and goal to get forms back in December. Next year consider having the 1<sup>st</sup> term program end in January.  
**MOTION:** Friday as replacement day Rotem 1<sup>st</sup>, Andrew 2<sup>nd</sup>, unanimous  
**MOTION:** Selected form 2 with JESC logo and request for guardian contact phone number. Term 2, Dec 5<sup>th</sup> to run to end March. Rotem 1<sup>st</sup>, Denise 2<sup>nd</sup>.
- vi. Movie Night Dec 9<sup>th</sup>. Short list to be created by the JESC and provided on a voting sheet to the students. Each teacher will be provided with an information sheet with the movies for voting. Votes will be tallied by Grade 6s and returned to JESC. Donna Blackburn volunteered to come pop popcorn
- vii. Indigo Night – Dec 5<sup>th</sup>, Monday 6:30 – 8:30pm (volunteers can shop till 9:30). Options 15% cheque, 20% as gift card. JESC with have a Table. There can be a 2<sup>nd</sup> Table with books that classes would like, parents can pick a book for their classroom to be purchased as gifts for classroom/carts/library. Need kids to sing. Get a list of books for book Wish Table from teachers through lunchroom.
- viii. Popcorn fundraiser – Papa Jack, family owned, local company cost.50/bag small price for \$1.00, large bag cost \$1.00, sell for \$2.00. 6 flavours and can pay after. Kernels is more expensive and must pay ahead. Offer program every other week.  
**MOTION:** To offer popcorn once a week for a \$1/ small bag. Need volunteer or grade 6. To sell at recess. Kinders not allowed to open popcorn at school. Friday 2<sup>nd</sup> break. Melissa 1<sup>st</sup>, Rotem, 2<sup>nd</sup>. Start promotion in January. Jane to lead.
- ix. Jingle Jangle - Dec 15<sup>th</sup>, Thursday. Subcommittee: Jane, Denise, Tracy, Melissa, Lisa. Update at Dec 7<sup>th</sup> meeting.

### Volunteer Report

- i. none

### Other Business

- i. Charitable Donations – JESC can solicit direct donations JES friends, family and provide receipts. 100% of donations go directly to the school and benefit the children. Include in newsletter, website & facebook. Minimum \$20 for receipt, need to determine how we will provide the receipt.  
**MOTION:** We will provide information to parents to donate charitable contributions. Denise 1<sup>st</sup>, Andrew, 2<sup>nd</sup>, unanimous



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- ii. Corporate Donations – Krista has a draft letter, need to look at the bigger ask, what are asks, need lists from teachers.
- iii. Lockable Cart – Melissa to look at requirements and bring cart for approval in December with \$350.
- iv. Outdoor Feature – Something for the older kids yard, looking for shade, buddy benches. Need to survey the children – Mrs. Ocquaye to follow up. We will need to ask the city for permission for building something, and use school contractors.
- v. Technology Inventory/Assessment – Mrs. Ocquaye to look for an assessment of the technology and determine if they still need additional equipment. Currently have \$521 set aside for technology purchases.

### Adjournment

**MOTION:** To adjourn by Melissa 1st, Lisa 2nd. Meeting adjourned: 8:38pm.

### Next Meeting

**Date:** December 7 (6:30 – 8:30pm)  
**Agenda:** To be set by Chair